



ISSUING AUTHORITY: INDIANA DEPARTMENT OF CORRECTION

EFFECTIVE DATE: 1/1/2022

2.1 Community Corrections & Justice Reinvestment Grants Overview

APPLICABLE TO:

Entities who receive Community Corrections & Justice Reinvestment Grant Funding or Juvenile Community Corrections Grant Funding:

1. Adult Community Corrections;
2. Probation;
3. Pretrial Services;
4. Court Recidivism Reduction Programs;
5. Prosecutor’s Diversion Programs; and
6. Jail Treatment;

Summary

To provide guidance on the eligibility requirements and purpose of the Community Corrections (Adult) and Justice Reinvestment Grant.

Contents

| | |
|--|---|
| 2.1 Community Corrections & Justice Reinvestment Grants Overview | 1 |
| Summary | 1 |
| Funding Authority..... | 2 |
| Overview | 2 |
| Purpose of Grant..... | 2 |
| Grant Application Cycle | 3 |



Funding Authority

IC 11-12

Overview

The Community Corrections Division receives an annual appropriation of general funds by the Indiana General Assembly. Up to 3% of this funding is allocated towards administrative costs of the division to oversee the Community Transition Program, Community Corrections and Justice Reinvestment Grants, and Juvenile Community Corrections Grants under the authority of IC 11-12.

The Community Corrections Division, in partnership with state and local criminal justice agencies and community corrections advisory boards, work collaboratively to develop community corrections programs utilized by local courts and the Department of Correction (IDOC) to supervise, sanction, and treat offenders in the community as an alternative to incarceration.

Purpose of Grant

For the purposes of encouraging counties to develop a coordinated local corrections-criminal justice system and providing effective alternatives to imprisonment at the state level, the Department of Correction (IDOC) Commissioner shall make grants to counties for:

The establishment and operation of:

- Community Corrections Programs
- Court supervised recidivism reduction programs (problem solving courts), as defined by IC 33-23-16

Support funding to:

- Probation Departments
- Pretrial Diversion Programs
- Jail Treatment Programs

The state awarded funds may be used for one or more of the following purposes:

- Assisting a county in defraying the expenses of incarceration;
- Funding mental health, addiction, and cognitive behavior treatment programs for incarcerated persons within the confines of the county jail, that are not otherwise covered by HIP 2.0, Medicaid, and (or) Recovery Works;
- Funding mental health, addiction, and cognitive behavior treatment programs for persons who are on probation, are supervised by a community corrections program, or are participating in a pre-trial diversion program offered by a prosecuting attorney;
- Funding work release and other components of community corrections programs;
- Providing funding to a county for probation officer's and community correction officer salaries;
- Technology based programs, including an electronic monitoring program;
- Grants may also be considered to fund alternative sentencing projects for persons with mental illness, intellectual disabilities, developmental disabilities, and addictive disorders. Programs for addictive disorders may include:
 - Addiction counseling;
 - Inpatient detoxification; and
 - Medication-assisted treatment, including a federal Food and Drug Administration approved long acting, non-addictive medication for the treatment of opioid or alcohol dependence.



NOTE: Grants awarded must focus on funding evidence-based programs, including programs that utilize cognitive behavioral interventions and have a primary goal of reforming offenders by working in a collaborative manner with local criminal justice agencies.

Grant Application Cycle

Notification of Funding Availability (NOFA)

Each year, the division releases a Notification of Funding Awards (NOFA) which serves as a grant application announcement and program guidelines. Within it, there are details that outline the eligibility criteria, grant process, requirements, and other critical information specific to the grant funding.

Funding Availability

All awards are subject to the availability of the Indiana state budget appropriation.

Grant funding will be reviewed on an annual basis. A prior funding award is not guaranteed to continue operations. Applying for funding and approval from the Community Corrections Advisory Board does not guarantee a funding award from Indiana Department of Correction. Each grant funded entity is subject to compliance with reporting and performance requirements outlined by the Indiana Department of Correction.

Application Period

The applications for Community Corrections and Justice Reinvestment Grants are competitive in nature. Applications will be released by IDOC based on the availability of funds on an annual basis.

Eligible applicants must complete the grant application in the manner outlined in the NOFA (Grant Application & Announcement). The application and supporting documentation must be submitted electronically via the method(s) outlined in the NOFA (Grant Application & Announcement). Applications submitted in any other format will not be accepted. Failure to fully complete the application process as described above and (or) late submissions may result in application being rejected for the award period.

Each entity applying must provide the following documents as a part of their grant application:

- Current county Collaboration Plan
- A letter of support & funding prioritization from the local Community Corrections Advisory Board
- A letter of support from the County Commissioners
- A list of current Advisory Board Members

Grant applications and prioritization of funding must occur from the Community Corrections Advisory Board prior to application submissions to the Department. It is important to know that applying for funding does not guarantee a funding award from Indiana Department of Correction.

Grant Application Scoring and Review Process

After submission of the grant application, it will be reviewed and scored by IDOC Program Directors. The criteria for the application scoring will be outlined in the NOFA (Grant Application & Announcement) for that grant cycle. The Program Directors will contact grantees for any missing information or request clarification of the proposal if needed.



During the grant funding recommendation process, IDOC will collaborate and review applications with:

- The Indiana Office of Court Services for Probation, Problem Solving Courts, and Pre-Trial Services entities
- The Department of Mental Health and Addiction for Jail Treatment entities
- Indiana Prosecuting Attorney's Council for Prosecutor's Diversion entities

NOTE: *Completed grant applications will be made available to the Justice Reinvestment Advisory Council (JRAC) for review.*

Grant funding recommendations will be made by the IDOC Community Corrections Division for each county applying for grant funding.

Once the application review process is completed, grant funding award recommendations will be presented to the Justice Reinvestment Advisory Council (JRAC) as a public document. The Council will provide additional input and guidance on grant funding award recommendations. Grant award amounts recommended by JRAC will then be taken to the Indiana Department of Correction's Commissioner for final approval.

Grant Recommendations

Once the application review process is completed, grant funding award recommendations are presented to the Justice Reinvestment Advisory Council (JRAC) as a public document. The Council provides additional input and guidance on grant funding award recommendations.

Awarded amounts recommended by JRAC will then be taken to the Indiana Department of Correction's Commissioner for final approval.

Award Letter

Following the Commissioner's approval of final grant award recommendations, the awarded Community Corrections Advisory Boards will receive an Intent to Award Letter from the Indiana Department of Correction.

The award letter will include instructions for any entity who needs to make changes to their budget based on the award amount.

Awarded grant entities will be directed to the Grant Procedural Manual (collection of all Grant Procedural Bulletins) for instructions, requirements, and conditions of the grant award.

Once the revised budget is submitted, each awarded entity will receive a contract under the administration of the Community Corrections Advisory Board and approved by the county fiscal body.

Contractual Process

The IDOC Division of Contract Compliance shall prepare an Executive Document Summary (Contract) for each contract/application which includes information on the grant cycle budget.

The Executive Document Summary will be electronically signed by the registered County Auditor or Signatory Authority as instructed by IDOC. Compliance checks will be conducted to ensure the county is in good standing financially with all other state agencies. Once the compliance checks are complete and all IDOC signatures have been added, the contract will be executed. Each grant funded entity will be given a copy of the fully executed contract.