County: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Entity Type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Need for Technical Assistance:**

Contract Agreement

Grant Application

Collaboration Plan

Budgets

Use of Funding

Policy and Organizational Development

Evidence Based Practices

Site Assessments

Assessment Tools

Monthly Financial Reports

Snapshot Reporting

Data Reporting

Quarterly Reports

Financial Procedures

Other:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Overview and Documentation:

|  |
| --- |
| **GOAL STATEMENT:** |

| **Expectations** | **Implementation Process** | **Due Date** | **Notes** | **Review Date** |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Next Steps** | | **Due Date** | **Review Notes** | **Review Date** |
|  | |  |  |  |

IDOC Staff Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Entity Staff Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_