### **ALL GRANT ENTITIES**

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| --- | --- | --- | --- | --- | --- |
| ENTITY | REPORT TYPE | OLD SUBMISSION METHOD | 2022 SUBMISSION METHOD | DUE DATE | Total # of Reports for CY2022 |
| ALL ENTITIES | **PERFORMANCE MEASURES** | - | - | - | (3 IN TOTAL) |
| BASELINE | CY2022 TEMPLATE  Email to Program Director | CY2022 Template  Upload via the link provided by your program director | March 31, 2022 | 1 |
| MID-POINT | CY2022 TEMPLATE  Email to Program Director | CY2022 Template  Upload via the link provided by your program director | July 15, 2022 | 1 |
| YEAR-END | CY2022 TEMPLATE  Email to Program Director | CY2022 Template  Upload via the link provided by your program director | *No later than*  January 15, 2023 | 1 |
| FINANCIAL REPORT | SUBMIT 12 CY2022 TEMPLATE  *(& 13TH CLOSEOUT IF REQUIRED)*  Email to Program Director | Upload via the link provided by your program director | *No later than 15th day of the following month* | 12 |
| ANNUAL REPORT | Advisory Board completes annual evaluation & recommendations  Email to Program Director | Advisory Board completes annual evaluation & recommendations  Upload via the link provided by your program director | *No later than 60 days after the end of the grant cycle* | 1 |

### COMMUNITY CORRECTIONS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ENTITY | REPORT TYPE | OLD SUBMISSION METHOD | 2022 SUBMISSION METHOD | DUE DATE | Total # of Reports for CY2022 |
| Community Corrections | **MONTHLY SNAPSHOT** | Pull SRS Report called  *Monthly Snapshot*  then manually enter into Survey Monkey | Pull SRS Report called  *Monthly Snapshot*  & Upload via the link provided by your program director  *No longer entering into survey monkey* | LAST TUESDAY OF THE MONTH | 12 |
| **QUARTERLY REPORT** | Grantee pulls 8 *DOC Quarterly Report* files from SRS and uploads 8 excel (.csv) tables to SharePoint (formerly Syncplicity | No sign with solid fill  -NO REPORT SUBMITTED-  *The new Monthly Snapshot provides the quarterly and snapshot data required* | No sign with solid fill  NO LONGER APPLICABLE | 0 |
| ADVISORY BOARD MEETING MINUTES | Each quarter, following the approval of the minutes, email to Program Director | Each quarter, following the approval of the minutes. Upload via the link provided by your program director | *No later than 15th day of the following month* | 4 |

### COURT RECIDIVISM REDUCTION PROGRAMS

### (PROBLEM SOLVING COURTS)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ENTITY | REPORT TYPE | OLD SUBMISSION METHOD | 2022 SUBMISSION METHOD | DUE DATE | Total # of Reports for CY2022 |
| PROBLEM SOLVING COURTS | **MONTHLY SNAPSHOT** | Pull SRS Report called  *Monthly Snapshot – PSC* then manually enter into Survey Monkey | Pull SRS Report called  *Monthly Snapshot – PSC*  *& Submit via the instructions in the Procedural Bulletin*  ***No longer entering into survey monkey*** | LAST TUESDAY OF THE MONTH | 12 |
| **QUARTERLY REPORT** | Grantee pulls  *1006 Quarterly Reports*  files from SRS and uploads 8 excel (.csv) tables to SharePoint (formerly Syncplicity | No sign with solid fill  -NO REPORT SUBMITTED-  *The new Monthly Snapshot provides the quarterly and snapshot data required* | No sign with solid fill  NO LONGER APPLICABLE | 0 |
| ADVISORY BOARD MEETING MINUTES | Each quarter, following the approval of the minutes and uploads excel (.csv) file as instructed in the corresponding Procedural Bulletin | No changes  *Refer to instructions in the Procedural Bulletin* | *No later than 15th day of the following month* | 4 |

### PROBATION, PRETRIAL SERVICES, PROSECUTOR’S DIVERSION, & JAIL TREATMENT

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| --- | --- | --- | --- | --- | --- |
| ENTITY | REPORT TYPE | OLD SUBMISSION METHOD | 2022 SUBMISSION METHOD | DUE DATE | Total # of Reports for CY2022 |
| 1006 ENTITIES  *\*\*Excluding Problem Solving Courts* | **MONTHLY SNAPSHOT** | Grantee manually tracks or pulls a system generated report on the number of participants served and manually enters information into Survey Monkey | No sign with solid fill  -NO REPORT SUBMITTED-  *1006 Quarterly Data submission provides snapshot data required* | No sign with solid fill  NO LONGER APPLICABLE  *No longer entering into survey monkey* | 12 |
| **QUARTERLY REPORT** | Grantee manually tracks or pulls a system generated report that outlines the data requirements in the *1006 Resource Manual* and uploads excel (.csv) file as instructed in the corresponding Procedural Bulletin | No changes  *Submit via the instructions in the Procedural Bulletin* |  | 0 |
| ADVISORY BOARD MEETING MINUTES | Each quarter, following the approval of the minutes & submit via the instructions in the Procedural Bulletin | No changes  *Submit via the instructions in the Procedural Bulletin* | *No later than 15th day of the following month* | 4 |