

Addenda #3 to the Request for Proposals – Professional Services Pertaining to Document Imaging and Retention (the “RFP”)

The Indiana Finance Authority (“IFA”) provides the following notice in regards to the RFP. Capitalized terms used herein and not otherwise defined shall have the meanings ascribed to them in the RFP.

EXTENSION OF DEADLINES

The IFA has elected to extend various deadlines related to the RFP. The following table can be used as a new timeline for the RFP:

	NEW Deadline
Deadline for Questions Regarding the RFP must be submitted, in writing, to the IFA	March 2, 2018
Date upon which the IFA shall respond to questions submitted to the RFP	March 9, 2018
RFP Due Date	March 16, 2018
Interviews, if necessary	March 29, 2018
Selection of Respondent	April 6, 2018

COMPLETION OF SERVICES

As noted in Section II of the RFP, the IFA expects that the Respondent shall complete all Services required under the Agreement within thirty (30) days from the start of the Agreement. However, after receiving feedback from various attendees at the Site Visit, the IFA acknowledges it may take longer than thirty (30) days to complete the Services. Thus, the thirty (30) day expectation to complete the Services required under the Agreement may be disregarded.

Notwithstanding the above, a Respondent should include in its Proposal the amount of time it reasonably expects it will take to complete the Services. The IFA will take such information into consideration in evaluating the Proposals, and such time expectation submitted by the Respondent shall be included in the Agreement.