



Indiana Finance Authority

Validated Water Loss Audit Program

December 2020



Checklist to complete Water Loss Audit requirements of Senate Enrolled Act 4:



1. Complete the Water Loss Audit using the AWWA Free Water Audit Software v5.0
 - a. Download the Excel-based software here: <https://www.awwa.org/Resources-Tools/Resource-Topics/Water-Loss-Control>
 - b. Maintain the supporting documentation used to complete the audit, but do not submit to the IFA



2. Have an Indiana Certified Validator validate the audit.
 - a. The list of Indiana Certified Validators can be found at the [IFA website](#)
 - b. Maintain the supporting documentation used to complete the validation, but do not submit it to the IFA



3. Ensure the Indiana Certified Validator completes and signs the Certificate of Validation. Link to "[Certificate of Validation](#)"



4. Submit to the IFA by January 1, 2021:
 - a. The signed "Certificate of Validation" as a PDF
 - b. The **VALIDATED** Water Loss Audit as an Excel file
 - i. Please be sure to send the **VALIDATED** version
 - c. Email both to WaterResources@ifa.in.gov
 - d. Include the utility's PWSID in the name of both files

Technical Assistance Hotline

If you have any questions, please call our team at 317-426-7437 (M-F, 8a – 4p) or email us at WaterLoss@inawwa.org

For more information: visit the IFA Water Loss Audit website: <https://www.in.gov/ifa/3013.htm>