



May 31, 2017

Re: Water Testing Timeline and Floor Plan(s)

Dear School Official:

Thank you for signing up for the Indiana Finance Authority's ("IFA") Lead Sampling Program for Public Schools. We received questionnaires from over 760 schools, representing 150 school districts. Your school has qualified for the program. This letter will outline programmatic details and next steps.

The proposed timeline of the Lead Sampling Program is to complete the majority of testing prior to May 2018. Because of the large number of interested schools, sampling will be staged over the next year. We anticipate that some visits may start this summer, while other schools may not be visited for several months. The IFA will post bi-weekly Lead Sampling Program progress reports on its website starting July 1, 2017. We appreciate your patience.

The IFA is working with two Indiana entities to implement the Lead Sampling Program. The Indiana Geological and Water Survey ("IGWS"), a research institute of Indiana University, will be responsible for designing sampling plans and carrying out sample collection. IFA will coordinate sample testing with local laboratories.

In order to get started, please submit to IFA a floor plan map for each school/building to be sampled, and if possible, please note the location of all drinking water fountains and potable water faucets in each building. Identifying potential sampling locations prior to the site visit will save time. Also, please provide any results from previous lead testing, if applicable. Please email these items to IFALead@ifa.in.gov by June 30, 2017.

Before any site visits at your district, the IFA will contact you to verify data submitted in the questionnaire and to answer any questions you have. Then, the IGWS will call you to establish a sampling timeline for your district. Each school will be visited twice.

The purpose of the first site visit is to design a sampling plan that identifies the locations of all fixtures (e.g. drinking water fountains and potable water faucets) that will be sampled. The IGWS will need your help to identify the fixtures and where drinking water enters each building. The IGWS will also need to determine when staff and students arrive at school in the morning and schedule a date and time for the sampling collection event (i.e. second site visit). The purpose of the second site visit is to collect the samples. The IGWS will be responsible for delivering the samples to the laboratories for analysis. If you would prefer to change the contact for this program to individuals located at each building, please let us know that information at IFALead@ifa.in.gov.

Prior to the second site visit, pre-labeled bottles (specific to the fixtures that were identified in the sampling plan) will be mailed to the school. In order to prevent accidental contamination, please do not open the box. Boxes will be mailed from 120WaterAudit.

All IGWS sampling personnel will be trained according to curriculum approved by the Indiana Department of Environmental Management (“IDEM”). While training for school officials is not required, it is highly encouraged to enable future samples to be managed by your school. The IFA will offer an online training course for school officials to complete, in order to become a “trained lead sample collector”. The test results from this training will not be captured or reported.

We look forward to working with you on this very important program. More information on the Lead Sampling Program can be found at <http://www.in.gov/ifa/2958.htm>. If you have questions please contact Sarah Hudson (317-232-2812 or IFALeas@ifa.in.gov).

Sincerely,
James P. McGoff
Director of Environmental Programs