



**Indiana Protection & Advocacy Services Commission
Indiana Disability Rights
4701 N. Keystone Ave., Suite 222
Indianapolis, IN 46205**

**Virtual Public Meeting
Friday, May 15, 2020 – 1:00pm**

Minutes

Commission Member

Attendees: Amber O’Haver, Renee Haack, Tom Easterday, Leonard Hoops, Luke Labas, Ray Lay, Ukamaka Oruche, Rep. Tony Cook, Sen. Jean Leising

Commission Members

Absent: Shawn Fulton, Douglas Goepfner, Robert Kerney

IDR Staff

Attendees: Melissa Keyes, Tom Crishon, Jessica Trimble, Scarlett Taylor, Kristin Dulaney, Diane Morris

- A. A. O’Haver, Chair, called the IPASC meeting to order at 1:27pm.
- B. Attendees introduced themselves.
- C. No changes to the agenda were noted. K. Dulaney gave an overview of the Zoom meeting format.
- D. T. Easterday motioned that the minutes from the 2/21/20 meetings be approved. R. Lay seconded the motion. Roll-call vote was taken with the following results: 6-Yea; 0-Nay; 4-Absent. Motion carried by unanimous vote approving minutes from 2/21/20 meeting.
- E. 1. Bylaws – T. Crishon, in D. Goepfner’s absence, stated that there will be more to report on this topic in the coming months.
2. Membership – A. O’Haver reported that D. Goepfner’s Commission membership is up for reappointment and that Doug has stated he wants to continue as a member of the Commission. Amber asked that Commission members provide her their comments on the criteria we should use in seeking new members. Amber stated that ongoing discussions will take place on this topic and she anticipates having a tentative plan to review at the next meeting. T. Easterday motioned that Doug Goepfner’s

Equality Through Advocacy

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reappointment to the Commission be approved; R. Lay seconded the motion. Roll-call vote was taken with the following results: 6-Yea; 0-Nay; 4-Absent. Motion carried to reappoint D. Goepfner to Commission.

3. ED Evaluation – L. Labas reported that we will have a new evaluation process in the future. We will table voting on ED expectations until the August meeting.

4. MIAC (Mental Illness Advisory Council) – R. Lay, MIAC Chair, reported that a vote was held at the most recent meeting changing the council name to MHAC (Mental Health Advisory Council).

5. ED/Quarterly Reports – M. Keyes asked members to contact her with any questions they may have after review of the Executive Director and Quarterly Reports.

6. Finance Report – M. Keyes reported to members that IDR is currently working to correct coding issues in PeopleSoft. Once the issues have been corrected, we should be able to accurately and easily pull system reports regarding funding. Additionally, M. Keyes stated that the budget will be presented for approval at the August commission meeting. R. Lay motioned that the Finance Report be accepted; T. Easterday seconded the motion. A roll-call vote was taken with the following results: 6-Yea; 0-Nay; 4-Absent. Motion carried to accept the Finance Report.

F. Old Business:

1. Strategic Planning Update – M. Keyes discussed that the upcoming NDRN meetings, taking place 6/1 thru 6/19, will be in a virtual format. M. Keyes shared that she will send out the catalog detailing all the sessions. The virtual meeting is free to attend.

M. Keyes opened up the discussion on having a commission retreat. A. O’Haver stated she would like to choose a specific date for the retreat. M. Keyes suggested a poll to determine the best dates in October, then confirm with NDRN. M. Keyes asked for suggestions on whether retreat should be in virtual format or in-person. Consensus was that given the size of the commission, we should be able to meet in-person as long as we continue to practice safe health precautions along with social distancing.

G. New Business:

1. Proposed P&Os to post for public input – A. O’Haver asked members for any questions/comments/additions after their review of the three documents that were distributed. R. Lay motioned that the Proposed P&Os be approved for posting for public input; T. Easterday seconded the motion. A roll-call vote was taken with the following results: 7-Yea; 0-Nay; 3-Absent. Motion carried to accept Proposed P&Os for posting to receive public input.

T. Crishon discussed an issue we became aware of regarding overcrowding and close contact in nursing homes and whether there’s anything IPASC can look into.



2. Election of Officers – T. Crishon stated he received two nominations each for the following members, for the following officer positions: Amber O’Haver – Chair; Luke Labas – Vice Chair; Renee Haack – Secretary. R. Haack expressed interest in the Secretary nomination, but asked for clarification on the role of the Secretary.

T. Easterday motioned for a vote on the nominations; L. Hoops seconded the motion. Individual roll-call votes were taken with the following results: 7-Yea; 0-Nay; 3-Absent. Effective immediately, the motion carried to accept the officer nominations.

H. Comments, Etc. – M. Keyes asked members for their thoughts and/or preference to using MicroSoft Teams rather than Boardable to disseminate meeting information and documents. We will have the use of Boardable through the end of the year. M. Keyes suggested setting up the August commission meeting in MS Teams to see how it works.

M. Keyes also provided an update on the new IDR office space, stating that IDR has provided an initial list of demands to the building management. Tentative timeline for the move is October 2020, but we are incorporating our office safety needs into the plans.

I. Next Meeting Date: **Friday, August 21, 2020.**

J. T. Easterday motioned that the meeting be adjourned; R. Lay seconded the motion. Motion carried by unanimous voice vote. Meeting adjourned at 3:02pm.

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