



IFA Lead Sampling Program

Steps for Participants

The Indiana Finance Authority (“IFA”), with assistance from the Indiana Department of Environmental Management, has developed the Lead Sampling Program to help schools and child care facilities assess if there is a presence of lead in drinking water within their buildings. These steps have been adapted from the U.S. Environmental Protection Agencies’ 3T’s (***Training, Testing, and Taking Action***) for Reducing Lead in Drinking Water. Below are the steps participants will take once they are accepted into the program.

Program Steps:

Training

1. Attend webinar training for in-depth instruction on the program

Testing

2. Obtain or create a building map or floor plan to document fixture locations
3. Submit your Sample Plan of prioritized fixtures and assigned codes in the IFA’s online platform
4. Prepare for testing by ensuring stagnation period of 8-18 hours prior to collection
5. Collect samples with bottles received in mail
6. Mail samples to lab using pre-paid postage labels provided by the IFA
7. Receive and review results

Taking Action

8. If any samples are equal to or above the threshold of 15 ppb:
 - a. Immediately restrict access to any fixture equal to or above 15 ppb
 - b. Within five days, a Remediation Technician will send a remediation plan. Review the plan and discuss the results and questions with 120Water Remediation Technician, if needed
 - c. Complete remediation actions and resample to ensure issue was resolved.
 - d. Report to IFA what remediation actions were taken and when using either the platform or an email to IFALead@if.in.gov.
9. Share results
 - a. Within **30 days** after they are posted on the 120Water Platform results must be shared by the following means:
 - i. Post results in the administrative office,
 - ii. If possible, post results on the facility’s website, and
 - iii. Notify parents and staff of the availability of the results
 - b. Report to IFA how results were shared. For example:
 - i. Upload a copy of your notification letter to the 120Water platform or email a copy of your notification letter to IFALead@if.in.gov or
 - ii. Upload a link to the website where you posted results in the 120Water Platform or email a link to the website where you posted results to IFALead@if.in.gov.

Milestones:

- All samples must be collected with **180 days** of entering the program, unless the IFA approves an extension.
- All remediation work must be complete within **one year** of entering the program unless the IFA approves an extension.

For more information: Visit the Lead Sampling Program website: <https://www.in.gov/ifa/lead-sampling-program/>