# County/Grant Entity:

# Date:

|  |
| --- |
| 1. DONATION OF FIXED ASSETS |
| DATE OF ACQUISITION | ITEM BEING DONATED | HOW MANY | ESTIMATED VALUE | DESCRIPTION (MAKE, MODEL, YEAR, COLOR…ETC) |
|  |  |  |  |  |
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**STATEMENT OF DONOR:**

I hereby certify that the above specified donation is given as a charitable contribution and not as payment of debt either public or private. By accepting this donation the Department of Correction and Community Corrections or any of its agencies incurs no debt. This donation is made voluntary without coercion.

Signature of Donor:        Date:

**STATEMENT OF AGENCY RECOMMENDATION**:

I hereby certify that the donation described above can be effectively used by this agency, institution or office and recommend approved of the donation.

Authorized by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

Advisory Board Approval: [ ]  Yes [ ]  No Date: