



Indiana Protection & Advocacy Services Commission
Indiana Disability Rights
4755 Kingsway Dr., Suite 100
Indianapolis, IN 46205

Indiana Protection & Advocacy Services Commission – IPASC
Public Meeting – Friday, August 23, 2024

Minutes

IPASC Attendees: R. Lay, S. Fulton, K. Dodson, C. Huston, H. Stephenson, A. O'Haver, J. Nichols, R. Vilensky, R. Johnson, S. Simmons; **Absent:** L. Hoops, J. Radzinski, D. Heffelman.

IDR Attendees: M. Keyes, T. Crishon, A. Jarrett, E. Munson, J. Heinz, M. Wickham, D. Morris.

Guests: C. Scott, K. Skinner, M. Parrette

ASL Interpreters: L. Volz, A. Moody

- I. A. O'Haver called the meeting to order at 1:45pm (EST)
- II. Introductions – Meeting attendees introduced themselves.
- III. No changes to the meeting agenda were made.
- IV. Approval of Minutes* – S. Fulton made a motion to approve the minutes from the May 31, 2024 meeting; R. Lay seconded. Motion carried by unanimous voice-vote.
- V. Reports:
 - A. By-Laws Subcommittee – T. Crishon – No update.
 - B. Membership Subcommittee – A. O'Haver – A. O'Haver stated that a full Commission is now in place.
 - C. ED Evaluation Subcommittee – A. O'Haver – A. O'Haver stated that development will begin on M. Keyes annual evaluation. K. Dodson and R. Lay volunteered to work on the subcommittee. More discussion will take place at the November meeting.
 - D. Strategic Planning Subcommittee – A. O'Haver – No update.
 - E. Mental Health Advisory Council – R. Vilensky – R. Vilensky reported that one new council member was voted in at the 8/21/24 meeting. MHAC is now full.
 - F. ED Report/Quarterly Report – M. Keyes – M. Keyes gave an overview of both the Fiscal and Quarterly Reports.

Equity Through Advocacy

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- G. Finance Report* – M. Keyes – M. Keyes provided an overview of the Finance Report and proposed FFY2025 budget to members. A. O'Haver asked for a motion to approve the Finance Report. R. Johnson motioned that the Finance Report be approved; J. Nichols seconded. Motion carried to approve Finance Report by unanimous voice-vote.

VI. Old Business:

- A. FFY 2025-2027 Priorities & Objectives* – E. Munson – E. Munson discussed the status of the development of 2025-2027 P & O's. A. O'Haver asked for a motion to approve 2025-2027 P & O's. H. Stephenson motioned to approve the 2025-2027 P & O's; R. Johnson seconded. Motion to approve carried by unanimous voice-vote.

VII. New Business:

- A. Ethics Reminder – T. Crishon – T. Crishon reviewed with members their obligation of maintaining confidentiality with all information we receive. He shared that at the end of their term they should either return or shred any confidential information they have received during their tenure on the IPASC. Also, T. Crishon mentioned all Commission members must sign and return the confidentiality agreement ASAP.
- B. Quarterly Report Update – M. Wickham – M. Wickham asked members to provide her their suggestions of what they want to see in the report.

- VIII. Comments, other business, announcements – Members were informed that a demographic survey will be shared soon. This information is part of our annual reporting requirements.

- IX. Next Meeting Date: **Friday, November 22, 2024.**

- X. Meeting Adjournment – Meeting was adjourned at 3:35pm (EST).

***Voting Items**

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