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| **County:** | |  | | | | | | | | |
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| **Date:** | |  | | | | | **Time:** | | |  |
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| **Location:** | |  | | | | | | | | |
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| **Members Present:** | | | | | | | | | | |
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| **Members Absent:** | | | | | | | | | | |
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| **Non-Members Present:** | | | | | | | | | | |
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| **Call to Order** | | | | | | | | | | |
| ***The Advisory Board was called to order by:*** | | | | | | | |  | | |
| ***Time:*** | | | | | | | |  | | |
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| **Roll Call/ Determination of a Quorum** | | | | | | | | | | |
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| **Meeting Minutes Approval** | | | | | | | | | | |
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| **Quarterly Reports** | | | | | | | | | | |
| *(This should include data submitted to IDOC for each entity)* | | | | | | | | | | |
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| **Participant Statistics** | | | | | | | | | | |
| *(This should include the number of participants actively on each level of supervision within each entity)* | | | | | | | | | | |
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| **Financials** | | | | | | | | | | |
| ***Balance of IDOC Grant Fund:*** | | |  | | | | | | | |
| *(This should include the balance of the account as well as the status of the annual budget)* | | | | | | | | | | |
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| ***Balance of Project Income:*** | | |  | | | | | | | |
| *(This should include the balance of the account as well as the status of the annual budget)* | | | | | | | | | | |
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| ***Collected Project Income:*** | | | | | |  | | | | |
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| ***Balance of CTP Fund:*** | | | | | |  | | | | |
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| ***Balance of Other Funding Sources:*** | | | | | |  | | | | |
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| ***Financial Concerns:*** | | | | | |  | | | | |
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| **Performance Measures** | | | | | | | | | | |
| *(This should include a summary of progress with the 5 goals submitted to IDOC for each entity)* | | | | | | | | | | |
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| **Audits** | | | | | | | | | | |
| *(This should include any audits completed on each entity and the results)* | | | | | | | | | | |
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| **Staff Trainings Completed** | | | | | | | | | | |
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| **Votes/ Approvals** | | | | | | | | | | |
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| **Needs of the Entities** | | | | | | | | | | |
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| **Upcoming Events** | | | | | | | | | | |
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| **Old Business** | | | | | | | | | | |
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| **New Business** | | | | | | | | | | |
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| **General Discussion and Announcements** | | | | | | | | | | |
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| **Adjournment** | | | | | | | | | | |
| ***A motion to adjourn was made by:*** | | | | |  | | | | | |
| ***Time:*** | | | | |  | | | | | |
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| **Next Advisory Board Meeting** | | | | | | | | | | |
| ***Date:*** |  | | | | | ***Time:*** | | |  | |
| ***Location:*** |  | | | | | | | | | |
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| **Other Comments:** | | | | | | | | | | |
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| **Minutes Approval** | | | | | | | | | | |
| ***Date of Approval:*** | | | |  | | | | | | |
| ***Advisory Board Chair or Designee:*** | | | |  | | | | | | |
| ***Signature:*** | | | |  | | | | | | |