



**STATE OF INDIANA**  
**Department of Correction**

Indiana Government Center - South

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**Michael R. Pence**  
Governor

**Bruce Lemmon**  
Commissioner

October 3, 2013

Judge Daniel Kelly  
202 Crawford Street  
Terre Haute, Indiana 47807

RE: Vigo County Juvenile Justice Center  
2013 Juvenile Detention Standards Inspection

Dear Judge Kelly,

As required by 210 IAC 6-3, an inspection of the Vigo County Juvenile Justice Center was conducted on October 2, 2013.

The Vigo County Juvenile Justice Center is operated by the Vigo County Commissioners and primarily serves Vigo County. The Center is located at 202 Crawford Street, in Terre Haute, Indiana, and has a rated bed capacity of 19 beds. The current Director is James R. Jenkins.

This inspection constitutes the 10th-annual inspection of the Vigo County Juvenile Justice Center. Compliance with all mandatory standards and at least 90% of the recommended standards is required to attain "full compliance" as outlined by 210-IAC-6-3. A tour of the Center was conducted and detention staff and juveniles were interviewed. Detention staffs interviewed were well versed in policy and procedures, and were supportive of administration. Residents interviewed reported no incidents of mistreatment, and felt safe in their environment.

Summary of Tour:

- Lint in dryer vent.
- Medical Room door need to be marked Confidential
- Overall facility was clean and well maintained.

Summary of Files:

- Files are currently maintained electronically.
- Files are organized, and program used makes the files user friendly.
- Recommend that when a Standard has multiple bullets, you identify them on the Compliance Checklist as well as the primary and secondary documents, i.e. 1,2,3 etc.
- Highlight pertinent information in policy.
- Only include documents relevant to standard.

Recommended Standards in Non-Compliance

Standard #    Remarks

210 IAC 6

3-2.92 The number of juveniles does not exceed the facility's rated bed capacity.  
(ACA-2B-06)

**The population has exceeded the rated bed capacity.**

3-5.303 Written procedure for releasing juveniles include but not limited to the following:  
- Instructions on forwarding of mail (ACA-5H-02)

**Forwarding mail after juvenile is released is not being done.**

The Vigo County Juvenile Justice Center was clean, and has been well maintained. The Justice Center staff was very accommodating with any suggestions, and a pleasure to work with during this inspection. The Vigo County Juvenile Justice Center was found to be in compliance with 100% of the mandatory standards, and 99.27% of the recommended standards. A Certificate of compliance will accompany this report, which becomes public information ten days from the date of mailing. Please contact me at 317-518-5059 if you have any questions concerning this report.

Respectfully submitted,

Jan Adams  
Detention Inspector, Program Review Division

Cc:    Vanessa Krause, Director, Program Review Division, IDOC  
      James R. Jenkins, Director Vigo County Detention Center  
      file

COMMISSION ON ACCREDITATION FOR CORRECTIONS  
AND THE  
AMERICAN CORRECTIONAL ASSOCIATION

**COMPLIANCE TALLY**

Manual Type	Juvenile Detention Facilities, 3rd Edition	<b>JDC</b>
Supplement		
Facility/Program	Vigo Co. Juv. Det. Center	
Audit Dates	2-Oct-13	
Auditors	Vanessa Krause, Shannon Bowling, Jan Adams	

	MANDATORY	NON-MANDATORY
Number of Standards in the Manual	26	275
Number of Standards Not Applicable	0	0
Number of Standards Applicable	26	275
Number of Standards in Non-compliance	0	2
Number of Standards in Compliance	26	273
Percentage (%) of Standards in Compliance	100%	99.27%

The number of standards in the manual *minus* number of not-applicable standards *equals* the number of standards that are applicable.

The number of applicable standards *minus* the number of standards in non-compliance *equals* the number of standards in compliance.

The number of standards in compliance divided by the number of standards that are applicable *equals* the percentage of standards in compliance.

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This is to certify that:

**Vigo County Juvenile Detention Center**

has attained

**Full Compliance**

in accordance with Indiana Juvenile Detention Standards (210 IAC 6)

Vanessa Krause  
Vanessa Krause, Director  
Program Review Division  
Indiana Department of Correction

October 2, 2013  
Date

Jah Adams  
Jah Adams, Detention Inspector  
Program Review Division  
Indiana Department of Correction

2013-84  
Certificate Number

This certificate shall be subject to revocation at any time for failure to comply with standards

Indiana Department of Correction  
Program Review Division  
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