



INSPECTOR GENERAL REPORT

2005-01-0008

February 5, 2009

DOC COMMUNITY CORRECTIONS INSPECTION

Inspector General David O. Thomas reports after an inspection for compliance with previous OIG recommendations as follows:

This report addresses a follow-up investigation of an Office of the Inspector General (OIG) report released originally on September 27, 2005.

Community Corrections (“CC”) is a division of the Department of Corrections (DOC). It started in 1980 as an alternative sentencing program. Offenders are often placed on home detention or other less restrictive means than incarceration. One of the purposes of CC is to place Indiana’s non-violent offenders in a situation where they may still earn income for themselves and their families, and receive appropriate monitoring and supervision without excessive cost to the state.

CC Boards are constituted with various members of the local communities and implement the various programs, most often through an Executive Director and staff who manage the day to day operations of the home detention and other CC programs.

The revenue to run the CC Board operations is generated mainly through fees paid by the offenders (project income) and state grant money.

Several recommendations were made in the September 27, 2005 OIG report. Each has been reviewed and inspected for compliance as demonstrated below.

1

The first recommendation was to develop a computer database to track the issues raised in the original report.

In response, CC contends that “databases were created for all required reports to be tracked and logged when they are received by CC staff, therefore, establishing statistical data trends that may now be analyzed to drive programmatic utilization and further expansion.”

A review of CC documentation in December of 2008 reveals this to be the case. This is verified through Exhibits A-F, attached, showing this documentation.

CC further contends that “[CC] is working with [DOC] Technical Services division to create a grants management system. In addition, the IU Project [addressed in recommendation seven below] will be “participating in this process to ensure that [CC] is collecting adequate performance measures.”

This is verified through Exhibit G, attached, revealing documentation of website development for these purposes.

2

The second recommendation was that local CC Boards should immediately commit in writing to CC on forms provided by CC all projects intended to be implemented with surplus Project Income, the date on which each project was planned and initiated, and the amount estimated for the completion of the project.

In response, CC contends “[CC] provided mandatory training and strategic

planning to all CC counties. All counties are required to turn in Strategic Plans to [CC] outlining the future direction of their current community criminal justice system... [T]his includes a requirement for counties to submit a plan for how they plan to utilize project income. County annual budgets also are required to indicate funding sources including a breakdown of grant funds, project income, county general, and any other funding sources.”

A review of CC records reveals compliance. Attached as Exhibits H and I are two local CC plans, namely for Cass-Pulaski Community Corrections and Shelby County Community Corrections.

Furthermore, several OIG staff members have personally witnessed verbal reactions to this recommendation due to CC’s dissemination of this recommendation to the various local CC boards and staff.

3

The third recommendation was that audits should commence immediately on all local CC accounts, with special scrutiny on the spending of Project Income.

CC responds that:

audits were completed and up to date by the end of 06 FY. Some had not been completed for several years. These audits turned up over 2 million dollars in funding lying in counties. These funds were accounted for through the audits and returned to the state. All CC counties are audited for the FY completed within the next FY since they were caught up. Audits with non-community corrections counties who received community transition dollars have also been completed and funding allocation procedures have been revised to allow for reimbursement for services provided. Our fiscal division now tracks the percentage of utilization each month of the fiscal year for budgeted base grants funds and project income.

This was verified through a review of documentation. As one example, Exhibit J is an audit report reflecting a carryover determination of \$26,201.87 and an

invoice for the return to the State of these monies in Exhibit K.

4

The fourth recommendation was that an inventory of all assets held by local CC Boards should be immediately compiled and made available for audit.

CC responds that “each county is required to have an inventory of local assets. The inventory of local assets is reviewed during the annual fiscal audit.”

The OIG also did a random review and found that these inventories are being compiled by local CC’s. *See e.g.* Exhibits L and M.

5

The fifth recommendation was that CC should formulate a policy of specific controls on Project Income spending and distribute this written policy to the local CC Boards.

CC responds that its local CC Boards “are required to submit a plan to [CC] for the utilization of Project Income for balances over \$100,000... [A]s budgets are being analyzed, new funding request [of state grant money] expectations include the county [project income] information and fee schedules. Budgets are tracked to show percentages of allocations between grant funds versus user fee funds.”

This appears to have been implemented through the review of the tracking as addressed in Exhibits A-F, the written commitments obtained as in Exhibits H and I, and the auditing protocol as reflected in Exhibit J.

The OIG recognizes that the benefit of the local CC Board process is that the local units retain the flexibility to run their local programs in a manner that best fits

their needs. The OIG's concern is that project income is not being surplused unnecessarily or without written spending plans by the local CC Boards while simultaneously seeking state grant money through annual grant requests.

6

The sixth recommendation was that local CC Boards should be reminded of the importance of timely filing all reports with CC, with appropriate sanctions for repeat violations.

CC responds that "once due dates for reports occur, reports are sent out to all counties showing which counties have and have not submitted the required reports. Timely submission of reports was [also] tied to the scoring of grant applications."

This is verified through a review of the grant application process in Exhibit N, attached. This grant application shows the awarding of future state grant monies to be determined in part by a review of a local CC's history in its timely filing of reports (Exhibit L, at page 4).

This is further verified where CC also appears to be tracking the filing dates of these reports in Exhibit C for grant-approval reference.

7

The seventh recommendation was that CC should formulate a simplified, workable formula to determine how funds are to be distributed to the various CC Boards, and after this formula is developed, it should be re-promulgated to replace 210 IAC 2-1-3; a mechanism should be developed to insure that monthly reports of CC Board activities are submitted; and performance measures should be implemented by the local CC Boards in order to measure their progress and programmatic success.

In response, CC provided documentation that these issues have been addressed through the formation of a Formula Committee (Exhibits O, P, Q and R, attached), and also through the formation of a “technical assistance and evaluation project” for all CC programs with Indiana University. A review of Exhibit S, attached, verifies this latter project.

Grant approval is also dependent upon a CC board following the performance measures as addressed by CC in Exhibit N, page 40.

Although this recommendation is not fully implemented, there appears to be a substantial pursuit in that direction. Should CC find it beneficial, the OIG stands ready to provide its recommendation authority to the Indiana Legislature pursuant to IC 4-2-7-3(9) should legislative change be required to assist in accomplishing this pursuit.

Dated this 5th day of February, 2009.



David O. Thomas, Inspector General

Exhibit A

**Statement of Budget, Expenditures and Ending Balance
11/05/2008**

Report of Expenditures by Category for all Funds

County	Approved Budget	Total Expenditures	Balance	Percent Spent	Normal Percentage	Month Reported
Adams	237,962.00	24,361.19	213,600.81	10.24%	16.67% Total -All Funds	August-08
	237,962.00	24,361.19	213,600.81	10.24%	16.67% Total-State Funds	
Allen	-	-	-		Total -All Funds	
	-	-	-		Total-State Funds	
Bartholomew-A	-	-	-		Total -All Funds	
	-	-	-		Total-State Funds	
Bartholomew-J	209,787.00	129,052.61	80,734.39	61.52%	25.00% Total -All Funds	September-08
	61,970.00	11,956.33	50,013.67	19.29%	25.00% Total-State Funds	
Blackford	157,101.00	31,416.12	125,684.88	20.00%	25.00% Total -All Funds	September-08
	108,612.00	31,132.39	77,479.61	28.66%	25.00% Total-State Funds	
Boone	410,000.00	297,837.04	112,162.96	72.64%	25.00% Total -All Funds	September-08
	321,000.00	297,837.04	23,162.96	92.78%	25.00% Total-State Funds	
Brown	227,016.00	38,349.39	188,666.61	16.89%	25.00% Total -All Funds	September-08
	139,296.00	37,178.63	102,117.37	26.69%	25.00% Total-State Funds	
Cass-Pulaski	1,492,864.00	117,674.24	1,375,189.76	7.88%	25.00% Total -All Funds	September-08
	666,293.00	44,697.05	621,595.95	6.71%	25.00% Total-State Funds	
Clark	1,341,192.00	278,471.79	1,062,720.21	20.76%	25.00% Total -All Funds	September-08
	849,286.00	200,288.84	648,997.16	23.58%	25.00% Total-State Funds	
Clay	265,535.00	51,449.54	214,085.46	19.38%	25.00% Total -All Funds	September-08
	114,032.00	30,259.35	83,772.65	26.54%	25.00% Total-State Funds	

Clinton	225,184.00 83,025.00	58,992.15 21,181.80	166,191.85 61,843.20	26.20% 25.51%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Daviess	449,682.00 177,644.00	70,111.77 34,360.67	379,570.23 143,283.33	15.59% 19.34%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
SE Regional	653,747.00 321,960.00	71,285.78 39,213.17	582,461.22 282,746.83	10.90% 12.18%	16.67% Total -All Funds 16.67% Total-State Funds	August-08
Delaware	1,969,932.00 873,313.00	334,403.06 199,989.12	1,635,528.94 673,323.88	16.98% 22.90%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Dubois	1,106,791.00 375,626.00	182,371.02 80,968.79	924,419.98 294,657.21	16.48% 21.56%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Elkhart	4,364,654.00 990,013.00	342,494.00 142,026.00	4,022,160.00 847,987.00	7.85% 14.35%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Fayette	704,426.00 479,009.68	50,482.31 46,311.20	653,943.69 432,698.48	7.17% 9.67%	16.67% Total -All Funds 16.67% Total-State Funds	August-08
Floyd	571,739.00 318,090.00	142,860.98 89,563.92	428,878.02 228,526.08	24.99% 28.16%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
West Central	1,337,345.00 423,971.00	278,257.87 116,729.56	1,059,087.13 307,241.44	20.81% 27.53%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Gibson	472,020.00 202,663.00	80,775.71 34,379.49	391,244.29 168,283.51	17.11% 16.96%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Grant	1,038,732.00 746,267.00	262,903.69 226,164.07	775,828.31 520,102.93	25.31% 30.31%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Greene	1,199,108.00 555,136.00	290,605.52 127,869.23	908,502.48 427,266.77	24.24% 23.03%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Hamilton	2,922,958.54	295,549.16	2,627,409.38	10.11%	25.00% Total -All Funds	September-08

	812,527.82	153,724.27	658,803.55	18.92%	25.00% Total-State Funds	
Hancock	-	-	-		Total -All Funds	
	-	-	-		Total-State Funds	
Henry	478,197.80	96,863.74	381,334.06	20.26%	25.00% Total -All Funds	September-08
	292,842.00	66,256.79	226,585.21	22.63%	25.00% Total-State Funds	
Howard-A	815,163.42	174,800.47	640,362.95	21.44%	25.00% Total -All Funds	September-08
	330,106.86	82,164.64	247,942.22	24.89%	25.00% Total-State Funds	
Howard-J	76,005.00	11,490.39	64,514.61	15.12%	25.00% Total -All Funds	September-08
	76,005.00	11,490.39	64,514.61	15.12%	25.00% Total-State Funds	
Jackson	392,458.00	70,351.44	322,106.56	17.93%	25.00% Total -All Funds	September-08
	156,854.00	36,546.06	120,307.94	23.30%	25.00% Total-State Funds	
Jasper	-	-	-		Total -All Funds	
	-	-	-		Total-State Funds	
Jay	108,443.22	44,908.38	63,534.84	41.41%	33.33% Total -All Funds	October-08
	108,443.22	44,908.38	63,534.84	41.41%	33.33% Total-State Funds	
Johnson-A	1,391,666.00	290,636.08	1,101,029.92	20.88%	25.00% Total -All Funds	September-08
	250,583.00	51,121.68	199,461.32	20.40%	25.00% Total-State Funds	
Johnson-J	300,021.00	54,297.11	245,723.89	18.10%	25.00% Total -All Funds	September-08
	200,594.00	38,980.91	161,613.09	19.43%	25.00% Total-State Funds	
Wabash Valley	-	-	-	#DIV/0!	25.00% Total -All Funds	
	-	-	-	#DIV/0!	25.00% Total-State Funds	
Lake	2,456,180.00	618,978.00	1,837,202.00	25.20%	25.00% Total -All Funds	September-08
	2,063,056.00	552,843.00	1,510,213.00	26.80%	25.00% Total-State Funds	
LaPorte	1,894,565.82	321,523.47	1,573,042.35	16.97%	25.00% Total -All Funds	September-08
	496,619.00	117,539.42	379,079.58	23.67%	25.00% Total-State Funds	

Lawrence	463,967.00 235,044.00	111,579.65 55,157.63	352,387.35 179,886.37	24.05% 23.47%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Madison-A	1,254,458.00 509,963.00	233,985.46 113,878.27	1,020,472.54 396,084.73	18.65% 22.33%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Madison-J	78,239.00 78,239.00	14,644.47 14,644.47	63,594.53 63,594.53	18.72% 18.72%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Marion-A	6,189,257.43 1,558,203.49	1,577,269.36 -	4,611,988.07 1,558,203.49	25.48% 0.00%	8.33% Total -All Funds 8.33% Total-State Funds	July-08
Marion-J	- -	- -	- -		Total -All Funds Total-State Funds	
Martin	191,080.00 108,584.00	32,389.43 20,585.58	158,690.57 87,998.42	16.95% 18.96%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Miami	405,178.00 169,979.00	64,845.25 34,637.56	340,332.75 135,341.44	16.00% 20.38%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Monroe	1,389,292.74 638,662.00	608,584.65 126,842.51	780,708.09 511,819.49	43.81% 19.86%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Morgan	218,637.00 218,637.00	47,258.86 47,258.86	171,378.14 171,378.14	21.62% 21.62%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Owen	338,355.00 148,790.00	47,129.62 36,547.94	291,225.38 112,242.06	13.93% 24.56%	25.00% Total -All Funds 25.00% Total-State Funds	September-08
Perry	- -	- -	- -		Total -All Funds Total-State Funds	
Porter-A					Total -All Funds Total-State Funds	

Porter-J	223,452.00	52,655.43	170,796.57	23.56%	25.00% Total -All Funds	September-08
	219,452.00	51,811.43	167,640.57	23.61%	25.00% Total-State Funds	
Posey					Total -All Funds Total-State Funds	
Putnam	460,793.00	94,203.13	366,589.87	20.44%	25.00% Total -All Funds	September-08
	150,295.00	46,871.81	103,423.19	31.19%	25.00% Total-State Funds	
Randolph	150,141.00	23,335.82	126,805.18	15.54%	25.00% Total -All Funds	September-08
	150,141.00	23,335.82	126,805.18	15.54%	25.00% Total-State Funds	
St. Joseph-A	1,461,164.00	206,158.26	1,255,005.74	14.11%	25.00% Total -All Funds	September-08
	909,000.00	168,563.49	740,436.51	18.54%	25.00% Total-State Funds	
St. Joseph-J	287,540.00	48,225.35	239,314.65	16.77%	25.00% Total -All Funds	September-08
	271,652.00	48,225.35	223,426.65	17.75%	25.00% Total-State Funds	
Scott	426,275.00	133,029.88	293,245.12	31.21%	25.00% Total -All Funds	September-08
	179,016.00	39,310.00	139,706.00	21.96%	25.00% Total-State Funds	
Shelby	899,754.23	269,935.27	629,818.96	30.00%	25.00% Total -All Funds	September-08
	551,587.51	200,884.27	350,703.24	36.42%	25.00% Total-State Funds	
Spencer	471,011.58	41,553.10	429,458.48	8.82%	25.00% Total -All Funds	September-08
	393,995.62	39,787.09	354,208.53	10.10%	25.00% Total-State Funds	
Steuben	418,380.49	101,061.44	317,319.05	24.16%	25.00% Total -All Funds	September-08
	195,709.92	42,916.54	152,793.38	21.93%	25.00% Total-State Funds	
Tippecanoe	3,779,716.00	720,112.98	3,059,603.02	19.05%	25.00% Total -All Funds	September-08
	1,255,296.00	266,668.48	988,627.52	21.24%	25.00% Total-State Funds	
Tipton	161,589.00	27,055.80	134,533.20	16.74%	25.00% Total -All Funds	September-08
	117,507.00	16,223.18	101,283.82	13.81%	25.00% Total-State Funds	
Union	125,558.81	23,173.00	102,385.81	18.46%	25.00% Total -All Funds	September-08

	113,477.00	22,317.04	91,159.96	19.67%	25.00% Total-State Funds	
Vanderburgh	-	-	-		Total -All Funds	
	-	-	-		Total-State Funds	
Vigo	1,735,017.00	360,690.96	1,374,326.04	20.79%	25.00% Total -All Funds	September-08
	651,700.00	172,097.14	479,602.86	26.41%	25.00% Total-State Funds	
Wabash	352,805.70	66,813.51	285,992.19	18.94%	25.00% Total -All Funds	September-08
	203,354.00	49,926.94	153,427.06	24.55%	25.00% Total-State Funds	
Warrick	226,398.00	65,023.56	161,374.44	28.72%	25.00% Total -All Funds	September-08
	96,522.00	4,320.02	92,201.98	4.48%	25.00% Total-State Funds	
Hoosier Hills	393,064.00	64,831.00	328,233.00	16.49%	25.00% Total -All Funds	September-08
	343,434.00	57,343.00	286,091.00	16.70%	25.00% Total-State Funds	
Wayne	326,188.00	48,250.62	277,937.38	14.79%	16.67% Total -All Funds	August-08
	326,188.00	25,969.66	300,218.34	7.96%	16.67% Total-State Funds	
Wells	408,047.00	69,228.36	338,818.64	16.97%	25.00% Total -All Funds	September-08
	174,876.00	43,622.78	131,253.22	24.94%	25.00% Total-State Funds	
White	613,615.00	130,418.29	483,196.71	21.25%	33.33% Total -All Funds	October-08
	206,856.00	73,831.09	133,024.91	35.69%	33.33% Total-State Funds	
Whitley	1,116,386.50	219,563.48	896,823.02	19.67%	25.00% Total -All Funds	September-08
	401,000.00	60,232.18	340,767.82	15.02%	25.00% Total-State Funds	

Exhibit B

Community Corrections
 Financial Reporting Checklist
 FY07-08
 As of 10/29/08

County	Program	July	August	September	October	November	December	January	February	March	April	May	June	(Optional) Final
Adams								04/15/2008	05/05/2008	05/05/2008	08/05/2008	08/05/2008	08/05/2008	
Allen		09/20/2007	11/26/2007	11/29/2007	12/07/2007	01/07/2008	01/25/2008	02/15/2008	04/17/2008	05/01/2008	05/19/2008	07/14/2008	07/14/2008	
Bartholomew		09/10/2007	09/24/2007	10/12/2007	11/13/2007	01/16/2008	01/16/2008	02/14/2008	03/11/2008	04/09/2008		06/06/2008	08/21/2008	
Blackford		09/06/2007	10/04/2007	10/18/2007	11/28/2007	12/17/2007	01/25/2008	03/11/2008	03/31/2008	04/17/2008	05/22/2008	06/19/2008	08/07/2008	08/22/2008
Boone								04/14/2008	04/14/2008	04/14/2008	05/13/2008	06/18/2008	08/05/2008	
Brown		11/26/2007	11/26/2007	11/26/2007	11/13/2007	01/11/2008	01/11/2008	02/08/2008	03/14/2008	04/10/2008	07/29/2008	06/17/2008	10/03/2008	
Cass/Pulaski		08/29/2007	09/24/2007	10/29/2007	12/26/2007	12/26/2007	01/16/2008	02/26/2008	03/14/2008	04/18/2008	05/13/2008	06/20/2008	07/16/2008	
Clark		09/21/2007	11/08/2007	12/04/2007	12/04/2007	02/11/2008	02/01/2008	02/08/2008	04/18/2008	04/18/2008	06/03/2008	06/16/2008	08/14/2008	09/12/2008
Clay		08/30/2007	09/13/2007	10/10/2007	11/14/2007	12/10/2007	01/10/2008	02/08/2008	03/06/2008	04/09/2008	05/12/2008	06/16/2008	10/03/2008	10/03/2008
Clinton		08/22/2007	09/24/2007	10/23/2007	11/28/2007	12/19/2007	01/25/2008	02/22/2008	03/19/2008	04/22/2008	05/14/2008	06/25/2008	07/25/2008	10/28/2008
Daviess		08/16/2007	09/20/2007	10/22/2007	12/12/2007	12/14/2007	01/24/2008	02/05/2008	03/14/2008	04/04/2008	05/15/2008	06/17/2008	08/27/2008	
Dearborn (Southeast)		08/16/2007	10/09/2007	11/19/2007	01/11/2008	01/11/2008	02/08/2008	04/04/2008	04/07/2008	04/11/2008	06/19/2008	06/19/2008	07/21/2008	
Delaware		08/14/2007	09/17/2007	10/15/2007	11/15/2007	12/26/2007	01/08/2008	02/13/2008	03/11/2008	04/17/2008	05/09/2008	06/06/2008	07/10/2008	
Dubois		08/22/2007	09/06/2007	10/09/2007	11/08/2007	12/10/2007	01/03/2008	02/08/2008	03/18/2008	04/08/2008	05/09/2008	06/16/2008	07/03/2008	08/14/2008
Elkhart		01/09/2008	01/09/2008	01/09/2008	01/09/2008	01/09/2008	07/24/2008	07/24/2008	07/24/2008	07/24/2008	07/24/2008	07/24/2008	07/24/2008	
Fayette		09/05/2007	09/14/2007	12/10/2007	12/10/2007	01/10/2008	02/04/2008	02/20/2008	03/25/2008	04/28/2008	06/16/2008	07/03/2008	08/18/2008	10/10/2008
Floyd		08/13/2007	09/17/2007	10/15/2007	11/14/2007	12/10/2007	01/11/2008	02/11/2008	03/17/2008	04/25/2008	05/15/2008	06/16/2008	07/15/2008	08/27/2008
Fountain (West Central)		08/30/2007	09/10/2007	10/09/2007	11/14/2007	12/14/2007	01/10/2008	02/11/2008	03/11/2008	04/16/2008	05/09/2008	06/17/2008	09/12/2008	
Gibson		08/14/2007	09/10/2007	10/10/2007	11/08/2007	12/06/2007	01/11/2008	02/13/2008	03/05/2008	04/08/2008	05/13/2008	06/16/2008	07/24/2008	
Grant		08/14/2007	09/13/2007	10/18/2007	11/13/2007	12/14/2007	01/14/2008	02/19/2008	03/28/2008	04/15/2008	05/12/2008	06/16/2008	07/08/2008	
Greene		10/09/2007	10/09/2007	11/02/2007	11/26/2007	12/26/2007	01/22/2008	02/25/2008	03/13/2008	04/15/2008	05/20/2008	06/19/2008	07/21/2008	09/22/2008
Hamilton		12/26/2007	12/26/2007	12/26/2007	12/26/2007	12/26/2007	01/22/2008	03/11/2008	03/31/2008	04/21/2008	05/22/2008	06/19/2008		09/30/2008
Hancock		07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	
Henry		08/21/2007	09/13/2007	10/11/2007	11/07/2007	12/17/2007	01/08/2008	02/04/2008	03/04/2008	04/03/2008	05/14/2008	06/17/2008	07/07/2008	10/17/2008
Howard	Adult	08/14/2007	09/20/2007	10/19/2007	11/16/2007	12/14/2007	01/10/2008	02/15/2008	03/24/2008	04/21/2008	05/15/2008	06/16/2008	07/14/2008	08/14/2008
Howard	Juvenile	08/29/2007	09/19/2007	10/24/2007	11/09/2007	12/19/2007	02/08/2008	02/08/2008	03/17/2008	04/15/2008	07/28/2008	06/16/2008		09/19/2008
Jackson		08/22/2007	09/20/2007	10/15/2007	11/20/2007	12/26/2007	01/10/2008	02/22/2008	03/31/2008	04/21/2008	05/16/2008	06/16/2008	08/07/2008	
Jasper		10/09/2007	10/09/2007	01/07/2008	01/07/2008	01/31/2008	01/31/2008	04/04/2008	03/24/2008	04/30/2008	07/28/2008	07/28/2008		
Jay		08/17/2007	09/21/2007	10/22/2007	11/28/2007	01/31/2008	01/31/2008	02/04/2008	03/31/2008	04/07/2008	05/13/2008	06/17/2008	07/03/2008	08/07/2008
Johnson	Adult	03/05/2008	03/05/2008	03/05/2008	03/05/2008	03/05/2008	03/05/2008	03/05/2008	03/05/2008	04/08/2008	05/15/2008	06/05/2008	07/24/2008	
Johnson	Juvenile	09/06/2007	09/06/2007	11/28/2007	11/28/2007	02/06/2008	02/06/2008	02/06/2008	03/05/2008	04/08/2008	05/15/2008	06/05/2008	07/24/2008	
Knox (Wabash Valley)		08/23/2007	09/17/2007	10/09/2007	12/03/2007	12/18/2007	01/31/2008	03/06/2008	03/24/2008	04/11/2008	05/20/2008	06/05/2008	07/09/2008	08/13/2008 09/10/2008
Lake		08/17/2007	09/24/2007	10/25/2007	11/26/2007	12/26/2007	01/14/2008	02/18/2008	03/11/2008	04/18/2008	05/19/2008	06/16/2008	07/10/2008	
LaPorte		10/15/2007	10/15/2007	10/15/2007	11/13/2007	12/17/2007	01/11/2008	02/15/2008	03/14/2008	04/10/2008	05/09/2008	06/16/2008	07/11/2008	09/26/2008
Lawrence		08/27/2007	09/12/2007	10/16/2007	11/14/2007	12/06/2007	01/07/2008	02/07/2008	03/19/2008	04/10/2008	05/19/2008	06/17/2008	07/11/2008	
Madison		08/13/2007	09/14/2007	10/04/2007	11/05/2007	12/26/2007	01/14/2008	02/11/2008	03/11/2008	04/11/2008	05/15/2008	06/04/2008	07/09/2008	
Marion		03/12/2008	03/12/2008	03/12/2008	03/12/2008	03/12/2008	03/12/2008	03/12/2008	04/21/2008	04/21/2008	07/21/2008	07/21/2008	08/11/2008	
Martin		08/15/2007	09/18/2007	10/19/2007	11/09/2007	12/11/2007	01/22/2008	02/06/2008	03/07/2008	04/11/2008	05/13/2008	06/05/2008		
Miami		04/15/2008	04/15/2008	04/15/2008	04/15/2008	04/15/2008	04/15/2008	04/15/2008	04/15/2008	04/15/2008	05/19/2008	06/18/2008	07/21/2008	
Monroe		11/26/2007	11/26/2007	11/15/2007	01/25/2008	01/25/2008	01/14/2008	02/22/2008	03/17/2008	04/22/2008	05/16/2008	06/16/2008	07/15/2008	08/20/2008

Morgan		08/14/2007	09/10/2007	11/26/2007	11/20/2007	12/13/2007	01/11/2008	02/22/2008	03/10/2008	04/11/2008	05/13/2008	06/17/2008	07/09/2008	10/09/2008
Owen		08/14/2007	09/10/2007	10/09/2007	11/09/2007	12/13/2007	01/11/2008	02/08/2008	03/10/2008	04/15/2008	05/12/2008	06/05/2008	07/14/2008	09/02/2008
Perry								06/30/2008	06/30/2008	06/30/2008	06/30/2008	06/30/2008		
Porter	Adult													
Porter	Juvenile	12/06/2007	12/06/2007	12/06/2007	12/06/2007	12/21/2007	03/17/2008	03/17/2008	04/21/2008	04/28/2008	06/16/2008	07/03/2008	08/07/2008	
Putnam		10/09/2007	10/09/2007	10/09/2007	11/07/2007	12/14/2007	01/17/2008	02/08/2008	03/13/2008	04/10/2008	05/12/2008	06/16/2008	07/14/2008	09/02/2008 10/17/2008
Randolph		08/21/2007	10/01/2007	10/11/2007	11/14/2007	12/17/2007	01/10/2008	02/11/2008	03/07/2008	04/17/2008	05/09/2008	06/17/2008	07/14/2008	
St. Joseph	Adult	08/20/2007	09/18/2007	10/12/2007	11/15/2007	12/13/2007	01/08/2008	02/11/2008	03/28/2008	04/09/2008	05/05/2008	06/16/2008	07/07/2008	
St. Joseph	Juvenile	09/10/2007	10/01/2007	11/07/2007	11/29/2007	01/02/2008	01/29/2008	02/22/2008	03/24/2008	04/28/2008	06/02/2008	06/27/2008	07/28/2008	
Scott		12/03/2007	12/03/2007	12/03/2007	12/03/2007	03/13/2008	03/13/2008	08/07/2008	08/07/2008	08/07/2008	08/07/2008	08/07/2008	08/07/2008	
Shelby		10/02/2007	10/02/2007	10/29/2007	11/26/2007	12/06/2007	01/15/2008	02/08/2008	03/07/2008	04/09/2008	05/09/2008	06/16/2008	07/09/2008	08/14/2008
Spencer								09/17/2008	09/17/2008	09/17/2008	09/17/2008	09/17/2008	09/17/2008	10/21/2008
Steuben		12/04/2007	12/04/2007	12/04/2007	12/04/2007	12/18/2007	01/07/2008	02/08/2008	03/06/2008	04/04/2008	06/06/2008	06/06/2008	07/14/2008	
Tippecanoe		12/04/2007	09/19/2007	10/10/2007	11/14/2007	12/14/2007	01/16/2008	02/11/2008	03/11/2008	04/14/2008	05/15/2008	06/16/2008	09/16/2008	
Tipton		08/20/2007	09/24/2007	10/17/2007	11/26/2007	12/26/2007	01/16/2008	02/22/2008		07/29/2008	05/19/2008	06/23/2008	07/21/2008	
Union		10/12/2007	10/12/2007	10/22/2007	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	07/28/2008	
Vanderburgh		08/10/2007	09/19/2007	10/10/2007	11/13/2007	12/18/2007	01/25/2008	02/19/2008	03/19/2008	04/14/2008	05/19/2008	06/24/2008		
Vigo		08/13/2007	09/11/2007	10/02/2007	12/12/2007	12/12/2007	01/16/2008	02/13/2008	03/26/2008	04/21/2008	05/22/2008	06/27/2008	07/21/2008	
Wabash		03/18/2008	03/18/2008	03/18/2008	03/18/2008	03/18/2008	03/18/2008	03/18/2008	03/18/2008	04/09/2008	05/05/2008	10/23/2008	08/11/2008	10/23/2008
Warrick		08/16/2007	09/24/2007	10/17/2007	11/16/2007	12/12/2007	01/25/2008	02/12/2008	03/06/2008	04/09/2008	05/13/2008	06/17/2008	07/14/2008	
Washington (Hoosier Hills)		01/02/2008	01/02/2008	01/02/2008	01/02/2008	01/02/2008	01/09/2008	04/15/2008		04/15/2008	08/01/2008	08/01/2008	08/01/2008	
Wayne		08/13/2007	09/17/2007	10/15/2007	11/16/2007	12/17/2007	01/17/2008	02/25/2008	06/18/2008	06/18/2008	06/18/2008	06/18/2008	08/29/2008	
Wells		08/13/2007	09/13/2007	11/08/2007	11/13/2007	03/05/2008	01/14/2008	02/12/2008	03/14/2008	04/09/2008	05/05/2008	06/19/2008	07/21/2008	08/21/2008
White		08/03/2007	09/07/2007	10/04/2007	11/05/2007	12/04/2007	01/04/2008	02/05/2008	03/04/2008	04/03/2008	05/12/2008	06/06/2008	07/03/2008	
Whitley		08/15/2007	09/17/2007	10/12/2007	11/14/2007	12/14/2007	01/07/2008	02/13/2008	03/11/2008	04/11/2008	05/14/2008	06/16/2008	07/15/2008	08/11/2008

Martin		08/11/2008	09/09/2008	10/08/2008	11/12/2008
Miami		09/11/2008	09/11/2008	10/16/2008	
Monroe		08/20/2008	10/01/2008	10/16/2008	
Morgan		08/14/2008	09/19/2008	10/09/2008	11/19/2008
Owen		09/08/2008	09/19/2008	10/10/2008	11/14/2008
Perry					
Porter	Adult				
Porter	Juvenile	09/08/2008	10/21/2008	10/21/2008	
Putnam		10/01/2008	10/01/2008	10/27/2008	11/14/2008
Randolph		08/14/2008	09/24/2008	10/10/2008	11/12/2008
St. Joseph	Adult	08/15/2008	09/16/2008	10/06/2008	11/10/2008
St. Joseph	Juvenile	09/10/2008	09/30/2008	11/03/2008	
Scott		10/29/2008	10/29/2008	10/29/2008	
Shelby		08/13/2008	09/09/2008	10/14/2008	11/17/2008
Spencer		09/17/2008	09/17/2008	10/21/2008	
Steuben		08/07/2008	09/09/2008	10/14/2008	
Tippecanoe		09/16/2008	09/16/2008	10/10/2008	11/14/2008
Tipton		09/02/2008	09/30/2008	10/17/2008	
Union		08/20/2008	09/19/2008	10/16/2008	
Vanderburgh					
Vigo		09/25/2008	09/25/2008	10/16/2008	
Wabash		10/23/2008	10/23/2008	10/23/2008	11/07/2008
Warrick		08/12/2008	09/10/2008	10/14/2008	11/19/2008
Washington (Hoosier Hills)		08/29/2008		10/21/2008	
Wayne		10/06/2008	10/06/2008	10/07/2008	
Wells		08/22/2008	09/08/2008	10/07/2008	
White		08/04/2008	09/03/2008	10/06/2008	11/05/2008
Whitley		08/11/2008	09/19/2008	10/15/2008	11/17/2008

Exhibit D

CTP BALANCE SHEET 06/09 As of 11/06/08

County	Allocated	Payment Type	07/08 Claims billed after 07/01/08												Total Billed	Funds Remaining per County		County	Allocated	Spent	Balance
			May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-06/Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09		Jun-09	Per Diem				
ADAMS	Allocated 848.00	Per Diem														\$4,798.00	\$0.00	ADAMS	3848.00	\$5,010.00	(\$4,162.00)
	25% Advance 212.00															\$0.00	\$0.00				
	Balance 636.00															\$4,798.00	(\$4,162.00)				
ALLEN	Allocated 613,507.00	Per Diem														\$0.00	\$0.00	ALLEN	\$613,507.00	\$153,376.75	\$460,130.25
	25% Advance 153,376.75		\$65,705.00	\$34,255.00	\$40,460.00											\$0.00	\$0.00				
	Balance 460,130.25															\$0.00	\$460,130.25				
BARTHOLOMEW	Allocated 82,369.00	Per Diem														\$0.00	\$0.00	BARTHOLOMEW	\$82,369.00	\$20,592.26	\$61,776.75
	25% Advance 20,592.25		\$9,090.00	\$7,000.00	\$4,730.00											\$0.00	\$0.00				
	Balance 61,776.75															\$0.00	\$61,776.75				
BENTON	Allocated 1,420.00	Per Diem														\$0.00	\$0.00	BENTON	\$1,420.00	\$0.00	\$1,420.00
	25% Advance 0.00															\$0.00	\$0.00				
	Balance 1,420.00															\$0.00	\$1,420.00				
BLACKFORD	Allocated 1,420.00	Per Diem														\$2,095.00	\$0.00	BLACKFORD	\$1,420.00	\$2,460.00	(\$1,030.00)
	25% Advance 355.00				\$280.00	\$550.00	\$775.00	\$770.00								\$0.00	\$0.00				
	Balance 1,065.00															\$2,095.00	(\$1,030.00)				
BOONE	Allocated 5,937.00	Per Diem														\$0.00	\$0.00	BOONE	\$5,937.00	\$1,484.25	\$4,452.75
	25% Advance 1,484.25															\$0.00	\$0.00				
	Balance 4,452.75															\$0.00	\$4,452.75				
BROWN	Allocated 5,521.00	Per Diem														\$0.00	\$0.00	BROWN	\$5,521.00	\$2,130.25	\$6,390.75
	25% Advance 2,130.25				\$840.00											\$0.00	\$0.00				
	Balance 6,390.75															\$0.00	\$6,390.75				
CARROLL	Allocated 5,681.00	Per Diem														\$625.00	\$0.00	CARROLL	\$5,681.00	\$625.00	\$5,056.00
	25% Advance 0.00					\$625.00										\$0.00	\$0.00				
	Balance 5,681.00															\$625.00	\$5,056.00				
CASSIPULASKI	Allocated 41,184.00	Per Diem														\$0.00	\$0.00	CASSIPULASKI	\$41,184.00	\$10,296.00	\$30,888.00
	25% Advance 10,296.00															\$0.00	\$0.00				
	Balance 30,888.00															\$0.00	\$30,888.00				
CLARK	Allocated 7,101.00	Per Diem														\$2,349.75	\$0.00	CLARK	\$7,101.00	\$4,125.00	\$2,976.00
	25% Advance 1,775.25				\$1,350.00	\$1,020.00	\$879.75	\$1,470.00								\$0.00	\$0.00				
	Balance 5,325.75															\$2,349.75	\$2,976.00				
CLAY	Allocated 14,202.00	Per Diem														\$0.00	\$0.00	CLAY	\$14,202.00	\$3,650.50	\$10,651.50
	25% Advance 3,650.50															\$0.00	\$0.00				
	Balance 10,651.50															\$0.00	\$10,651.50				
CLINTON	Allocated 2,840.00	Per Diem														\$0.00	\$0.00	CLINTON	\$2,840.00	\$710.00	\$2,130.00
	25% Advance 710.00															\$0.00	\$0.00				
	Balance 2,130.00															\$0.00	\$2,130.00				
DAVISS	Allocated 2,840.00	Per Diem														\$1,435.00	\$0.00	DAVISS	\$2,840.00	\$2,145.00	\$695.00
	25% Advance 710.00				\$105.00	\$875.00	\$385.00	\$1,050.00								\$0.00	\$0.00				
	Balance 2,130.00															\$1,435.00	\$695.00				
DEARBORN (SE Regional)	Allocated 14,201.00	Per Diem														\$0.00	\$0.00	DEARBORN (SE Regional)	\$14,201.00	\$3,650.25	\$10,650.75
	25% Advance 3,650.25															\$0.00	\$0.00				
	Balance 10,650.75															\$0.00	\$10,650.75				
DECATUR	Allocated 2,840.00	Per Diem														\$0.00	\$0.00	DECATUR	\$2,840.00	\$0.00	\$2,840.00
	25% Advance 0.00															\$0.00	\$0.00				
	Balance 2,840.00															\$0.00	\$2,840.00				
DEKALB	Allocated 9,941.00	Per Diem														\$0.00	\$0.00	DEKALB	\$9,941.00	\$0.00	\$9,941.00
	25% Advance 0.00															\$0.00	\$0.00				
	Balance 9,941.00															\$0.00	\$9,941.00				
DELAWARE	Allocated 116,453.00	Per Diem														\$0.00	\$0.00	DELAWARE	\$116,453.00	\$29,113.25	\$87,339.75
	25% Advance 29,113.25				\$13,170.00	\$10,445.00										\$0.00	\$0.00				
	Balance 87,339.75															\$0.00	\$87,339.75				
DUBOIS	Allocated 24,143.00	Per Diem														\$0.00	\$0.00	DUBOIS	\$24,143.00	\$6,035.75	\$18,107.25
	25% Advance 6,035.75				\$1,570.00											\$0.00	\$0.00				
	Balance 18,107.25															\$0.00	\$18,107.25				
ELKHART	Allocated 221,544.00	Per Diem														\$0.00	\$0.00	ELKHART	\$221,544.00	\$55,386.00	\$166,158.00
	25% Advance 55,386.00				\$2,965.00	\$8,045.00										\$0.00	\$0.00				
	Balance 166,158.00															\$0.00	\$166,158.00				
FAYETTE	Allocated 2,840.00	Per Diem														\$330.00	\$0.00	FAYETTE	\$2,840.00	\$1,040.00	\$1,800.00
	25% Advance 710.00				\$590.00	\$330.00										\$0.00	\$0.00				
	Balance 2,130.00															\$330.00	\$1,800.00				

CTP BALANCE SHEET 08/09
As of 11/05/08

		0708 Claims billed after 07/09/08												Funds Remaining per County						
		May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Total Billed	Per Diem Medical	Allocated	Spent	Balance
FLOYD																\$2,534.75	\$0.00	\$9,941.00	\$0,020.00	\$4,921.00
Allocated	9,941.00				\$2,534.75										\$0.00	\$0.00				
25% Advance	2,485.25	\$595.00	\$685.00												\$0.00	\$0.00				
Balance	7,455.75														\$2,534.75	\$4,921.00				
FOUNTAIN (West Central)																\$0.00	\$0.00	\$38,344.00	\$9,586.00	\$28,758.00
Allocated	38,344.00	\$1,270.00	\$1,500.00												\$0.00	\$0.00				
25% Advance	9,586.00														\$0.00	\$0.00				
Balance	28,758.00														\$0.00	\$28,758.00				
FRANKLIN																\$0.00	\$0.00	\$1,420.00	\$0.00	\$1,420.00
Allocated	1,420.00														\$0.00	\$0.00				
25% Advance	0.00														\$0.00	\$0.00				
Balance	1,420.00														\$0.00	\$1,420.00				
FULTON																\$0.00	\$0.00	\$4,260.00	\$0.00	\$4,260.00
Allocated	4,260.00														\$0.00	\$0.00				
25% Advance	0.00														\$0.00	\$0.00				
Balance	4,260.00														\$0.00	\$4,260.00				
GIBSON																\$0.00	\$0.00	\$12,781.00	\$3,195.25	\$9,585.75
Allocated	12,781.00	\$75.00													\$0.00	\$0.00				
25% Advance	3,195.25														\$0.00	\$0.00				
Balance	9,585.75														\$0.00	\$9,585.75				
GRANT																\$2,654.75	\$0.00	\$9,941.00	\$5,140.00	\$4,801.00
Allocated	9,941.00	\$3,315.00	\$3,125.00		\$2,654.75										\$0.00	\$0.00				
25% Advance	2,485.25														\$0.00	\$0.00				
Balance	7,455.75														\$2,654.75	\$4,801.00				
GREENE																\$0.00	\$0.00	\$25,563.00	\$6,390.75	\$19,172.25
Allocated	25,563.00	\$1,115.00	\$3,295.00	\$2,755.00											\$0.00	\$0.00				
25% Advance	6,390.75														\$0.00	\$0.00				
Balance	19,172.25														\$0.00	\$19,172.25				
HAMILTON																\$0.00	\$0.00	\$25,563.00	\$6,390.75	\$19,172.25
Allocated	25,563.00	\$920.00	\$835.00												\$0.00	\$0.00				
25% Advance	6,390.75														\$0.00	\$0.00				
Balance	19,172.25														\$0.00	\$19,172.25				
HANCOCK																\$0.00	\$0.00	\$21,302.00	\$5,325.50	\$15,976.50
Allocated	21,302.00	\$17,699.50	\$3,035.00	\$1,595.00											\$0.00	\$0.00				
25% Advance	5,325.50														\$0.00	\$0.00				
Balance	15,976.50														\$0.00	\$15,976.50				
HENDRICKS																\$0.00	\$0.00	\$4,260.00	\$0.00	\$4,260.00
Allocated	4,260.00														\$0.00	\$0.00				
25% Advance	0.00														\$0.00	\$0.00				
Balance	4,260.00														\$0.00	\$4,260.00				
HENRY																\$0.00	\$0.00	\$35,504.00	\$8,876.00	\$26,628.00
Allocated	35,504.00		\$2,845.00												\$0.00	\$0.00				
25% Advance	8,876.00														\$0.00	\$0.00				
Balance	26,628.00														\$0.00	\$26,628.00				
HOWARD																\$0.00	\$0.00	\$97,991.00	\$24,497.75	\$73,493.25
Allocated	97,991.00	\$12,262.86	\$8,180.00	\$6,500.00											\$0.00	\$0.00				
25% Advance	24,497.75														\$0.00	\$0.00				
Balance	73,493.25														\$0.00	\$73,493.25				
HUNTINGTON																\$5,170.00	\$3.00	\$18,462.00	\$5,170.00	\$13,292.00
Allocated	18,462.00			\$3,045.00	\$1,485.00	\$630.00									\$0.00	\$0.00				
25% Advance	0.00														\$0.00	\$0.00				
Balance	18,462.00														\$5,170.00	\$3.00				
JACKSON																\$0.00	\$0.00	\$4,260.00	\$1,065.00	\$3,195.00
Allocated	4,260.00														\$0.00	\$0.00				
25% Advance	1,065.00														\$0.00	\$0.00				
Balance	3,195.00														\$0.00	\$3,195.00				
JASPER																\$0.00	\$0.00	\$5,681.00	\$1,420.25	\$4,260.75
Allocated	5,681.00	\$1,950.00													\$0.00	\$0.00				
25% Advance	1,420.25														\$0.00	\$0.00				
Balance	4,260.75														\$0.00	\$4,260.75				
JAY																\$0.00	\$0.00	\$15,622.00	\$3,905.50	\$11,716.50
Allocated	15,622.00	\$1,580.00													\$0.00	\$0.00				
25% Advance	3,905.50														\$0.00	\$0.00				
Balance	11,716.50														\$0.00	\$11,716.50				
JEFFERSON																\$0.00	\$0.00	\$26,983.00	\$0,000,000	\$26,983.00
Allocated	26,983.00														\$0.00	\$0.00				
25% Advance	0.00														\$0.00	\$0.00				
Balance	26,983.00														\$0.00	\$26,983.00				
JENNINGS																\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Allocated	0.00														\$0.00	\$0.00				
25% Advance	0.00														\$0.00	\$0.00				
Balance	0.00														\$0.00	\$0.00				
JOHNSON																\$4,164.50	\$0.00	\$15,622.00	\$8,070.00	\$7,552.00
Allocated	15,622.00	\$5,295.00			\$2,484.50	\$1,670.00									\$0.00	\$0.00				
25% Advance	3,905.50														\$0.00	\$0.00				
Balance	11,716.50														\$4,164.50	\$7,552.00				
KNOX (Wabash Valley)																\$0.00	\$0.00	\$15,622.00	\$3,905.50	\$11,716.50
Allocated	15,622.00														\$0.00	\$0.00				
25% Advance	3,905.50														\$0.00	\$0.00				
Balance	11,716.50														\$0.00	\$11,716.50				

CYP BALANCE SHEET 05/09
As of 11/05/08

			07/08 Claims billed after 07/01/08												Funds Remaining per County							
	Allocated		May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Total Billed	Per Diem Medical		Allocated	Spent	Balance
KOSCIUSKO		Per Diem			\$1,440.00												\$1,440.00	\$0.00	KOSCIUSKO	\$12,781.00	\$1,440.00	\$11,341.00
Allocated	12,781.00																\$0.00	Per Diem Medical				
25% Advance	0.00																\$0.00	Per Diem Medical		\$0.00	\$0.00	\$0.00
Balance	12,781.00																\$1,440.00	\$11,341.00				
LAGRANGE		Per Diem															\$0.00	\$0.00	LAGRANGE	\$0.00	\$0.00	\$0.00
Allocated	0.00																\$0.00	Per Diem Medical				
25% Advance	0.00																\$0.00	Per Diem Medical				
Balance	0.00																\$0.00	\$0.00				
LAKE		Per Diem	\$34,400.00	\$22,655.00	\$25,111.19	\$5.00											\$5.00	\$0.00	LAKE	\$279,770.00	\$69,947.50	\$209,822.50
Allocated	279,770.00																\$0.00	Per Diem Medical				
25% Advance	69,942.50		\$2,688.71														\$0.00	Per Diem Medical				
Balance	209,827.50																\$5.00	\$209,822.50				
LAPORTE		Per Diem		\$2,130.00													\$0.00	\$0.00	LAPORTE	\$26,983.00	\$6,745.75	\$20,237.25
Allocated	26,983.00																\$0.00	Per Diem Medical				
25% Advance	6,745.75																\$0.00	Per Diem Medical				
Balance	20,237.25																\$0.00	\$20,237.25				
LAWRENCE		Per Diem	\$1,015.00	\$495.00													\$0.00	\$0.00	LAWRENCE	\$12,781.00	\$3,195.25	\$9,585.75
Allocated	12,781.00																\$0.00	Per Diem Medical				
25% Advance	3,195.25																\$0.00	Per Diem Medical				
Balance	9,585.75																\$0.00	\$9,585.75				
MADISON		Per Diem	\$11,750.00	\$9,596.00													\$0.00	\$0.00	MADISON	\$159,057.00	\$39,764.25	\$119,292.75
Allocated	159,057.00																\$0.00	Per Diem Medical				
25% Advance	39,764.25																\$0.00	Per Diem Medical				
Balance	119,292.75																\$0.00	\$119,292.75				
MARION		Per Diem	\$49,325.00	\$52,105.00													\$0.00	\$0.00	MARION	\$1,058,015.00	\$264,503.75	\$793,511.25
Allocated	1,058,015.00																\$0.00	Per Diem Medical				
25% Advance	264,503.75																\$0.00	Per Diem Medical				
Balance	793,511.25																\$0.00	\$793,511.25				
MARSHALL		Per Diem	\$2,615.00														\$0.00	\$0.00	MARSHALL	\$14,202.00	\$0.00	\$14,202.00
Allocated	14,202.00																\$0.00	Per Diem Medical				
25% Advance	0.00																\$0.00	Per Diem Medical				
Balance	14,202.00																\$0.00	\$14,202.00				
MARTIN		Per Diem															\$0.00	\$0.00	MARTIN	\$8,521.00	\$2,130.25	\$6,390.75
Allocated	8,521.00																\$0.00	Per Diem Medical				
25% Advance	2,130.25																\$0.00	Per Diem Medical				
Balance	6,390.75																\$0.00	\$6,390.75				
MIAMI		Per Diem	\$105.00	\$1,005.00	\$975.00												\$0.00	\$0.00	MIAMI	\$19,862.00	\$4,970.50	\$14,891.50
Allocated	19,862.00																\$0.00	Per Diem Medical				
25% Advance	4,970.50																\$0.00	Per Diem Medical				
Balance	14,891.50																\$0.00	\$14,891.50				
MONROE		Per Diem	\$330.00	\$910.00		\$752.50											\$752.50	\$0.00	MONROE	\$6,950.00	\$2,490.00	\$4,460.00
Allocated	6,950.00																\$0.00	Per Diem Medical				
25% Advance	1,737.50																\$752.50	\$4,460.00				
Balance	5,212.50																\$0.00	\$0.00				
MORGAN		Per Diem	\$315.00	\$785.00	\$310.00		\$104.75										\$104.75	\$0.00	MORGAN	\$7,101.00	\$1,880.00	\$5,221.00
Allocated	7,101.00																\$0.00	Per Diem Medical				
25% Advance	1,775.25																\$104.75	\$5,221.00				
Balance	5,325.75																\$0.00	\$0.00				
NEWTON		Per Diem															\$0.00	\$0.00	NEWTON	\$1,420.00	\$0.00	\$1,420.00
Allocated	1,420.00																\$0.00	Per Diem Medical				
25% Advance	0.00																\$0.00	Per Diem Medical				
Balance	1,420.00																\$0.00	\$1,420.00				
NOBLE		Per Diem															\$0.00	\$0.00	NOBLE	\$0.00	\$0.00	\$0.00
Allocated	0.00																\$0.00	Per Diem Medical				
25% Advance	0.00																\$0.00	Per Diem Medical				
Balance	0.00																\$0.00	\$0.00				
OWEN		Per Diem	\$980.00	\$505.00	\$450.00												\$0.00	\$0.00	OWEN	\$4,260.00	\$1,065.00	\$3,195.00
Allocated	4,260.00																\$0.00	Per Diem Medical				
25% Advance	1,065.00																\$0.00	Per Diem Medical				
Balance	3,195.00																\$0.00	\$3,195.00				
PERRY		Per Diem															\$0.00	\$0.00	PERRY	\$8,481.00	\$2,120.25	\$6,360.75
Allocated	8,481.00																\$0.00	Per Diem Medical				
25% Advance	2,120.25																\$0.00	Per Diem Medical				
Balance	6,360.75																\$0.00	\$6,360.75				
PORTER		Per Diem															\$0.00	\$0.00	PORTER	\$29,823.00	\$7,455.75	\$22,367.25
Allocated	29,823.00																\$0.00	Per Diem Medical				
25% Advance	7,455.75																\$0.00	Per Diem Medical				
Balance	22,367.25																\$0.00	\$22,367.25				
POSEY		Per Diem															\$0.00	\$0.00	POSEY	\$2,840.00	\$0.00	\$2,840.00
Allocated	2,840.00																\$0.00	Per Diem Medical				
25% Advance	0.00																\$0.00	Per Diem Medical				
Balance	2,840.00																\$0.00	\$2,840.00				
PUTNAM		Per Diem	\$1,920.00	\$320.00													\$0.00	\$0.00	PUTNAM	\$26,983.00	\$6,745.75	\$20,237.25
Allocated	26,983.00																\$0.00	Per Diem Medical				
25% Advance	6,745.75																\$0.00	Per Diem Medical				
Balance	20,237.25																\$0.00	\$20,237.25				
RANDOLPH		Per Diem	\$3,280.00	\$2,265.00																		

CTP BALANCE SHEET 08/09
As of 11/05/08

	Allocated	Per Diem	07/08 Claims billed after 6/7/08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	Funds Remaining		Allocated	Spent	Balance
																		Total Billed	per County			
Allocated	19,882.00				\$1,020.00													\$1,740.00		\$19,882.00	\$1,740.00	\$18,142.00
25% Advance	0.00						\$1,190.00	\$650.00										\$0.00				
Balance	19,882.00																	\$1,740.00	\$18,142.00			
RUSH																						
Allocated	0.00	Per Diem																\$0.00		\$0.00	\$0.00	\$0.00
25% Advance	0.00																	\$0.00				
Balance	0.00																	\$0.00				
RUSH																						
Allocated	0.00	Per Diem																\$0.00		\$0.00	\$0.00	\$0.00
25% Advance	0.00																	\$0.00				
Balance	0.00																	\$0.00				
ST. JOSEPH																						
Allocated	146,276.00	Per Diem		\$18,065.00	\$8,585.00													\$0.00		\$146,276.00	\$36,569.00	\$109,707.00
25% Advance	36,569.00																	\$0.00				
Balance	109,707.00																	\$0.00	\$109,707.00			
SCOTT																						
Allocated	14,202.00	Per Diem			\$540.00													\$0.00		\$14,202.00	\$3,550.50	\$10,651.50
25% Advance	3,550.50																	\$0.00				
Balance	10,651.50																	\$0.00	\$10,651.50			
SHELBY																						
Allocated	42,605.00	Per Diem	\$9,130.00	\$3,060.00														\$0.00		\$42,605.00	\$10,651.25	\$31,953.75
25% Advance	10,651.25																	\$0.00				
Balance	31,953.75																	\$0.00	\$31,953.75			
SPENCER																						
Allocated	2,840.00	Per Diem																\$0.00		\$2,840.00	\$710.00	\$2,130.00
25% Advance	710.00																	\$0.00				
Balance	2,130.00																	\$0.00	\$2,130.00			
STARKE																						
Allocated	1,420.00	Per Diem																\$0.00		\$1,420.00	\$0.00	\$1,420.00
25% Advance	0.00																	\$0.00				
Balance	1,420.00																	\$0.00	\$1,420.00			
STEUBEN																						
Allocated	9,941.00	Per Diem		\$790.00														\$0.00		\$9,941.00	\$2,465.25	\$7,455.75
25% Advance	2,465.25																	\$0.00				
Balance	7,455.75																	\$0.00	\$7,455.75			
SULLIVAN																						
Allocated	2,840.00	Per Diem		\$695.00	\$695.00	\$75.00												\$760.00		\$2,840.00	\$760.00	\$2,080.00
25% Advance	0.00																	\$0.00				
Balance	2,840.00																	\$760.00	\$2,080.00			
TIPPECANOE																						
Allocated	110,772.00	Per Diem		\$7,185.00	\$5,645.00													\$0.00		\$110,772.00	\$27,693.00	\$83,079.00
25% Advance	27,693.00																	\$0.00				
Balance	83,079.00																	\$0.00	\$83,079.00			
TIPTON																						
Allocated	1,420.00	Per Diem																\$0.00		\$1,420.00	\$355.00	\$1,065.00
25% Advance	355.00																	\$0.00				
Balance	1,065.00																	\$0.00	\$1,065.00			
UNION																						
Allocated	0.00	Per Diem																\$0.00		\$0.00	\$0.00	\$0.00
25% Advance	0.00																	\$0.00				
Balance	0.00																	\$0.00	\$0.00			
VANDERBURGH																						
Allocated	231,485.00	Per Diem (CC	\$7,175.00	\$1,960.00														\$0.00		\$231,485.00	\$57,871.25	\$173,613.75
25% Advance	57,871.25	Circuit Court	\$21,965.00	\$12,510.00														\$0.00				
Balance	173,613.75																	\$0.00	\$173,613.75			
VIGO																						
Allocated	42,605.00	Per Diem		\$12,470.00	\$15,235.00	\$3,108.75	\$14,830.00											\$17,538.75		\$42,605.00	\$28,590.00	\$14,015.00
25% Advance	10,651.25																	\$0.00				
Balance	31,953.75																	\$17,538.75	\$14,015.00			
WABASH																						
Allocated	25,563.00	Per Diem		\$3,430.00	\$2,530.00													\$0.00		\$25,563.00	\$6,390.75	\$19,172.25
25% Advance	6,390.75																	\$0.00				
Balance	19,172.25																	\$0.00	\$19,172.25			
WARRICK																						
Allocated	19,882.00	Per Diem	\$450.00	\$595.00			\$1,049.50											\$1,049.50		\$19,882.00	\$6,020.00	\$13,862.00
25% Advance	4,970.50																	\$0.00				
Balance	14,911.50																	\$1,049.50	\$13,862.00			
WASHINGTON (Hoosier Hills)																						
Allocated	63,906.00	Per Diem	\$530.00	\$3,420.00														\$0.00		\$63,906.00	\$15,876.50	\$47,929.50
25% Advance	15,876.50																	\$0.00				
Balance	47,929.50																	\$0.00	\$47,929.50			
WAYNE																						
Allocated	4,260.00	Per Diem		\$1,140.00	\$1,645.00		\$1,415.00											\$1,415.00		\$4,260.00	\$2,480.00	\$1,780.00
25% Advance	1,965.00																	\$0.00				
Balance	3,195.00																	\$1,415.00	\$1,780.00			
WELLS																						
Allocated	0.00	Per Diem			\$1,015.00													\$0.00		\$0.00	\$0.00	\$0.00
25% Advance	0.00																	\$0.00				
Balance	0.00																	\$0.00	\$0.00			
WHITE																						
Allocated	14,202.00	Per Diem		\$																		

CTP BALANCE SHEET 08/09
As of 11/05/08

	Allocated	Per Diem	07/09 Claims billed thru 07/01/09												Total Billed	Funds Remaining per County	Per Diem Medical	Allocated	Spent	Balance				
	19,882.00	4,370.50	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09	\$3,169.50	\$0.00	\$3,169.50	\$11,742.00	\$19,882.00	\$8,140.00	\$11,742.00	
25% Advance	4,370.50			\$1,475.00		\$1,638.50	\$1,530.00																	
Balance	14,911.50																							
Total			\$213,711.07	\$235,120.00	\$227,331.19	\$11,911.50	\$34,260.50	\$8,964.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,169.50	\$0.00	\$3,169.50	\$11,742.00				
08/09 25% CTP Advances=\$									\$55,136.25															
									7 mos															
									\$7,876.61	Average														
Totals																					\$4,038,988.00	\$1,031,720.50	\$3,005,268.50	
Prior Year Claims																						\$676,162.26		
Grand Total																					\$4,038,988.00	\$1,707,882.76	\$2,329,106.24	

LEGEND
NS = Not Submitted
Blue = Medical CTP

Monroe	1,737.50	805.00	932.50			-
Morgan	1,775.25	965.00	465.00	345.25		-
Owen	1,065.00	15.00				1,050.00
Perry	2,485.25					2,485.25
Porter	7,455.75					7,455.75
Putnam	6,745.75	1,045.00	465.00	105.00		5,130.75
Randolph	3,550.50	1,500.00	975.00	1,075.50		-
St. Joseph	36,569.00	7,225.00	11,300.00			18,044.00
Scott	3,550.50	375.00				3,175.50
Shelby	10,651.25					10,651.25
SE Regional	3,550.25					3,550.25
Spencer	710.00					710.00
Steuben	2,485.25	375.00		630.00		1,480.25
Tippecanoe	27,693.00	1,590.00	2,735.00			23,368.00
Tipton	355.00					355.00
Union	-					-
Vanderburgh	57,871.25					57,871.25
Vigo	10,651.25	10,651.25				-
Wabash	6,390.75	3,140.00	2,850.00			400.75
Wabash Valley	3,905.50					3,905.50
Warrick	4,970.50	4,265.00	705.50			-
Wayne	1,065.00	1,010.00	55.00			-
Wells	-					-
West Central	9,586.00	2,140.00	1,715.00	900.00		4,831.00
White	3,550.50	465.00	465.00	520.00		2,100.50
Whitley	4,970.50	2,470.00	2,500.50			-
Totals	977,383.25	222,681.50	170,724.50	5,835.75	-	578,141.50

Exhibit F

INDIANA DEPARTMENT OF CORRECTION
Summary of Carryover Status
For the Fiscal Years Ended 2004, 2005, 2006 and 2007

	Adult or Juvenile Program	2003-2004				2004-2005				2005-2006				2006-2007				2007-2008			
		Date of Audit Report	2003-2004 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2004-2005 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2005-2006 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2006-2007 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2007-2008 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding
Allen	both	03/14/2005	-	-	-	07/25/2006	-	-	-	03/14/2007	-	-	-	-	-	-	-	-	-	-	
Bartholomew	J	06/18/2004	584.38	-	584.38	04/28/2006	1,206.74	-	1,206.74	12/21/2006	12,048.44	(12,048.44)	-	05/01/2008	5,576.94	-	5,576.94	-	-	-	
Bartholomew	A	02/02/2006	29,352.00	(29,352.00)	-	04/28/2006	64,965.59	(63,965.59)	1,000.00	02/01/2007	20,302.82	(20,302.82)	-	05/01/2008	30,113.99	-	30,113.99	-	-	-	
Blackford	A	05/17/2005	763.10	-	763.10	06/12/2006	1,646.76	(1,646.76)	-	05/26/2007	1,084.55	(1,084.55)	-	05/19/2008	3,821.44	(3,821.44)	-	-	-	-	
Brown	A	02/02/2006	4,028.97	(4,028.97)	-	04/20/2006	7,133.13	(7,133.13)	-	12/21/2006	5,387.83	(5,387.83)	-	10/25/2007	8,709.64	(8,709.64)	-	-	-	-	
Cass/Pulaski	A	07/21/2005	26,028.74	(26,028.74)	-	07/05/2006	13,776.50	(13,776.50)	-	11/09/2006	16,953.90	(16,953.90)	-	10/15/2007	10,980.70	(10,980.70)	-	-	-	-	
Clark	A	02/02/2006	17,800.08	(17,800.08)	(98,781.13)	02/02/2006	819.25	(18,619.33)	(17,800.08)	11/02/2006	34,844.92	-	34,844.92	-	-	-	-	-	-	-	
Clay	A	10/04/2004	2,201.92	-	2,201.92	08/02/2006	3,863.14	(3,863.14)	-	12/22/2006	5,915.30	(5,915.30)	-	12/17/2007	27,432.16	(27,432.16)	-	-	-	-	
Clinton	A	07/21/2005	14,577.42	(14,577.42)	-	05/25/2006	16,196.19	(16,196.19)	-	01/05/2007	152.89	(152.89)	-	03/20/2008	1,351.69	(1,351.69)	-	-	-	-	
Davess	A	04/04/2005	24,276.73	(50,825.17)	(26,548.44)	09/07/2006	6,311.95	(6,311.95)	-	12/04/2006	15,062.93	(15,062.93)	-	08/30/2007	14,179.24	(14,179.24)	-	-	-	-	
Dearborn (SE Regional)	A	02/02/2006	-	-	-	02/02/2006	4,892.44	(4,892.44)	-	06/14/2007	719.35	719.35	-	-	-	-	-	-	-	-	
Delaware	both	02/02/2006	6,114.26	(6,114.26)	-	02/02/2006	613.16	(613.16)	-	12/22/2006	720.98	(720.98)	-	09/28/2007	51.57	(51.57)	-	-	-	-	
Dubois	A	06/09/2005	73,251.59	(73,251.59)	-	04/13/2006	396.83	(396.83)	-	03/22/2007	2,133.55	(2,133.55)	-	11/29/2007	17,356.62	(17,356.62)	-	-	-	-	
Elkhart	A	03/21/2005	208.52	-	208.52	fieldwork complete; audit report not yet sent out	-	-	-	06/28/2007	8,973.81	(8,973.81)	-	05/27/2008	3,221.63	-	3,221.63	-	-	-	
Elkhart	J	03/21/2005	-	-	-	fieldwork complete; audit report not yet sent out	-	-	-	juvenile/adult grants are now in one document	-	-	-	juvenile/adult grants are now in one document	-	-	-	-	-		
Fayette	both	08/15/2005	n/a	n/a	n/a	08/15/2005	48,940.03	-	48,940.03	12/18/2006	11,366.85	(11,366.85)	-	12/17/2007	33,853.23	(33,853.23)	-	-	-	-	
Floyd	both	04/18/2005	40,820.52	-	40,820.52	02/02/2006	8,752.23	(102,245.62)	(93,493.39)	11/02/2006	2,346.74	(2,346.74)	-	11/29/2007	10,544.19	(10,544.19)	-	-	-	-	
Fountain-West Central	A	06/27/2005	4,704.10	(4,704.10)	-	11/30/2006	5,521.90	(5,521.90)	-	11/30/2006	200.35	(200.35)	-	11/15/2007	108.43	(108.43)	-	-	-	-	
Grant	both	03/14/2005	32,503.65	-	32,503.65	06.15.2006	33,561.34	(612.37)	32,948.97	11/09/2006	37,981.88	(37,981.88)	-	09/28/2007	4,444.74	(4,444.74)	-	-	-	-	
Greene	both	06/30/2005	29,888.05	(29,888.05)	-	05/05/2006	18,619.24	(18,619.24)	-	11/08/2006	1,746.51	(1,746.51)	-	10/15/2007	26,828.89	(26,828.89)	-	-	-	-	
Gibson	A	04/04/2006	-	-	-	05/25/2006	-	-	-	06/05/2007	1,180.45	(1,180.45)	-	06/12/2008	23,895.27	(23,895.27)	-	-	-	-	
Hamilton	both	02/02/2006	19,168.54	(19,168.54)	-	09/21/2006	4,375.99	(4,377.07)	(1.08)	01/24/2007	19,416.81	-	19,416.81	-	-	-	-	-	-	-	
Hancock	A	02/02/2006	(698.45)	-	(698.45)	06/30/2006	(5,675.44)	-	(5,675.44)	05/11/2007	2,284.22	-	2,284.22	-	-	-	-	-	-	-	
Henry	both	09/07/2005	1,924.54	-	1,924.54	09/07/2005	1,924.54	(1,924.54)	-	06/22/2007	4,258.63	(4,258.63)	-	12/20/2007	546.81	-	546.81	-	-	-	
Howard	A	no date	310.97	-	310.97	06/15/2006	24.63	(24.63)	-	11/30/2006	306.02	-	306.02	-	-	-	-	-	-	-	
Howard	J	10/02/2004	-	-	-	06/15/2006	3,385.45	(3,385.45)	-	11/30/2006	10,440.68	(10,440.68)	-	10/23/2007	10,907.10	(10,907.10)	-	-	-	-	
Jackson	both	06/30/2005	25,798.03	(25,798.03)	-	09/10/2006	5,696.90	-	5,696.90	12/21/2006	19,656.44	(19,656.44)	-	05/15/2008	3,655.22	(3,655.22)	-	-	-	-	
Jasper	A	04/25/2005	11,667.88	(11,667.88)	-	09/28/2006	42,330.20	(42,330.20)	-	11/21/2007	17,661.22	(17,661.22)	-	10/15/2007	17,608.44	(17,608.44)	-	-	-	-	
Jay	A	05/17/2005	15,543.74	(15,543.74)	-	09/20/2006	13,978.04	(13,978.04)	-	11/20/2006	8,721.31	(8,721.31)	-	11/07/2007	32,164.23	(21,566.10)	10,598.13	-	-	-	
Johnson	both	02/02/2006	12,517.41	(12,517.41)	-	04/20/2006	14,588.45	(14,588.45)	-	04/27/2007	34,571.43	(14,588.45)	19,982.98	-	-	-	-	-	-	-	
Knox (Webash Valley)	A	03/14/2005	34,524.96	(34,524.96)	-	02/02/2006	21,862.42	(21,862.42)	-	11/08/2006	27,420.69	-	27,420.69	-	08/30/2007	11,668.92	(11,668.92)	-	-	-	
Lake	A	04/11/2005	79,125.00	-	79,125.00	08/29/2006	87,286.09	-	87,286.09	05/22/2007	24,203.88	-	24,203.88	-	-	-	-	-	-	-	
Lake	J	04/11/2005	27,933.00	-	27,933.00	09/21/2006	79,980.37	-	79,980.37	05/22/2007	7,801.65	-	7,801.65	-	-	-	-	-	-	-	
LaPorte	A	03/21/2005	7,755.55	-	7,755.55	07/25/2006	-	-	-	05/22/2007	30,432.48	-	30,432.48	-	-	-	-	-	-	-	
LaPorte	J	02/02/2006	4,764.50	-	4,764.50	07/26/2006	647.04	(647.04)	-	05/30/2007	-	-	-	-	-	-	-	-	-	-	
Lawrence	both	06/30/2005	22,583.29	(22,583.29)	-	09/07/2006	8,687.25	-	8,687.25	11/02/2006	15,695.72	-	15,695.72	-	09/14/2007	27,882.42	(27,882.42)	-	-	-	
Madison	both	02/02/2006	0.61	(534.63)	(534.02)	02/02/2006	34.02	-	34.02	02/01/2007	-	-	-	05/01/2008	1,639.09	(1,639.09)	-	-	-	-	
Marion	both	03/28/2005	-	-	-	07/25/2006	verification w/ CC required before audit released	-	-	06/05/2007	739,505.19	(738,780.00)	725.19	-	-	-	-	-	-	-	
Marion	J	-	-	-	-	-	-	-	-	06/05/2007	36,044.85	-	36,044.85	-	-	-	-	-	-	-	
Marin	A	08/01/2005	34,977.96	(34,977.96)	-	02/02/2006	8,835.94	(8,835.94)	-	12/04/2006	665.47	(665.47)	-	08/30/2007	18,069.82	(18,069.82)	-	-	-	-	
Miami	A	04/25/2005	54,695.93	-	54,695.93	10/10/2006	102,963.42	-	102,963.42	01/19/2007	31,780.24	-	31,780.24	-	-	-	-	-	-	-	
Monroe	both	12/09/2004	290.09	-	290.09	06/08/2006	0.09	-	0.09	03/01/2007	-	-	-	01/30/2008	7,054.85	-	7,054.85	-	-	-	
Morgan	both	02/02/2006	38,682.93	(38,682.93)	-	04/28/2006	65,492.27	(37,535.28)	27,956.99	02/28/2007	30,888.55	(30,888.55)	-	02/27/2008	44,020.36	(44,020.36)	-	-	-	-	
Owen	both	08/01/2005	1,747.12	-	1,747.12	08/01/2006	2.18	-	2.18	12/22/2006	502.18	-	502.18	-	10/25/2007	4.22	(4.22)	-	-	-	
Porter	A	12/14/2004	-	-	-	audit work performed by private CPA firm	-	-	-	05/22/2007	-	-	-	-	-	-	-	-	-	-	
Putnam	A	10/04/2004	964.13	-	964.13	06/28/2006	0.13	-	0.13	12/22/2006	-	-	-	10/25/2007	-	-	-	-	-	-	
Randolph	A	05/17/2005	632.10	-	632.10	10/19/2006	6,236.60	-	6,236.60	01/07/2007	9,181.24	(9,181.24)	-	11/20/2007	-	-	-	-	-	-	
Scott	A	04/18/2005	4,331.79	-	4,331.79	08/10/2006	-	-	-	11/02/2006	-	-	-	-	-	-	-	-	-	-	
St. Joseph	both	04/11/2005	6,159.95	(6,159.95)	-	08/10/2006	32,828.89	(23,181.94)	9,644.95	12/07/2006	89,658.65	(89,658.65)	-	-	-	-	-	-	-	-	

INDIANA DEPARTMENT OF CORRECTION
 Summary of Carryover Status
 For the Fiscal Years Ended 2004, 2005, 2006 and 2007

2003-2004				2004-2005				2005-2006				2006-2007				2007-2008					
Adult or Juvenile Program	Date of Audit Report	2003-2004 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2004-2005 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2005-2006 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2006-2007 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	Date of Audit Report	2006-2007 Carryover Amount	Amount of Carryover Repayment	Amount of Carryover Outstanding	
Shelby	A	12/04/2004		18,106.11	12/20/2005	23,837.06	(23,837.06)	-	02/26/2007	49,477.79	(49,477.79)	-	04/24/2008	77,269.45	(77,269.45)	-					
Steuben		04/25/2005		112,763.32	10/03/2006	14,039.49	(14,039.49)	-	05/28/2007	71.08	(71.08)	-	05/27/2008	5,928.47	(5,928.47)	-					
Tiptecanoe	both	06/27/2005		3,057.88	10/03/2005	28,383.41		28,383.41	01/24/2007	52.34	(52.34)	-	01/17/2008	15,163.71	(15,163.71)	-					
Tipson	both	06/27/2005		2,212.59	04/20/2006	6,582.50	(6,582.50)	-	11/08/2006	25,485.09	(25,485.09)	-	04/24/2008	44,854.37	(44,854.37)	-					
Union		04/28/2005	(9,547.46)	-	10/19/2006	7,265.85	(7,265.85)	-	12/18/2006	895.42	(895.42)	-	10/15/2007	5,247.10	-	5,247.10					
Vanderburgh		03/21/2005	(536,587.28)	-	08/07/2006	-	-	-	06/05/2007	137,339.45	(137,339.45)	-	06/01/2008	256,079.22	-	256,079.22					
Vigo		03/14/2005		4,529.75	08/02/2006	12,736.60	(12,736.60)	0.60	11/15/2006	44,130.00	(44,130.00)	-									
Wabash		n/a	n/a	n/a	10/03/2006	91,661.88	-	91,661.88	12/07/2006	-	-	-	05/19/2008	-	-	-					
Warrick		06/09/2005	issues	-	04/13/2006	5,254.02	(5,254.02)	-	12/04/2006	565.44	(565.44)	-	06/12/2008	-	-	-					
Washington (Hoosier Hills)		12/14/2004		-	audit work performed by private CPA firm				-	05/22/2007	-	-	-								
Wayne	both	08/15/2005	(35,475.50)	(311.57)	08/15/2005	16,359.33	(16,047.74)	311.59	01/24/2007	4,804.24	(4,804.24)	-	11/15/2007	14,912.06	(14,912.06)	-					
Wells		02/02/2005		-	09/10/2006	6,646.15	(6,646.15)	-	01/24/2007	1,407.85	(1,407.85)	-	05/19/2008	-	-	-					
White		06/27/2005		4,756.56	09/28/2006	-	-	-	11/30/2006	2,422.27	(2,422.27)	-	10/15/2007	-	-	-					
Whitley		09/07/2005		-	09/07/2005	-	-	-	11/20/2006	798.45	-	-	09/28/2007	44,267.54	(44,267.54)	-					
				<u>1,439,542.05</u>		<u>(1,119,433.64)</u>		<u>320,108.41</u>						<u>1,607,171.04</u>		<u>(1,374,426.66)</u>		<u>232,744.38</u>			
						<u>945,466.19</u>		<u>(529,483.97)</u>							<u>866,575.61</u>		<u>(545,052.71)</u>		<u>323,230.01</u>		

Calculation of Maximum Receivables:

2003-2004	320,108.41
2004-2005	415,972.22
2005-2006	232,744.38
2006-2007	323,230.01
Less:	
Marion County	(725.19)
Marion Juve	(36,044.85)
Steuben	(112,763.32)
Miami	(149,007.00)
Lake	(79,125.00)
Lake	(27,933.00)
Lake	(67,266.09)
Lake	(79,980.37)
Lake	(24,203.86)
Lake	(7,801.65)
Total	687,184.67

questions re: report

fieldwork done, report not sent

fieldwork scheduled



June 24, 2008

Recommendations for Further Development of Indiana Department of Correction Community Corrections Grant Website

1. Definitions

1.1. CCGrant

1.1.1. The web site whose purpose is to allow Indiana counties to apply for Community Corrections grants.

1.2. Application

1.2.1. An application for a Community Corrections grant that is submitted by a county. It is composed of several sections, with each section containing a number of questions

1.2.2. Note: In this document, application does not refer to the web site itself (as a piece of software is commonly called an "application").

2. Background

2.1. The current CCGrant web site was written using the so-called "Classic" ASP framework. "Classic" ASP technology was superseded in 2002 by ASP.NET 1.0. Since then, ASP.NET has matured, and is now at version 3.5. The website is made up of 359 ASP files (also known as pages), which contain both the front-end user interface code (HTML) and the back-end processing code.

3. Problems with current classic ASP web site

3.1. Maintenance

3.1.1. Because the web site is made up of over 350 different files/pages, finding the source of a bug, or the location of a desired change, can be time-consuming.

3.1.2. Each section of the application in the web site is actually 3-4 separate files within the website - one for adding a new record, one for editing an existing record, another for the records list and inline adding/editing of records, and yet another that contains code to load and/or process the data.

3.1.3. Simple changes can take hours because they may have to be applied to 3-4 pages for each page of the application that is affected.

3.2. Security

3.2.1. Use of SQL statements in the ASP code, along with the lack of validation and checking of inputted data, leaves the site open to possible SQL injection attacks.

3.2.2. In the security area of the database, the passwords for users are stored without being encrypted. Any person with read access to the database can read all of the users' passwords. A common security practice is to encrypt all user's passwords using one-way encryption (a hash), which means if a person were to get access to the user database, they could not decrypt the passwords.

3.3. Database

3.3.1. The database is designed such that each section of the application is stored as a separate table in the database, and question in the section is stored as a separate column in the section's database. There are twenty-two tables in the database to store application information.

3.3.1.1. This means that if any question is added or removed to the application, changes must be made to the design of the database tables themselves, which is inadvisable for database maintenance.

3.3.1.2. This also means that a database administrator or software developer must make the change in the database (as opposed to a regular DOC administrator user) to support a new or deleted question.

3.3.2. The application only uses embedded SQL statements within the code to access the database.

3.3.2.1. Using stored procedures to access the database is more efficient, and is more secure, as they help to prevent a SQL injection attack.

4. Advantages of ASP.NET over "classic" ASP

4.1. ASP.NET is newer, more mature, and is currently supported by Microsoft. It is 6 years old, and thus has had time to incorporate the current best practices for web design, scalability, and security.

4.2. The .NET framework (upon which ASP.NET is based) is broad and flexible and allows for multiple programming languages to be used together, so it would take a nominal effort to provide access to other systems via .NET. This is important for the future of the CCGrants web site, as it will need to access external systems and data. This functionality would be difficult to implement in "classic" ASP due to its age.

4.3. The .NET framework has built-in XML processing capabilities. XML is a common language used to share or send data between two systems. In the future, if XML is used for the web site to get data from external systems, the .NET framework will make it very easy to implement this functionality.

4.4. Since version 2.0, ASP.NET has had a built-in security model that is simple to implement. The actual user accounts and information will not be replaced in the new version, but the code supporting the current security model will be replaced with ASP.NET's security model.

4.5. The built-in server controls that ASP.NET provides, notably those that deal directly with data records, make it much simpler to implement and maintain pages that add, edit, or list data records. In "classic" ASP, the code to generate the user interface must be written for each page in the grant application, while in ASP.NET, these hundreds of lines of code could be replaced with a couple of data controls, which only take a brief configuration to provide the same functionality. Most importantly, a minimal amount of code (sometimes no code) is required to support these ASP.NET data controls.

4.6. The performance of an ASP.NET web site is better than an equivalent "classic" ASP site, because parts of ASP.NET pages and code are compiled once beforehand, while ASP pages are compiled upon every access.

5. Proposed Designs

5.1. Complete Redesign of web site and database

5.1.1. The redesign will use ASP.NET version 3.5

5.1.2. Dynamic questions and sections of the application

5.1.2.1. The key feature of the new design is that there will be an administrative page that will allow the admin user to add, edit, or delete the questions (including the text of the question as well as the type of answer – for example, some types of answers might be numeric, text, ratio, drop-down list).

5.1.2.2. The end user (a county) will see the same sections and questions as they do in the current web site, so the changes will be transparent to the end user (not including any user interface changes).

5.1.2.3. This will reduce most maintenance tasks to simple editing of questions by an administrative user. With the previous "classic" ASP site, most maintenance would require editing 3-4 files.

5.1.3. Built-in Security

5.1.3.1. ASP.NET and its database access technology, ADO.NET, have built-in security measures to prevent such attacks as SQL injection (see database changes for more information).

5.1.4. Database changes

5.1.4.1. Significantly less number of tables due to dynamic questions and answers.

5.1.4.1.1. The DOC user (admin) will be able to add and remove questions at will, without requiring any design changes to the database.

5.1.4.1.2. All of the answers to the questions will be stored in one table, instead of in separate tables (one separate table per section of questions).

5.1.4.1.2.1. Using only one table to store this data is less desirable in terms of database design and normalization, but is significantly better than having to add or remove columns from a database design while the database is in use.

5.1.4.1.2.2. This one table will utilize indices and other database design techniques to make it as efficient as possible

5.1.4.2. Stored procedures will be used to access data, instead of SQL statements embedded in the code

5.1.4.2.1. Stored procedures are a key element to preventing SQL injection attacks

5.1.4.2.2. Stored procedures are compiled within the database (while SQL statements are not), which provides greater efficiency when access the database.

5.1.5.Existing data

5.1.5.1. **No existing data will be lost.**

5.1.5.2. Because the new database will be a completely different design than the old database, the existing data will have to be manually imported into the new database, once the new design is completed. This will be accomplished by the writing of custom scripts or software (written by us) that will intelligently copy the existing records into the new database. This software or scripts will only need to be executed once, and would occur when the web site is switched over to the new ASP.NET site.

5.1.6.Estimate

5.1.6.1. We estimate that it will take **120-200 hours for implementation of the new database and web site** (not including reports).

5.1.6.2. **This is a rough estimate. A formal requirements gathering will need to occur before a definite quote can be made.**

5.2. In-place redesign of web site

5.2.1.The redesign will use ASP.NET version 3.5.

5.2.2.Each section of the application will be implemented in one ASP.NET page. Each page will contain the adding, editing, and listing functionality for the records of that section. This will result in 25 – 30 separate pages, which would translate to 50 - 60 files (compared to over 350 in the "classic" ASP web site). This will greatly reduce the time required for maintenance of the web site, as compared to the "classic" ASP site.

5.2.3.Database

5.2.3.1. The database will have minimal, if any, changes made to it. This means that current production data will not be touched or moved.

5.2.3.2. Because the database will not change, adding or removing questions from an application will still require a database administrator or software development to make changes to the database directly.

5.2.4.Estimate

5.2.4.1. We estimate that it will take **200-280 hours for implementation of the new web site** (not including reports).

5.2.4.2. **This is a rough estimate. A formal requirements gathering will need to occur before a definite quote can be made.**

Exhibit H



Indiana Department of Correction
Community Corrections Division
302 W. Washington Street
Indianapolis, IN 46204-2738

Cass/Pulaski Community Corrections
520 High Street
Logansport, IN 46947
(574) 753-7706 ph
(574) 722-5501 fx
davew@cassprobation.org

RE: 2007 Project Income Report

**Cass/Pulaski Community Corrections Project Income Report
2007**

As of December 2007, Cass/Pulaski Community Corrections held around one hundred fifty thousand dollars (\$150,000.00) in project income. It is the Cass/Pulaski Community Corrections Advisory Boards position that the department maintains a project income balance equal to five (5) months operating cost. The Board holds this position to ensure the department has financial means to cover unexpected cost. Currently, the department averages operation cost of forty thousand dollars (\$40,000.00).

If you should have any questions or concerns in this matter, please feel free to contact me at 574-753-7706.

Sincerely,

David Wegner, Director
Cass/Pulaski Community Corrections



Cass/Pulaski Community Corrections
520 High Street
Logansport, IN 46947
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CASS/PULASKI COMMUNITY CORRECTIONS STRATEGIC PLAN 2007

Cass/Pulaski Community Corrections will continually improve upon communicating program purpose, function and achievements to department stakeholders and the community.

1. The CPCC Director will educate the community and stakeholders by making presentations of department's purpose, function and achievements to the media and local clubs and gatherings.
2. The CPCC Advisory Board will ensure that stakeholders have the opportunity to become members of the CPCC Advisory Board.
3. CPCC will enhance the department's website documenting evidence supporting the department's purpose, function and achievements.
4. The department will continually collaborate with local groups/organizations in providing services that parallel our mission statement.

Cass/Pulaski Community Corrections will continually improve upon collaborating client service with local stakeholders.

1. CPCC will collaborate with the Cass/Pulaski County Probation Department on a risk/needs assessment utilized on all offenders in the Cass/Pulaski criminal justice system.
2. CPCC will seek to collaborate with stakeholders in acquiring funding for CPCC clients otherwise not available.
3. If asked, CPCC will participate on local stakeholders' boards and advisory committees.

Cass/Pulaski Community Corrections will continually move forward on the implementation of a Work Release/Treatment Program.

1. CPCC will continually seek funding for implementation operation of a work release and treatment center.
2. CPCC will continually present information to stakeholders and the community on the need of a work release and treatment center.
3. CPCC will continually collaborate with stakeholders in providing services and programming for a work release/treatment center.

Cass/Pulaski Community Corrections will continually seek and maintain adequate funding for operations.

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the offenders and the community by applying effective evidence based programs that produce positive choices, constructive behavior and accountability from the offenders, thereby reducing their criminal actions.

1. CPCC will continually seek funding for department operations through grants and other funding opportunities.
2. CPCC will identify value and waste of departmental revenue and expenditures.
3. CPCC will identify possibilities of merging or collaborating program expenditures with stakeholders.

Cass/Pulaski Community Correction will continually identify and review priorities that best allow the organization to succeed.

1. CPCC Director and Advisory Board, on a yearly basis, will review department programs for effectiveness.
2. CPCC and the Cass Probation Department will collaborate on a database system that will provide accurate data that measures offender risk, needs, progress and completion.
3. CPCC and Cass County Probation, based on evidence based practices, will continually seek certification in facilitating programs for offenders.

CPCC STAKEHOLDERS:

External

Community
Offenders Families
Victims
Business Community
Taxpayers
School Corporations
Elected Officials

Internal

Courts
Prosecutors Office
Probation Department
Jail
Public Defenders
Counselors
Department of Correction
Employees of Criminal Justice System

MISSION: Cass/Pulaski Community Corrections is committed to improving the quality of life of the offenders and the community by applying effective evidence based programs that produce positive choices, constructive behavior and accountability from the offenders, thereby reducing their criminal actions.

m e m o r a n d u m

TO: Deana McMurray
Indiana Department of Correction

FROM: Jeanie M. Neal, Executive Director

CC: John DePrez IV, Advisory Board President

SUBJECT: project income plan

DATE: December 11, 2007

Shelby County Community Corrections (SCCC) projects a project income balance in excess of \$100,000 on July 1, 2008. SCCC Advisory Board has approved these funds be earmarked for the following activities during the next fiscal year:

- enable support of initiatives – such as misdemeanor offender programs – not currently funded or under funded by Community Corrections Grant Act
- enhance and expand existing programs or develop and introduce new programs in furtherance of our agency's mission
- enact action plans necessary for achievement of strategic objectives as outlined in our agency's strategic plan

Thank you for your attention in this matter.

Shelby County Community Corrections

111 West South Street
Shelbyville, Indiana 46176
phone: 317.392.6492
fax: 317.392.3722

AGENCY STRATEGIC PLAN

CORE VALUES

- Alternative to Incarceration
- Community Based Services for Offenders
- Evidence-Based Programs
- Cognitive Behavioral Change
- Economical Approach to Corrections
- Quality Programs for Local Offenders

EXTERNAL INFLUENCES

- Caseload – Offender: Staff Ratio
- Indiana Department of Corrections
- Mindset of Local Professionals
- State Legislative Priorities
- Funding (or Lack Thereof)
- Local Criminal/Juvenile Justice System
- Past Professional Practices

INTERNAL INFLUENCES

STRENGTHS

- Dedicated Professionals
- Good Community Support
- Good Environment for Community Corrections
- Effective Programs & Services
- Good Cooperation With Community Partners

WEAKNESSES

- Inability of Staff to Collaborate
- Limited Local Mental Health Support
- Strong Partnerships with Community Partners
- Increased Diversity of Target Population
- Mission Creep

OPPORTUNITITES

- Adapting to Diversity
- Improved Communications
- Better Defined Mission
- Improved Partnerships

THREATS

- Agency Staff Departures
- Changes in Indiana Department of Correction
- Changes in Priorities of Agency Funding Sources
- Unpredictability of Offender Behavior

MISSION

The mission of Shelby County Community Corrections is to provide comprehensive case management, community-based sanctions and supervision for adult and juvenile offenders, thereby holding them accountable for their actions and reducing their likelihood of recidivism.

ELEMENTS of The VISION

- Community Partnerships
- Reduce Recidivism Annually
- Devise and sustain quality programs and services that allow offenders opportunity to become law-abiding citizens.
- Initial Assessments
- Wraparound Services

VISION

Shelby County Community Corrections will enhance and expand existing programs or introduce new programs to improve provision of comprehensive case management, community-based sanctions, and supervision of adult and juvenile offenders, thereby holding them accountable for their actions and help them reduce their likelihood of incarceration.

CRITICAL ISSUES

- Adequate Facility
- Caseload - Offender: Staff Ratio
- Sufficient Funding for Agency Initiatives

STRATEGIC OBJECTIVES

1. Increase effectiveness of community-based offender supervision
2. Increase preparedness for impact of community economic development on local criminal/juvenile justice system
3. Increase placement options for local criminal/juvenile justice system
4. Increase funding for agency priority initiatives
5. Increase community awareness of agency achievements and programs

ACTION PLANS

Objective #1: Increase effectiveness of community-based offender supervision

ACTIVITY	DATE	RESPONSIBLE PARTY
1. Identify agency staff and technology needs	7/1/08	Executive Director
2. Evaluate agency organizational structure	7/1/08	Executive Director
3. Research applicable and available technology	7/1/08	Executive Director
4. Evaluate available programs	7/1/08	Executive Director
5. Obtain additional funding as available and necessary	7/1/08	Board Chair, Executive Director

Objective #2: Increase preparedness for impact of community demographic changes and economic development on local criminal /juvenile justice system

ACTIVITY	DATE	RESPONSIBLE PARTY
1. Identify emerging community demographic changes	3/1/08	Board Chair, Executive Director
2. Analyze emerging community demographic changes	6/1/08	Board Chair, Executive Director
3. Identify solutions to impact of community demographic changes	9/1/08	Board Chair, Executive Director
4. Identify potential economic developments	3/1/08	Board Chair, Executive Director
5. Analyze potential economic developments	6/1/08	Board Chair, Executive Director
6. Identify solutions to impact of economic development	9/1/08	Board Chair, Executive Director

Objective #3: Increase placement options for local criminal/juvenile justice system

ACTIVITY	DATE	RESPONSIBLE PARTY
1. Identify agency program needs	7/1/08	Executive Director
2. Analyze agency program needs	1/1/09	Executive Director
3. Identify local offender needs	7/1/08	Board Chair, Executive Director
4. Analyze local offender needs	1/1/09	Board Chair, Executive Director
5. Identify local criminal/juvenile justice system needs	7/1/08	Board Chair, Executive Director
6. Analyze local criminal/juvenile justice system	1/1/09	Board Chair, Executive Director

Objective #4: Increase funding for agency initiatives

ACTIVITY	DATE	RESPONSIBLE PARTY
1. Identify agency funding needs	7/1/08	Board Chair, Executive Director
2. Analyze agency funding priorities	7/1/08	Executive Director
3. Draft document summarizing agency funding needs	7/1/08	Executive Director
4. Draft skeleton proposals for each agency priority project	7/1/08	Executive Director
5. Conduct research of potential funding sources	7/1/08	Executive Director
6. Educate potential funding sources on agency funding needs	9/1/08	Executive Director
7. Educate elected officials on agency funding needs	9/1/08	Board Chair, Executive Director
8. Pursue funding from potential funding sources	9/1/08	Board Chair, Executive Director

Objective #5: Increase community awareness of agency achievements and programs

ACTIVITY	DATE	RESPONSIBLE PARTY
1. Analyze agency board membership	4/1/08	Board Chair, Executive Director
2. Maintain communication with similar boards	ongoing	Board Chair, Executive Director
3. Maintain communications with interested local citizens	ongoing	Board Chair, Executive Director
4. Develop an agency marketing plan	1/1/09	Board Chair, Executive Director
5. Develop an agency speaker's bureau	1/1/09	Board Chair, Executive Director



STATE OF INDIANA
Department of Correction

Indiana Government Center - South
302 W. Washington Street • Indianapolis, Indiana 46204-2738
Phone: (317) 232-5711 • Fax: (317) 232-6798 • Website: www.in.gov/indcorrection/

Mitchell E. Daniels, Jr.
Governor

Edwin G. Buss
Commissioner

September 4, 2008

Eace Roberts
Lawrence County Advisory Board
159 Pinhook Drive
Bedford, IN 47421

RE: Audit Results for the Lawrence County Community Corrections Program

Dear Mr. Roberts:

An audit of the subject grant has been conducted for the fiscal year ending June 30, 2008.

Community Correction Grant

The carryover amount of \$26,201.87 has been confirmed for the fiscal year.

Exit Conference

At the time of the audit fieldwork an exit conference was held with Mr. Joe Dibert, Program Director.

If you have any questions about this report, please contact your Regional Program Manager, Ms. Tina Williams, who can be reached at 317.233.2900 or twilliams@doc.in.gov.

Sincerely,


Lisa Cottingham
Controller

Exhibit L

INVENTORY FOR DECEMBER 31, 2008

COMMUNITY CORRECTIONS

Date of Purchase	Description (Include Name of Dept. or Offices)	Serial Number	Location of Asset	General Cost of Asset	Date of Disposal of Fixed Asset	Amount Received on disposal or trade-in	Total Fixed Assets
Aug-89	File Cabinet Legal Size-4 Drawer		OCCC	\$169			\$169
Aug-89	IBM Actionwriter		Adrienne's Desk	\$258			\$258
Dec-89	Push Mowers (2 - 3.5hp)	2859433 and 1B132K51360	Garage	\$365.50			\$731
Dec-89	Kerosene Heater	P-256948	Garage	\$180			\$180
Apr-90	Secretary Chair	C-7551	Adrienne's Desk	\$126	Disposed	\$0.00	\$126
Apr-90	Secretarial Desk	6100-R	Adrienne's Desk	\$339			\$339
Apr-90	Executive Chair	8830	OCCC	\$179	Disposed	\$0.00	\$179
Apr-90	Executive Desk	8820	OCCC	\$279			\$279
Apr-90	Molded Chairs		Waiting Area	4 @ \$31			\$124
Mar-91	Storage Cabinet	400-11	Basement for Files	\$231			\$231
Jun-92	4 Drawer Legal File Cabinet		OCCC	\$170			\$170
Nov-92	Industrial Floor Machine	A11011	Ct. House Basement	\$300			\$300
Aug-93	4 Drawer File Cabinet		OCCC	\$191			\$191
Apr-94	4 Drawer Legal File Cabinet		OCCC	\$175			\$175
Apr-95	Cannon BJ 200EX Printer	STH15796	Ct. House Basement	\$277	2/14/03	\$0.00	\$0
Oct-95	1995 Chevy Van	1GAGG35K6SF225294	Parking Lot	\$10,500			\$10,500
Jun-96	Mont, AOC Spectrum 5VLR		OCCC	\$175	Disposed	\$0.00	\$175
Jun-96	1996 Chevy Blazer 4 X 4	1GNDT13W1T2278470	Parking Lot	\$21,303	7/24/03	\$3,144.00	\$0
Aug-96	RCA Pro 8 Camcorder	629560038	OCCC	\$499			\$499
Sep-96	Pentium 200 MHZ		Carolyn's Office	\$1,795	Disposed	\$0.00	\$1,795
Sep-96	File Cabinet		OCCC	\$193			\$193
Jul-97	File, Legal Size	R534CL	OCCC	\$167			\$167
Dec-97	Comp, Ultra 200 MHZ Basic		OCCC	2 @ \$775	Disposed	\$0.00	\$1,550
Dec-97	Computer Desk		OCCC	\$199			\$199
Dec-97	Chairs for Desk		OCCC	2 @ \$50			\$100
Mar-98	Comp, MR-K300 3D MMX IC-PC-P300		OCCC	\$959	Disposed	\$0.00	\$959

COMMUNITY CORRECTIONS

Date of Purchase	Description (Include Name of Dept. or Offices)	Serial Number	Location of Asset	General Cost of Asset	Date of Disposal of Fixed Asset	Amount Received on disposal or trade-in	Total Fixed Assets
Jul-98	200 MHZ Computer w/ Monitor		Norma's Office	\$950	Disposed	\$0.00	\$950
Nov-98	300 mHZ Computer w/ Monitor		Adrienne's Desk	\$959	Disposed	\$0.00	\$959
Nov-98	1 HP Laser Jet 4 Plus Printer Given by DOC		All Computers	Donation	2/14/03	\$0.00	\$0
Nov-98	White Wooden Trailer for Van	Junk, but still have	Garage	Donation			Donation
Jun-99	Sharp Copier		Tutor Room	\$4,234	6/30/06	Donated to Jack White - Emerg. Mgmt.	\$4,234
Aug-99	LSI-R Training Tapes		OCCC	\$235			\$235
Sep-99	Nickle Hinged Handcuffs		OCCC	2 @ \$32.99			\$66
Sep-99	Nylon Trouser Belt (Inner Belt)		OCCC	4 @ \$18.99			\$76
Sep-99	Single Handcuff Case		OCCC	4 @ \$18.99			\$76
Sep-99	Mace Case		OCCC	4 @ \$17.99			\$72
Dec-99	1 Desk, 2 Chairs, 1 Bench Seat for DR		OCCC	\$52			\$52
Jan-00	Rechargeable Mag Lite		Jeep Liberty	\$116			\$116
Jan-00	Overhead Projector		Basement	\$199			\$199
Jun-00	Surge Protector for Network		Brad's Office	\$129			\$129
Aug-00	New Phones (Samsung)		Each Desk in OCCC	\$1,250	December-07	N/A	\$1,250
Aug-00	Filing Cabinet		OCCC	\$194			\$194
Oct-00	Filing Cabinet	95327871	Garage	\$1,531			\$1,531
Nov-00	8 Vests for Road Crew		Van	\$114			\$114
Feb-01	2 6HP Mowers	01101M-025623 & 01001M-025620	Garage	2 @ \$179.99			\$360
Feb-01	2 6HP Mowers	012201M-039890 & 012201M-039886	Garage	2 @ \$169.99			\$340
	6.5hp Craftsman Push Mower	061002M-027466	Garage				
	6.5hp Craftsman Push Mower	061002M-027478	Garage				
	6.5hp Craftsman Push Mower	061002M-027588	Garage				
	6.5hp Craftsman Push Mower	061002M-027473	Garage				

COMMUNITY CORRECTIONS

Date of Purchase	Description (Include Name of Dept. or Offices)	Serial Number	Location of Asset	General Cost of Asset	Date of Disposal of Fixed Asset	Amount Received on disposal or trade-in	Total Fixed Assets
	4hp Yard Machine Push Mower	1A138K11186	Garage				
	2 Snapper Push Mowers		Garage				
	5hp Quantum Power Push Mower		Garage				
Mar-01	Homelite Chainsaw XL	390370005	Garage	\$125			\$125
May-01	6HP Mower	121300M-011431	Garage	\$362			\$362
Jun-01	2 Epson Printers		Donna & Alan	2 @ \$99	Disposed	\$0.00	\$198
Jun-01	6 x 16' Utility Trailer (Dual Axle)	1H9AX162X1L207907	Garage	\$2,813			\$2,813
Aug-01	Server		OCCC	\$1,600			\$1,600
May-02	Echo Weed Eater		Garage	\$260			\$260
May-02	Filing Cabinet		OCCC	\$209			\$209
Aug-02	1991 Chevy (Transit Van/Bus)	2GBHG31K2M4122470	Garage	\$3,500			\$3,500
Oct-02	HP Deskjet 5550 printer	MY26A1R0H2	Norma's Office	\$150	4/19/06	\$0.00	\$150
Oct-02	Digital Camera - SONY FD Mavica	334617	Cathy's Filing Cabinet	\$335			\$335
Jan-03	Epson C62 Inkjet Printer	EJSY158998	Adrienne's Desk	\$100	Disposed	\$0.00	\$100
Jan-03	Epson C62 Inkjet Printer	EJSY055864	OCCC	\$100	Disposed	\$0.00	\$100
Feb-03	Replace motherboard and CPU		Jim's Computer	\$179			\$179
Feb-03	Wireless system for Donna		Donna	\$199			\$199
Feb-03	Epson Stylus 850	AZN1137170	OCCC		Disposed	\$0.00	
Jun-03	Dell Dimension 4550 Computer System w/ 15 in Flat LCD Monitor		Adrienne's Desk	\$900	March-07	\$0.00	\$900
Jun-03	Athlon XP Desktop Computer		OCCC	\$539	Disposed	\$0.00	\$539
Jun-03	Link system switch/router - 5 port		Server	\$115			\$115
Jul-03	USB Floppy Drive		Brad's Desk	\$59			\$59
Jul-03	2003 Jeep Liberty	1J4GL48K13W724195	Parking Lot	\$19,000			\$19,000
Nov-03	Dell Keyboard	CN-07N242-71616-398-4R73	Carolyn's Office		December-06	\$0.00	
Nov-03	Dell Tower (hard drive)	CN-040919-70821-38H-5550	Carolyn's Office	\$750	December-06	\$0.00	\$750
Nov-03	Dell Keyboard	CN-07N242-71616-398-5F75	Court Services				
Nov-03	Dell Tower (hard drive)	CN-0V0919-7082138H-55RQ	Court Services	\$750			\$750

COMMUNITY CORRECTIONS

Date of Purchase	Description (Include Name of Dept. or Offices)	Serial Number	Location of Asset	General Cost of Asset	Date of Disposal of Fixed Asset	Amount Received on disposal or trade-in	Total Fixed Assets
Nov-03	Metal Presentation Stand		Basement	\$250			\$250
Mar-04	Norton AntiVirus Software 2004		Court Services	3 @ \$37			\$111
May-04	Winch	K06504023	Garage (Donated by Recycling)		Stolen 11/15/05	\$0.00	
Jun-04	Simpletec 120 Gig. External Drive	Still have but doesn't work	Court Services	\$150			\$150
Jun-04	Dell Dimension 2400		Court Services	\$600			\$600
Jun-04	Dixie Chopper	4048275	Garage	\$6,300	4/4/06	Traded in on 2 new Husqvarna's	\$6,300
Jul-04	20 Gallon Parts Washer		Garage	\$70			\$70
Sep-04	Linksys 8 Port Switch w/ Dedicated Uplink		Court Services	2 @ \$65			\$130
Oct-04	Lateral Filing Cabinet		Basement	\$50			\$50
Oct-04	Tool Kit - General Mech.		Garage	\$100			\$100
Nov-04	Log Splitter	274466	Garage	\$1,150			\$1,150
Dec-04	Bench Grinder	23017	Garage	\$75			\$75
Dec-04	John Deere Rider 2X188 (Donated by Commissioner's/County Home)	M06188X093969	Garage	\$400			\$400
Dec-04	Stihl FS80 (weed eater)	WA8XS0254RV9808	Garage	\$235			\$235
Dec-04	Stihl FS80 (weed eater)	188X50254RV	Garage	\$235			\$235
Dec-04	Stihl FS80 (weed eater) Pro	388X50254RV	Garage	\$235			\$235
Dec-04	Stihl FS80 (weed eater) Pro	188X50254RV0102	Garage	\$235			\$235
Dec-04	Stihl FS75 (weed eater)	WA8X50254RV	Garage	\$275			\$275
Dec-04	Poulon 2050 (chainsaw)	99020D101418-4	Garage	\$175			\$175
Dec-04	Stihl 029 (chainsaw)	1127967-3406BS	Garage	\$300			\$300
Dec-04	Cordless Dewalt Drill	310582	Garage	\$75			\$75
Dec-04	12 ft. Ladder		Garage	\$50			\$50
Dec-04	5 ft. Ladder		Garage	\$50			\$50
Dec-04	40 ft. Ladder		Courthouse	\$250			\$250

COMMUNITY CORRECTIONS

Date of Purchase	Description (Include Name of Dept. or Offices)	Serial Number	Location of Asset	General Cost of Asset	Date of Disposal of Fixed Asset	Amount Received on disposal or trade-in	Total Fixed Assets
Mar-05	Epson C66 - Inkjet Printer	FXFY035491	Alexis' Desk	\$70	8/23/2007	\$0.00	\$70
Apr-05	Reflective Poncho Safety Vests (Qty. 16)		Garage	\$123			\$123
Apr-05	Lawn Bag		Garage				
	Gas Air Compressor	95191	Garage				
	S140 Toro Snow Blower		Garage				
	Black & Decker Circular Saw		Garage				
	Dewalt Electric Drill	62702-0041E	Garage				
	8ft Ladder		Garage				
	Poncho Rain Gear - 6						
	Alco-Sensor III	1041689	Jeep				
	Alco-Sensor III	1041626	Astro Van				
	Alco-Sensor III	1064919	OCCC				
Jun-05	Deluxe Steno Chair - Hunter Green		Adrienne's Desk	\$90			\$90
Jun-05	HP Deskjet 9800 Printer	MY52G110BW	Cathy's Desk	\$300			\$300
Jul-05	Wireless Notebook Adapter	BDH40E459994	In Server Desk	\$60			\$60
Sep-05	Fujitsu Scansnap Scanner (Paid out of 177)	16614	Paula's Desk	\$450			\$450
Dec-05	Winch (Name Brand - Warn)	1079302	Garage	\$800			\$800
Dec-05	Acer/Aspire AS5002WLM1 Notebook	LXA51052045330AB0DEM00	Kelsey's Office	\$831			\$831
Apr-06	Epson Stylus C88 Color Inkjet Printer	GS6Y011930	Brad's Office	\$80			\$80
Apr-06	Husqvarna 20HP 42" Cut	051905B002405	Garage	\$1,699	Didn't pay - traded in Dixie Chopper	\$0.00	\$1,699
Apr-06	Husqvarna 24HP 48" Cut	022806B004688	Garage	\$1,999	Didn't pay - traded in Dixie Chopper	\$0.00	\$1,999
Apr-06	25-2 Trimmer Head		Garage	4 @ \$30			\$120
Apr-06	Mower Blades		Garage	3 @ \$27			\$81
Apr-06	Fellowes Paper Shredder SB-95C		OCCC	\$345			\$345

COMMUNITY CORRECTIONS

Date of Purchase	Description (Include Name of Dept. or Offices)	Serial Number	Location of Asset	General Cost of Asset	Date of Disposal of Fixed Asset	Amount Received on disposal or trade-in	Total Fixed Assets
Jun-06	Norcent Flat Screen Monitor w/ Speakers	7607TG005365	Adrienne's Desk	\$260			\$260
Jun-08	Norcent Flat Screen Monitor w/ Speakers	7607TG005406	Cathy's Desk	\$260			\$260
Jun-06	Garmin GPS 18 USB for notebook PC's	17200794	Jim's Office / Jeep	\$130			\$130
Jun-06	Kensington Portable Auto Power Inverter		Jim's Office / Jeep	\$40			\$40
Jun-06	Acer TravelMate 2434WLMi Notebook PC	LXTC3060466120CACDEM01	Brad's Office	\$650			\$650
Jun-06	Microsoft Office 2003 Professional Edition - Upgrade Version (9 @ \$279.99)		One per computer	\$2,520			\$2,520
Sep-06	Kodak EasyShare C530 Digital Camera	KCGEU62313570	Court Services	\$120			\$120
Sep-06	ScanDisk 2GB Cruzer M2 USB Flash Drive		Adrienne's Desk	2 @ \$71			\$142
Sep-06	Epson Stylus C88+ Color Inkjet Printer	JKDY076679	Adrienne's Desk	\$80	6/20/2008		\$80
Nov-06	Maxtor 300GB One Touch III External Hard Drive	TBOOKBGC	Donna's Home - For Off Site Back-Up	\$165			\$165
Dec-06	HP Pavilion A1650y Customizable Desktop PC	MXG65015R0	Alexis' Desk	\$899			\$899
Feb-07	Plantronics S12 Telephone Headset System		Donna's Office	\$105			\$105
Apr-07	Acer Aspire 5610-4608 Notebook PC	LXAU6060126470684A1601	Donna's Office	\$907			\$907
Apr-07	Targus Universal Docking Station - Model #ACP50US	604003093	Donna's Office	\$130			\$130
Apr-07	Edge Extra Memory	PE199890	Donna's Computer	\$70			\$70
May-07	Epson C88+ Printer	JKDY254956	Alexis' Office	\$80			\$80
May-07	Epson C88+ Printer	JKDY254953	Jim's Office	\$80			\$80
Aug-07	PNY 8GB Attache USB Flash Drive	N/A	Adrienne's Desk	\$110			\$110
Oct-07	Plantronics CS70 + HL10 Wireless Headset Lifter Combo	B1700964	Donna's Office	\$330			\$330
Nov-07	Epson Stylus C120 Color Printer	K23Y009592	Kelsey's Office	\$90			\$90
Feb-08	PNY 8 GB Flash Drive	N/A	Adrienne's Desk	4 @ \$60			\$240
Apr-08	Copier - Canon Image Runner 5050	11163440	Court Services	\$8,795			\$8,795
May-08	Bob was given the basement key to the Courthouse from	Angie in Auditor's Office	Bob's Office	\$0			\$0
May-08	Epson Stylus C120 Color Printer	K23Y107580	Paula's Desk	\$140			\$140
May-08	Epson Stylus C120 Color Printer	K23Y107582	Adrienne's Desk	\$140			\$140
Jul-08	LG Cell Phone - Paid by Commissioner's	801CGLH733008	Bob's Office				



INDIANA DEPARTMENT OF CORRECTION (IDOC)

Agency Name

Community Corrections Grant Application

**2009-2011
Fiscal Years**

Indiana Department of Correction
Community Corrections Section
302 W. Washington St.
Room E334
Indianapolis, IN 46204

GRANT APPLICATION INSTRUCTIONS

GRANT APPLICATION PROCEDURE

(Do not include instructions with application when submitted)

- I. All grants are funded and awarded based on the State's fiscal year. The fiscal year commences on July 1 and terminates on June 30 of the following calendar year. The entire grant must be submitted the first year of the State's biennium and a budget section only must be submitted the second year of the biennium to the Department of Correction, Community Corrections Section. On or about September 15th of each biennium, the Department will publicize notifications that applications for State funds will be accepted. Notification to non-participating counties shall be made by letter to the following:
- A. Current recipients
 - B. Indiana Judicial Center
 - C. Indiana Sheriff's Association
 - D. Indiana Judges' Association
 - E. State Association of County Commissioners
 - F. State Chamber of Commerce
 - G. Indiana Association of Counties
 - H. General news release
- Notification to participating Community Corrections Agencies shall be made at the Annual Meeting held in September of each year and the application will be available on the IDOC website.
- II. Applications for Community Corrections Grants shall only be accepted on forms and in a format approved by the Department. The basic prescribed format must be maintained and in typewritten form. This includes the page numbering and section identification format. Please direct your questions during grant preparation to the Community Corrections Section.
- III. Priority in the review process will be given to participating counties currently applying for renewal. Approval and funding of grants for counties and jurisdictions making an initial application will be based upon the availability of funds, and the cost effectiveness of the proposal.

APPLICATION SUBMISSION REQUIREMENTS

- I. **Grant Submission** – First year of a Biennium
- A. Grant applications and seven copies plus an extra budget section are due December 31st in the fiscal year prior to the first biennium of the year funds are being requested. (See timeline on page 8.)
 - B. Prior to applications being processed the following most recent documentation must be on file or submitted separately from the application:
 - 1. County Ordinance establishing Community Corrections Agency
 - 2. Strategic Plan for Agency
 - 3. Forensic Diversion Plan (if not included in application)
 - 4. Agency Job Descriptions
 - 5. Agency Staff Salary Listing by Funding Source
 - 6. Drug Testing Policy
 - 7. Conduct Adjustment Board Procedures
 - 8. Graduated Sanctions Policy
 - 9. Advisory Board Roster (on prescribed format)
 - 10. Advisory Board Meeting Dates for Current Year
 - 11. Advisory Board By-Laws
 - 12. Service and Resource Information for Offenders (on prescribed format)

13. Fee Schedule for Programs

- C. Following an initial review of the grant application by the Community Corrections section staff, applications will be reviewed by a Grant Review Committee established by the Commissioner.
- D. Grant applicants will be notified when the Review Committee will conduct the review process and may personally meet with the Committee upon request of either party.
- E. The Director or person who prepared the grant application shall receive adequate notice of any meeting or hearing regarding their application. Notice shall be not less than 72 hours prior to the meeting, excluding weekends and holidays.
- F. Following the grant review process and approval by IDOC Commissioner of the final application, an award letter and contract including a copy of the approved application will be sent to the applicant. This notification will include a date by which the signed contract is to be returned. Failure to comply with this target date may delay the receipt of funds for the fiscal year of the application.
 - 1. The Community Corrections section shall prepare an Executive Document Summary for each contract/application which has been tentatively approved for funding, and signed by the necessary local government officials.
 - 2. The Department's staff shall process the contracts in such a manner as to obtain the necessary approval of all state signatories by July 1.
 - 3. The Community Corrections Section shall return a copy of the signed contract directly to the applicant, as soon as practical, following the required approval of all state level signatories.
- G. **Revised Submission**
 - 1. Those applications needing revisions shall be returned to the Department by February 15th.
 - 2. The Department will send written confirmation that the application has been approved as submitted upon request of the applicant by May 1st.

II. **Grant Submission - Second Year of the Biennium**

- A. If a complete application was submitted and awarded in the first biennium, grantees must submit an original and two additional copies of each component budget and total operating budget (Sections C and D) for the second year of the biennium as well as a cover letter noting advisory board approval of the second year budget. Submit only those documents to be on file with IDOC (section I B of Initial Submission – First Year of Biennium) that have been revised.
- B. Following an initial review of an application, the Community Corrections Section staff shall, in a timely manner, respond in writing, regarding needed modifications, date and time of a personal meeting (if needed) or if the application is acceptable as submitted.
- C. Applications shall be submitted in accordance with instructions as provided and shall be forwarded to the Community Corrections Section of the Department of Correction on or before December 31st.
- D. The Director or person who prepared the grant application shall receive adequate notice of any meeting or hearing regarding their application. Notice shall not be less than 72 hours prior to the meeting, excluding weekends and holidays.

III. **Awarding of Funds** - The approval of grant applications and the awarding of available funds shall be based on the following:

- A. The ability of the Advisory Board and the local CCGAP and its components to provide effective alternatives to imprisonment for felony offenders at the state level and demonstrate this through empirical data.

- B. The degree to which the jurisdiction's Community Corrections plan is a product of a formulation process guided by Advisory Board policy and action.
- C. The degree to which the plan supports the development and operation of a coordinated local corrections/criminal justice system and the plan's impact on existing local correctional programs.
- D. The amount of available grant funds in relationship to the total funds requested from all counties submitting applications.
- E. Funds currently apportioned to that community for correctional purposes (210 IAC 2-1-1-12(c)).
- F. The value of the program as it relates to a reduction of commitments to the Department (210 IAC 2-1-1(12)(B)).
- G. The formula for each county or jurisdiction approved for funding.
- H. All grant requests will be reviewed by a committee consisting of representatives from various State Agencies and the Department of Correction. Each county will be provided an opportunity to appear before the review committee to present their grant request. The criteria for determining the award for **previously participating agencies** will be based on the following:
 - 1. 60% = The program component(s) for which funding is requested and the degree of implementation of evidence-based programming within each component. (Work Release, Home Detention, etc.)
 - 2. 20% = Level of attainment in meeting previous grant objectives including numbers served, offender assessments, case plans, etc.
 - 3. 10% = Level of accuracy of fiscal budget.
 - 4. 5% = Level of accuracy of grant submission requirements.
 - 4. 5% = Timely submission of required reports.

The criteria for determining the award for **previously non-participating agencies** will be based on the following:

- 1. 60% = The program component(s) for which funding is requested and the degree of implementation of evidence-based programming within each component. (Work Release, Home Detention, etc.)
- 2. 20% = Level of attainment in meeting previous grant objectives including numbers served, offender assessments, case plans, etc.
- 3. 10% = Level of accuracy of grant submission requirements.
- 4. 10% = Level of accuracy of fiscal budget.

I. Applications will now be scored on a one hundred (100) point system and categorized as follows:

- Level I = 85 - 100
- Level II = 70 - 84
- Level III = 69 and below

IV. **Grant Amendments**

- A. No amendment to, or substantial modification of, an approved Community Corrections plan may be placed in effect until the Department and county executive, or in a county having a consolidated city, the city-county council, have approved the amendment or modification (IC 11-12-2-4(d)).
- B. Program amendments that are part of the overall local Community Corrections plan will be considered by the Department at any time. A program amendment is a change in program component operations which has no fiscal impact to the Department (i.e., implementation

- will not require any additional grant funds immediately or in the subsequent fiscal years of program operation).
- C. Proposals for additional funds may be submitted for consideration at any time in the approved format and considered as IDOC priorities and funds allow. All new requests must include a description of what the funds are needed for, a budget, and indicate if the additional funds are needed on an ongoing basis or only one time.

GENERAL INSTRUCTIONS

- I. Review the entire application and read all instructions before completing the application.
- II. The application must be filled out completely and in accordance with these instructions. Failure to do so will result in return of the application for revision. This would slow down the review process and could result in the delay of approval and the disbursement of funds.
- III. Complete applications with program descriptions and the first year's budget are to be submitted every other year, in typewritten form. The budget section only is required to be submitted for the second year of the project period outlined in the complete application by the specified dates.
- IV. Sections of the application are defined as follows:
- A. APPLICANT INFORMATION and AGENCY HISTORY/OVERVIEW
 - B. PROGRAM COMPONENT DESCRIPTIONS
 - C. COMMUNITY CORRECTIONS GRANT COMPONENT BUDGETS
 - D. COMMUNITY CORRECTIONS GRANT TOTAL OPERATING BUDGET SUMMARY
 - E. REQUIRED PERFORMANCE MEASURES (Do not submit with application)
- V. When submitting the grant application, programs requesting continued funding shall submit an original and seven copies of the complete grant application and one copy of the budget only, as well as a cover letter from the Advisory Board President noting Advisory Board approval of the application. Dividers must be inserted for each section and for each component and component budget within a section. All sections of the grant application should be single sided and submitted with a binder clip in the upper left corner. **DO NOT** staple any sections of the application.
- VI. If some responses require more space than allowed on the application, the response may be continued on another sheet but must be properly identified with the question number and the question you are answering at the beginning of the page. Indicate also that this is a continuation of a question in the original application. (Example: Section A, question 15 continued)
- VII. There should **not** be separate applications for juvenile and adult Program Components without prior approval from IDOC. If you have any questions regarding this or any aspect of the application form or process, contact the Community Corrections at (317) 232-5722.
- VIII. Each program component operated by your agency should be included in the application regardless of the funding source.

THE COMPLETED APPLICATION MUST BE RECEIVED OR POST MARKED ON OR BEFORE DECEMBER 31, 2008. SEND TO:

Indiana Department of Correction
Community Corrections Grant Programs
Indiana Government Center South, Room E334
302 West Washington Street
Indianapolis, IN 46204

SECTION SPECIFIC INSTRUCTIONS

- I. **Agency Name:** Enter your agency name on the cover sheet of the application on page 1. In addition, click on the footer of the document and add your agency name directly in front of the line that starts "Community Corrections Grant Application".

II. **SECTION A – Applicant Information and Agency History/Overview section:**

- A. **Numbers 1 – 8:** Fill out all information in its entirety.
- B. **Number 9-11:** Enter the County Commissioner or City-County Council President information and list or attach the names of the additional Commissioners or City-County Council Members in the field provided
- C. **Number 12:** Ensure that this total reflects the total requested State dollar amount of all individual component budgets added together.
- D. **Number 13:** The fiscal year the project period will cover.
- E. **Number 14:** Agency mission statement.
- F. **Number 15:** Give a detailed account of agency history, overall agency goals, the agency's formal mission statement, and pertinent county data like population, ethnicity, education, income, and poverty statistics.
- G. **Number 16:** Indicate the types of client monitoring services your agency provides.
- H. **Number 17:** Indicate if your agency participates in Drug Testing Services and if so, enter the name of the vendor your agency uses if applicable and the types of drug testing your agency completes.
- I. **Number 18:** Indicate if offenders are placed in a program component through a Judicial order and if not; explain what the procedure is for placement within a particular component.
- J. **Number 19:** Indicate the type of assessments your agency utilizes and identify the assessing agency.
- K. **Number 20:** Describe your agency's procedures for determining the recidivism rate of offenders who have completed your programs.

III. **SECTION B - Program Component Descriptions section:**

DO NOT include sections of this application that do not apply to your agency.

- A. **Numbers 21 – 31:** Included are individual sections for each traditional component program (B1-B-8) and a section for Non-State Funded Programs and Services (B-9). You must fill out all the sections of the application that apply to your agency. Example: If your agency provides Home Detention, Day Reporting, and a program or service that is not a state funded component, only complete the Home Detention, Day Reporting, and Other Programs and Services sections (B-2, B-3, and B-9).
- B. **Number 21:** Check or enter the type of Program Component and/or enter any applicable capacity questions for that component.
- C. **Number 22:** Provide appropriate client/supervisor ratio for this program component.
- D. **Number 23:** Provide exact numbers to be served as indicated during this project period and the numbers served for the last three fiscal years.
- E. **Number 24:** Provide a concise statement regarding the problem your agency will be addressing through this component.
- F. **Number 25:** Be specific in justifying the chosen target group. Use as many pertinent statistics as possible.
- G. **Number 26:** Describe how the community will be involved in the proposed program.
- H. **Number 27:** Provide a concise description for your component program. Ensure that all information requested for this question is included in your response.
- I. **Numbers 28 –29:** Give descriptions of criteria as indicated.
- J. **Number 30:** Describe in detail how violations are handled in this component.
- K. **Number 31:** Identify the purpose of each individual component and complete the goals and objectives sections for the biennium. A **Project Goal** is a concise statement indicating what the project is expected to achieve. **Project Objectives** are *measurable* outcomes related to the goal. Choose a minimum of three (3) Goals and three (3) measurable Objectives for each component exhibiting the Principles of Effective Intervention.

IV. **SECTION C - Community Corrections Component Budget**

- L. Complete a budget for each program you have in your agency for the first fiscal year in the biennium. The budget sections will be on a separate attachment on an excel spreadsheet with tabs for each program.
- M. **State Funds:** Enter all amounts requested from the State on the appropriate line items in the State Funds column.
- N. **Project Income/User Fees:** Enter all amounts budgeted to be generated from Project Income on the appropriate line items in the User Fees column.
- O. **County General:** Enter all amounts to be received from your county on the appropriate line items in the County General column.
- P. **Other Funding Sources:** Enter any amounts to be received from other funding sources (i.e. grants and/or appropriations)
- Q. **Daily Per Diem:** Enter the Maximum Daily Capacity for each component and this will calculate automatically after the budget information is entered.
- R. **Sustainability Statement:** Explain how this program will be sustained in the event future funding may no longer be appropriated.
- S. **Name of Funding Source:** Enter the name, total and an explanation of all the Other Funding Sources for each component.
- T. **In-Kind Contributions:** Enter the source, value and line item(s) that the contribution goes toward in assisting with the operation of the agency. **DO NOT** include this information in 'Other Funding Sources' column of each component budget.
- U. IDOC will only fund components as defined by statute and that can show the use of Evidence Based Practices. The budget for the second fiscal year in the biennium must be submitted no later than December 31 of the fiscal year prior to the year the funds are being requested using the same format.

V. **SECTION D – Community Corrections Grant Total Budget Summary section:**

Number 1-2 Enter the totals from each funding source by component and totals on this page. Fill out all information in its entirety. **State Funds** should equal the total funds requested from the state for each component. **Project Income/User Fees** should be the total amount of Project Income funds projected to be generated during this project period. **County General Funds** are the total amount of County General funds projected for this period. **Other Funding Sources** should include any other grants received for the components listed the agency projects to receive during this project period not including in-kind funding. The Total Budget column should total all funds received from the State, Project Income/User Fees, County General, and Other Funding Sources to get a total operating budget per component.

VI. **SECTION E – Required Performance Measures**

This section specifies certain performance measures that must be tracked for each component. **DO NOT INCLUDE** these pages in this application. These measures will be collected through reporting requirements addressed in Community Corrections Administrative Policies with the format and dates that this information will be collected.

SECTION E – Required Performance Measures

Performance Measures (DO NOT INCLUDE WITH APPLICATION)

Your agency will need to track and report data in the following areas as required on monthly and quarterly reports to be submitted to IDOC. Refer to the Community Corrections Grant Act Programs procedural manual for directions and forms on how to report this information.

- 1. Assess criminogenic Risk/Needs of all offenders using a validated instrument**
 - a. Staff will conduct validated risk/needs screening/assessment on 100% of offenders and report numbers assessed vs. number of intakes.
 - b. Number of staff certified to conduct the assessment tool.
 - c. Copy of your agency policy on the use of an assessment tool and the quality assurance instrument used to evaluate fidelity to the tool.
 - d. Criminogenic risk scores will be recorded and reported to the State quarterly.
- 2. Enhance Intrinsic Motivation of Offenders in the program**
 - a. Report number of staff trained on Effective Communication and Motivational Strategies/Motivational Interviewing each quarter.
 - b. Document staff participation to enhance intrinsic motivation to change behaviors of offenders through the use of Effective Communication and Motivational Strategies/Motivational Interviewing in staff training files.
 - c. Copy of your agency's policy addressing the use of Motivational Interviewing techniques and the quality assurance instrument used to evaluate fidelity of training.
- 3. Target Interventions through case/behavioral plans and case management**
 - a. Report number of case/behavioral plan identifying individual criminogenic risk and needs as determined by a validated assessment tool quarterly.
 - b. Track services and resources included in the case/behavior plans that address offender criminogenic needs based on responsivity issues (temperament, gender, culture, etc.)
 - c. Submit your agency's policy on matching the level of risk and criminogenic needs of an offender with dosage of interventions. (frequency and intensity of services)
 - d. Report the frequency that case/behavior plans were audited by designated personnel to ensure plans address risk/needs identified in the assessment each quarter.
- 4. Skill Train Offenders with Directed Practice (cognitive behavioral treatment methods)**
 - a. Report all cognitive behavioral strategies or services available to offenders in your agency.
 - b. Report number of staff or service providers that will deliver treatment to offenders as the curriculum requires.
 - c. Report quality assurance procedures including auditing, and/or peer review to monitor program fidelity.
 - d. Submit policy for maintaining enrollment/completion records.
- 5. Increase positive reinforcement of offenders' prosocial behavior to enhance long term behavioral change**
 - a. Identify how your agency will use positive reinforcements for offenders.
 - b. Describe how your agency will enforce appropriate graduated consequences.
 - c. Describe how positive reinforcers for each offender will be developed.
 - d. Track number of positive reinforcements applied to offenders.
- 6. Engage ongoing support in natural communities**

Community Corrections Formula Revision
Committee Meeting Minutes
IDOC Central Office
July 31, 2007
10:00 a.m.

Members Present: Deana McMurray, Angie Hensley, Deanna Oware, Aaron Garner, Khadijah Muhammad, Tina Williams, Tonya Gaby (Elkhart), Sheila Hudson (Allen), Ralph Watson (Hamilton), Brad Barnes (Bartholomew), Sheriff Allen Harmon (Gibson) and Jon Kuss (Hoosier Hills PACT)

Member Not Present: Tim Brown, Lisa Cottingham, Diane Mains, Dr. Tom Sexton, Jeff Hobson (Wabash)

Introductions: Everyone present introduced themselves.

Committee Members: Deana McMurray shared the official list of committee members.

Internal: Deana McMurray, Angie Hensley, Deanna Oware, Tim Brown, Lisa Cottingham, Diane Mains, Aaron Garner, Khadijah Muhammad and Tina Williams

County Representatives: Tonya Gaby (Elkhart), Sheila Hudson (Allen), Ralph Watson (Hamilton), Brad Barnes (Bartholomew), Sheriff Allen Harmon (Gibson), Jeff Hobson (Wabash), Jon Kuss (Hoosier Hills PACT) (Members represent all areas of the state and include large, medium, small and regional programs.)

Dr. Thomas Sexton (Indiana University)

Process Development: Deana McMurray shared that the internal committee members have met several times. Committee members discussed the following areas that need to be reviewed:

Reviewed Current Formula: Population numbers are not accurate, separate juvenile & adult formula's need to be considered, court filings vs. population, property values and population variables are all concerns. Deana McMurray also shared that per diem rates are all over the place.

Policy & procedure changes need to be identified.

Fiscal data needs must be identified.

Statistical Data Needs: Reduction of risk/needs and tracking types of referrals (Not all cases are just diversionary)

- **Statutory Changes:** Discussed the need to define work release, transitional housing, residential programming, define content and quality of services, outline services to be provided, EBP funding levels, judicial sentencing impact, need for separate adult and juvenile funding formula's, defining grant vs. allocation
- **Legislative Needs** - Discussed concerns about "tweaking" the formula, throwing the formula out and problems with cutting funding allocations
- **Public Relation Plan**
- **Task Assignments:**
 - Deana
 - Look at Statute
 - Define Allocation
 - Define Grant
 - Define Per Diem
 - Members
 - Baseline Services
 - Define Terms
 - Define Programs
- **Timeline Development**

Next Meeting: August 10, 2007 at 10:00 a.m. at IDOC Central Office

Community Corrections Formula Revision
Committee Meeting Minutes
IDOC Central Office
August 10, 2007
10:00 a.m.

Members Present: Deana McMurray, Angie Hensley, Chris Fletcher (for Deanna Oware), Khadijah Muhammad, Tina Williams, Diane Mains, Tonya Gaby (Elkhart), Sheila Hudson (Allen), Ralph Watson (Hamilton), Brad Barnes (Bartholomew), Sheriff Allen Harmon (Gibson) and Jon Kuss (Hoosier Hills PACT) and Jeff Hobson (Wabash)

Member Not Present: Tim Brown, Lisa Cottingham, Aaron Garner

Introductions: Everyone present introduced themselves.

Minutes Approval: Approved the minutes from July 31, 2007 with the addition of timeline due date.

Statutes: Presented proposed changes from Sheila Hudson and possibility of this issue being address through Sentencing and Policy Committee this year.

Diana Mains reviewed promulgation process: If Committee completes by Sept 26, should be able to be effective by July 1, 2008.

Discussion of purpose of Adult vs. Juvenile for Community Corrections

Timeline reviewed:

- Concern over being able to accomplish by 9/26/07 with the aggressive timeline.
- Suggested to have it enacted for July 1, 2008 and implemented July 1, 2009

Why We Are Here: Reviewed presentation presented by Adam Horst at the May 17th, 2007

- EBP must be part of the criteria for funding. Must work with Judicial Center, Prosecutors, etc. to get them on board.
- Partner with University proposal
- Need well defined outcome measures and then it doesn't matter who evaluates

Recidivism Definition: Discussed definition of recidivism. IDOC's definition is a return to DOC within 3 years for any reason. Discussed tracking new offenses versus technical violations, length of time out following release, seriousness of crimes, how are we going to measure recidivism and how to track that information.

Bernie Iszler to draft language for EBP and recidivism at next meeting.

Per Diems: Discussed need to clean up budgets to accurately depict operational costs and per diem.

Formula Options: Reviewed four options developed by Deanna Oware and Ralph Watson presented a fifth option incorporating ideas from all four options.

Follow Tasks for Next Meeting:

Revision of Recommendations of IAC

Sheila Hudson will recommend this be an issue addressed by Sentencing and Policy Committee

Review Funding Options

Suggestions for CTP Per Diems

Next Meetings: August 24th, August 31st and September 7th starting at 10:00 a.m.

Exhibit Q

FORMULA MEETING MINUTES

Central Office

08-24-07

10:00am

Members Present: Deana McMurray, Tina Williams, Sheila Hudson, Ralph Watson, Brad Barnes, Jeff Hobson, Jon Kuss, Sheriff Harmon, Kerry Davis

Members not present: Tim Brown, Lisa Cottingham, Aaron Garner, Deana Oware, Angie Hensley, Khadijah Muhammad, Diane Mains, Tonya Gaby, Bernie Iszler

Introductions: Everyone present introduced themselves

Sentencing Policy Report:

Summary provided by Sheila Hudson – Sentencing Policy Committee established by Governor for Sentence Reform

Addressed a variety of topics. Did not have an opportunity to provide an update on Formula revisions. Plan to address this topic at next meeting.

Statutory Revisions:

Deana McMurray will provide a draft of suggested changes to Administrative Code 210. The changes include suggestions from the Residential Standards Committee.

State Budget:

Discussed the following questions submitted by Deanna Oware of State Budget to assure all areas are being addressed.

1. Will the allocation be strictly based on a per diem for service/program component or some other combination of factors? Current code uses county population, and per capita net value of property as determining factors in establishing a score for the applicants.
2. How will program components be valued? More specifically, would we calculate a statewide per diem average for each unique component, or create a county average per diem where we would look at the average cost to provide a service over a certain time period for a county?
3. Per diems would be adjusted depending on the quality of the service provided, and based upon the results of the independent EBP. By what factor would the per diem decrease (or increase if component is more specialized?)
4. Would the population served impact the per diem rate i.e., would there be a greater per diem for adult versus juvenile offenders? Do program components differ depending on population served?
5. How would we ensure that counties are given an opportunity to make changes to their programs before adjusting their allocation?
6. How will new counties and programs be evaluated? What will their starting allocation be?
7. How would court sentencing/judicial decisions impact the allocation? What if, for example, a judge sentences a majority of incoming offenders to a forensic diversion program, but the county does not have this type of program, but has instead directed most of their resources to work release programs...how would this impact the various county programs?

CTP Discussion:

Discussed CTP allocation and reimbursement process

DOC needs to be able to measure results against current dollar issued

- Discuss value to having standards so there's an expectation of year to year funding

(Example: Is the \$35 initial and \$15/day thereafter the most effective utilization of funds?)

Ralph Watson provided input re: Sen. Luke Kenley and suggested he be contacted for input

Bernie Iszler suggested Evidence based practices language. Committee agreed on the following definition:

"Evidence Based Practices is the progressive organizational use of current scientific evidence to guide efficient cost-effective correctional services that positively impact subsequent recidivism/victimization and/or public safety."

Definition of Recidivism – Considered use of DOC definition (discussion tabled for time being)

Formula Options considered include:

- A. Allocation based on population, types of offenders and services offered, criminal filing
- B. Level of funding
- C. Per diem
- D. Number served (felons, Direct Commits, Executed Sentences, etc.)
- E. Amount of matching funds/in-kind services
 - a. PI = Project Income
 - b. Local dollars
 - c. Other grants
 - d. Add in-kind services / DOC commits
- F. Outcomes
 - a. Recidivism rate
 - b. Successful completions
 - c. Proven risk reduction

Any money left over would go into one-time pool for any use, i.e., equipment, etc.

Prep for next meeting:

Run formula based on initial options

Obtain current per diem numbers

Juvenile Committee to address juvenile formula issues

Exhibit R

FORMULA MEETING MINUTES

09-07-07

10:00 am

Present – Deana McMurray, Khadijah Muhammad, Lisa Cottingham, Ralph Watson, Angie Hensley, Bernie Iszler, Dawnelle Brown (for Sheriff Harmon), Aaron Garner, Jeff Hobson, Jon Kuss, Tina Williams, Deana Oware, Ken Scheele (for Sheila Hudson), Kevin Jones

Not present – Brad Barnes, Diane Mains, Tim Brown, and Tonya Gaby

Introductions

Minutes of previous meeting approved

Sentencing policy report:

Briefly discussed policy report and Formula revisions. Sheila Hudson will report at next meeting.

Statutory revisions:

Discussed edited copy of Administrative Code. Committee to review after meeting and provide suggested changes to CC Admin Assistant

Discussed Community Corrections draft copy. Committee to review after meeting and provide suggested changes to CC Admin Assistant

It was noted during the meeting that if changes are made to one statute, it affects the language in other statutes.

A suggestion was made to date stamp revised draft copies in the future to avoid confusing one draft from the next.

DOC Formula Flow Chart draft created based on options submitted by Committee Members.

Discussed:

- Pros and cons of using census population information
- Court filings including Probation and CC violations
- Level of funding actually received
 - Per diem
 - Number of offenders served
 - Outcomes
 - Offender types
 - Matching funds
 - DOC commitments
 - Decide how to weight remaining issues
 - Recidivism rate
 - Successful completions

- Reduction in risk
- Project income
- Local dollars
- Other grants

Jim Diller, from Office of Court Administrators, may be valuable addition to committee. He will be providing data.

Discussed terminology, i.e., successful completion – means different things to different people. Need to clarify/define terms used.

Discussed categories and measurement formulas on allocation spreadsheet vs. Formula Flow Chart. Need to agree on common verbiage and determine how to measure program results.

Discussed need to get change in Admin Code in synch with CC Funding Statute as opposed to doing one first and then the other.

Aaron Garner commented that without using SSNs, tracking of recidivism cannot be accomplished, especially from county to county.

Discussed roll-out of new public domain testing instrument software program from Ohio – only cost incurred will be to train users.

Discussed tracking offenders at intake and release. Population who are involved in programs for a short term could possibly be tracked separately.

Deana Oware commented on public relations aspect of implementing changes in statutes, specificity of language used in changes, being consistent with measurements, and allowing people the opportunity to adjust to new programs.

Lisa Cottingham commented on using general enough language in statute so that it applies in years to come and not have to be changed again. Her suggestion is that the Flow Chart is too specific to implement in the statute.

CTP Funds

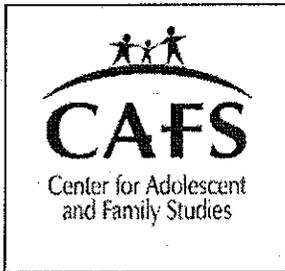
Discussed how counties handle CTP funds differently based on program needs and inability to determine who will be served.

Kevin Jones discussed how to electronically collect data, what data to collect and sharing it with an automated system. Data generated will be based on what is put in by the county intermixed with what Aaron Garner does to ensure accuracy. Program will eliminate need to generate reports by hand.

Center for Evidence-Based Practices

~~Indiana Department of Corrections~~
Indiana University

Thomas L. Sexton, Ph. D.
Center for Adolescent and Family Studies
Indiana University
Bloomington, IN



ADULT&child
Comprehensive behavioral healthcare for every stage of life.

Center for Evidence Based Practices

Evidence based practices bring the most accountable, consistent, and cost effective services to adult and youth corrections. The Center for Evidence based Practices is a collaborative project between the Indiana Department of Corrections and Indiana University to bring such practices and independent research to inform policy and funding decision to Indiana by establishing an independent center that conducts systematic research and technical assistance based on the most current and effective practices available. The ultimate goal is to make Indiana a national leader in the use of the most effective practices for those adults and youth in the corrections system.

The Promise of Evidence Based Practices

Evidence Based Practices are tried and tested interventions that have the potential to provide cost effective and successful help to children, adolescents, and their families. Within the last decade, the availability of evidence-based, or "what works" approaches has been increasing. Evidence based programming have a host of advantages over other types of services, including:

- Objectivity and consistency in programming and resource implementation;
- Eliminating the influence of opinions, personal preference, ideology, and lobbying as the basis of programming;
- Clear and coherent standards for what constitutes a well-designed program by providing the community with a consistent and clear 'roadmap' for service development;
- Guiding community and state systems in making funding and development decisions based on evidence, including input and outcome data
- Providing an objective basis for program evaluation
- Increasing effective services to those in need through effective principles and programs.
- Increases cost-effectiveness of funds through the use of effective programs and accountability standards
- A tool for determining standards by which programs can be evaluated and improved.

Despite the great potential of evidence-based treatment programs few of the youth or adults in need receive such services, few communities know of the availability of such programs and interventions, and significant gaps remain in our understanding of the degree to which evidence-based programs are effectively disseminated. One significant result is that the funds that are available are not used wisely. That is, local communities and state systems often find it difficult to find and implement "best practice" programs, particularly because implementing evidence-based practices at a local and state level is complex. Specifically, successful implementation requires identifying need, systematically evaluating existing programs, providing technical assistance to both raise awareness and identify existing practices, developing a shared vision of the meaning of evidence based practices, translating these criteria into evaluation and monitoring systems, and evaluating both the outcomes

and the quality of services delivered. Implementation also requires successful partnerships between community organizations and Academic Researchers at local Universities. Such partnerships provide a perfect combination for implementing Evidence Based Practices.

Evidence-Based Practices Center

The EBP Center is intended to be a long term partnership between Indiana University and the Indiana Department of Corrections to implement systematic research into the effectiveness of DOC practices to improve consistency, accountability and positive outcomes in services provided to youth and adults. The goal is to establish an independent research and technical assistance center to work collaboratively with DOC to identify and set high standards for accountability while providing support and help for institutions to achieve those standards over time. The proposed Center for Evidence-based Practices will have two inter-related components: (1) the Evidence Based Practices Research Institute (EBP-RI), and (2) the Evidence Based Practices Training and Quality Improvement Group (EBP-QI). The ultimate goal is to work with DOC to developing, and implementing clear and systematic standards for practice. It is critical that these standards incorporate the substantial work being done on a national level, while addressing the individual and unique needs of local Indiana Communities.

Independent Research Institute

Systematic Evaluation is a critical part of helping make good funding, programming, and policy decisions that help local communities and state agencies improve the lives of its citizens. Given the potentially political nature of community based programming, research and evaluation needs to be conducted in a collaborative, formative, and open manner. To be successful, evaluation needs to be done by a well-established "independent" evaluation group that employs the most current research skills and tools to provide data that can be trusted and used to make change. Research and evaluation are methods that promote the accountability needed to make sure that communities work in the ways that produce positive outcomes.

To accomplish the elements of the scope of work goal, the Evidence-Based Practices Research Institute (EBP-RI) will provide primary point of contact for data collection, and the determination of both research outcomes, research priorities, and cycles of evaluation that best serve the needs of clients of DOC. The goal of this Research Institute is to design systematic studies, using national outcome standards, that lead to the assessment of current programs and availability of high fidelity Evidence Based Practices.

To accomplish this object The EBP-RI will use existing IDOC CC data to conduct two systematic state-wide reviews.

1. Survey of IDOC Community Corrections adult and youth programs. The goals of the research review will focus on two areas:
 - a. Identify the *programs* and *practices* used in CC sites and categorize the programs into primary CC services.
 - Identify and categorize the "type" of program or practice being delivered

- Identify and categorize the population being served by each practice and program.
 - Identify and categorize the standards used to implement the program
 - Analyze the programs and practices in regard to the (a) broad principles of EBP and the, (b) specific standards of EBP in particular service areas
- b. Identify *and* categorize the range of outcomes used in CC sites to determine program success
- Broad General System outcomes (recidivism rates, public safety indicators, program cost effectiveness)
 - Unique county specific program outcomes.
 - The implementation standards used in program implementation

c. Work collaboratively with the Community Corrections and IDOC staff to use the results of the state-side survey of programs and outcomes to determine system wide program and outcome standards, identify policy implications that may be used in future system planning and funding, and areas of needed technical assistance for local communities. To accomplish this goal the following tasks will be conducted:

- create a “evaluation/research” advisory group to help guide the project. The advisory group will include, Community Corrections Staff, IDOC research office staff, and Indiana University EBP Research Institute. The research and evaluation advisory group will meet regularly through out the project and review the methods, research reports of the EBP-RI.
- Conduct meetings with IDOC upper administration and research staff to integrate the work of the EBP-RI into the ongoing work of IDOC.
- Identify and standardize data reporting requirements of communities providing CC programs.
- Recommend a common evaluation database for evaluation and research studies that integrates data from various county databases.
- Recommend standardized annual report templates for communities.

2. State-wide review of current and past evaluations of CC programs and practices. The goal of the review is to determine the current types, methods, and outcomes used in community or state initiated evaluations of CC programs.

- Identify and categorize the “type” of program or practice evaluated
- Identify and categorize the populations being evaluated
- Identify and categorize the methods used to study programs
- Analyze the evaluations in regard to the degree to which they focus on broad principles of EBP and the specific standards of EBP in particular service areas
- Work collaboratively with the “evaluation/research” advisory group to Community Corrections and IDOC staff to use the results of the state-side survey of evaluations to determine system a common system
- System wide protocol for IDOC CC evaluation studies so that CC staff can better use studies to guide policy and funding priorities.

Deliverables and Project timeline for Goal 1:

1. Establish the Advisory Board
2. Presentation to IDOC administration/Research staff
3. Preliminary Report of CC programs and outcomes)
 - Comprehensive Report
 - Executive Summary (intended for system wide distribution)
4. Final Report of CC programs and outcomes
5. Preliminary Report of IDOC CC program evaluations
6. Final Report of IDOC CC program evaluation

Technical Assistance

Central to the successful adoption of Evidence Based Practices is providing help and interpretation of the results of studies, disseminating results and findings from other studies in the literature to state and local administrators, and then providing the technical resources necessary to choose, implement, and operate evidence based programs. In fact, one of the biggest challenges of implementing evidence based practices is the translation of research into useful, relevant, and easily accessible information for program funding, and policy decisions. Thus, the TAC will serve as the technical assistance arm of the Center for Evidence-based Practices (CEBP). As such, the center shall serve as a state-wide technical clearing house for evidence based practices and also will provide state-wide technical assistance on the appropriate implementation of these.

The EBP-TAC will serve as a technical resource to both state and local community corrections officials, particularly in the areas noted in the scope of work. The EBP-TAC will assist the IDOC staff assist in the development of new CC standards and legislative statues in line with national standards to strengthen an evidence based practices approach to CC practices. The EBP-TAC will also provide ongoing technical assistance to IDOC staff for helping communities move toward the adoption of evidence-based practices.

To accomplish this object The EBPTAC will:

1. Conduct two Learning Institutes. The learning Institutes will provide state, county and city community providers with opportunities to learn about the most current trends in evidence based practices, research in the primary areas of community corrections, as well as offering workshop specific opportunities that help in direct ways with moving evidence based practices into community settings. The Learning institutes will be developed in collaboration with the IDOC staff as well as local community corrections officials.
2. Develop a Community Corrections Technical Assistance Clearing House Website. The goal is to a resource for communities to use to understand, identify, evaluate, and implement EBP's. The website will contain the most current research and technical assistance information on determining, developing, and evaluating EBP based on individual community needs. As part of the website, the most current national information will be easily accessible to policy makers and local officials. Further information regarding the website is provided below. The Clearing House will also contain the reports of the state wide evaluations of all community

corrections projects identified in the evaluation noted above. In addition, the Clearing house will contain guidelines for outcome evaluations, community advisory board procedures, and IDOC CC procedures and policies.

3. Provide ongoing technical assistance to IDOC staff aimed at helping further toward the adoption of evidence-based practices. Technical assistance will be aimed at helping develop legislative statutes in line with national standards for evidence based practices and assist in converting the research and findings of the center into new legislative statutes and administrative codes within each area of IDOC services and in the funding formula for future state services, appropriations and policy decisions.

Deliverables and Project timeline for Goal 2:

1. Ongoing Technical Assistance
2. Learning Institute #1
3. Learning Institute #2
4. Development of Technical Assistance EBP Clearing House Web-Site