



Indiana Finance Authority

Validated Water Loss Audit Program

October 2021



Checklist to complete Water Loss Audit requirements:



1. Complete the Water Audit using AWWA Free Water Audit Software **Version 6**
 - a. Download the Excel-based software here: <https://www.awwa.org/Resources-Tools/Resource-Topics/Water-Loss-Control>
 - b. Maintain the supporting documentation used to complete the audit, but do not submit to the IFA



2. Have an Indiana Certified Validator validate the audit.
 - a. The list of Indiana Certified Validators can be found at the [IFA website](#)
 - b. Maintain the supporting documentation used to complete the validation, but do not submit it to the IFA



3. Ensure the Indiana Certified Validator completes and signs the “Certificate of Validation”, which can be found on [IFA website](#).



4. Submit to the IFA by August 1, 2022:
 - a. The signed “Certificate of Validation” as a PDF
 - b. The **validated** Water Loss Audit as an Excel file
 - i. Please be sure to send the **validated** version
 - c. Email both to WaterResources@ifa.in.gov
 - d. Include the utility’s PWSID in the name of both files

For assistance: email us at WaterResources@ifa.in.gov

For more information: visit the IFA Water Loss Audit website: <https://www.in.gov/ifa/water-loss-audits/>