



Indiana Finance Authority (IFA)

Residential Housing Infrastructure Assistance Program (RIF)

Required Documentation

The Participant of the Residential Housing Infrastructure Assistance (RIF) project will be required to provide the following documents listed below. Please send the documents to ifaresidential@ifa.in.gov along with the disbursement request form if included.

Infrastructure:

To be submitted before or with first pay application:

- Expected Drawdown schedule at the onset of the project
- Bid Tabs (with itemized list) – Including Engineers Estimate
- Construction Contract or Agreement
- Notice to Proceed

To be submitted with each disbursement request for infrastructure (if applicable):

- A fully executed pay application summary, such as an AIA or EJCDC document
- Continuation sheet broken out by line item
- Partial or Final Waiver of Lien
- Paid invoices or purchase orders for the materials
- If there has been a change order, please attach with the pay application and disbursement
- Testing Results of the installed infrastructure prior to final payment

Monthly Requirements:

- Monthly progress photos or videos of construction progress

Land Acquisition:

To be submitted with disbursement request:

Please note that land acquisition can be reimbursed for the section where the public infrastructure will be placed to support the residential housing development. The reimbursement should exclude fees or interest, if any. Please include the following items noted below along with the disbursement request form.

- Purchase Agreement
- Settlement Statement
- Legal Description for land
- Breakdown of the cost per acre for the reimbursement