

# Indiana Department of Correction, Division of Youth Services 2018 Juvenile Detention Inspection - Compliance Report



Vigo County Juvenile Justice Center  
202 Crawford Street  
Terre Haute, In 47807

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## Auditors

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2018 Juvenile Detention Inspection - Compliance Report**

Facility: Vigo County Juvenile Justice Center  
202 Crawford Street  
Terre Haute, Indiana 47807

Inspection Date: August 28, 2018  
October 23, 2018

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## **INTRODUCTION**

The 2018 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of three on-site facility inspections; staff and youth interviews; and an audit of the state detention standards. The new Indiana Juvenile Detention Facility Standards are in the process of being adopted. Detention Facilities had the option to be audited utilizing the all of the current detention standards or the corresponding two hundred and one (201) specifically selected proposed new juvenile detention facility standards.

Vigo County Juvenile Justice Center chose to be audited on the two hundred and one (201) new juvenile detention facility standards in 2018, for their 15th annual detention inspection. Of the two hundred and one (201) standards audited, sixteen (16) standards require mandatory compliance and the remaining one hundred and eighty-five (185) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain “Full Compliance”. Centers that chose to be audited on the proposed detention standards were only required to meet the expectations of the current detention standards.

## FACILITY INFORMATION

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| <b>Facility county:</b>   | Vigo   |
| <b>Governing authority:</b>   | Vigo County Sheriff  |
| <b>Name of facility administrator:</b>  | James R Jenkins  |
| <b>Detention Director:</b>  | James R Jenkins  |
| <b>Detention facility's mission:</b>  | To hold the detainees safely and securely until ordered otherwise by the court.  |
| <b>Rated capacity:</b>  | 19   |
| <b>Population on date of first audit:</b>   | 11   |
| <b>Average daily population for the last 12 months:</b>                                     | 14   |
| <b>Average length of stay for the last 12 months:</b>                                       | 8 days   |
| <b>Year the building was built:</b>   | 2001   |
| <b>Minor upgrades since last audit (i.e. painting, flooring, bedding, furnishings):</b>     | Painted cells, replaced cell windows, remodeled intake bathroom and installed new security door  |
| <b>Major upgrades since last audit (i.e. plumbing, electrical, security system):</b>        | N/A  |
| <b>De-escalation techniques training:</b>   | Handle With Care   |
| <b>Physical force techniques training:</b>  | Handle With Care   |
| <b>Chemical agents permitted:</b>   | OC Spray   |
| <b>Name of food service provider:</b>   | Vigo County Jail   |
| <b>Name of food service supervisor:</b>   | Bill Joy   |
| <b>Name of health care authority individual or agency and license/certification:</b>        | Dr. Quentin Emerson, Quality Correctional Care (QCC)   |
| <b>Name of mental health care authority individual or agency and license/certification:</b> | Quality Correctional Care (QCC)  |
| <b>Education Services:</b>  | Education services are provided by Vigo County School Corporation. There are 5 licensed teachers on staff. Students are assigned courses on Connexus system based on a needs assessment and then placed in classes that are similar to the courses they are working on at their homeschool. The center offers a remedial reading program called Read Naturally Live when needed to build fluency. The facility received Title 1 funds in the amount of \$448,538.00 this year. |

## INSPECTION FOR COMPLIANCE WITH 201 DETENTION STANDARDS

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| <b>Standards:</b>                                    | <b><u>Safety; Security; and Food Service &amp; Hygiene</u></b>  |
| <b>On-site Visit conducted</b><br><br><b>8-28-18</b> | <ul style="list-style-type: none"> <li>• <b><u>Sixty (60) Total Standards audited</u></b></li> <li>• Nine (9) mandatory standards</li> <li>• Fifty-one (51) recommended standards</li> <li>• Zero (0) standards were left open for further action.</li> </ul>   |
| <b>Auditors:</b>                                     | Angela Sutton and Kristin Herrmann  |
| <b>Facility Tour:</b>                                | The tour was conducted by Senior Supervisor, Tracy Kiefling . The center was clean, orderly, and well-maintained. The youth were in their rooms during the time of the tour.  |
| <b>Youth Interviews:</b>                             | <p>One (1) male youth was interviewed.</p> <p>Youth interviews consisted of questions regarding facility safety and sanitation, living area temperatures, emergency and sick call procedures, staff supervision, restraint use, food allergies and food quality.</p>  |
| <b>Youth Responses:</b>                              | <p>The youth reported feeling safe at the facility and that he had never been involved in any fights while at the facility. The youth reported that there are bugs in the facility (ants, flying bugs). The youth reported that the temperatures in the living and sleeping areas are comfortable. The youth reported that he hadn't been through a fire drill since being at the facility and that he had been there approximately once a month. The youth stated he is aware of how to obtain medical care at the facility. The youth reported he receives 3 meals a day, with at least 2 being hot meals. He said that food is edible, but not what he would call "good". The youth stated he receives clean clothes and underwear every day and clean bedding weekly. The youth reported that he had never been placed in isolation or in restraints.</p> <p>Youth comments were shared with facility administrators.</p> |
| <b>Staff Interviews:</b>                             | <p>Three (3) staff were interviewed: (1) Control room operator/line staff, (1) Line staff, (1) Food Service Supervisor</p> <p>Line staff interviews consisted of questions regarding emergency and count procedures, handling toxic chemicals, sanitation procedures, log documentation, transportation procedures, restraint procedures and distribution of clean linen, clothing, and hygiene items.</p>  |

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|                                 | Food service staff interviews consisted of questions regarding menu substitutions, special diet requests (medical and religious) staff wellness checks (daily and annual), daily and sanitation, meal times, storage temps for dry, frozen and refrigerated food and line staff supervision during meals.   |
| <b>Staff Responses:</b>         | <p>Line staff were knowledgeable about emergency procedures and gave consistent answers. Staff reported that it is left up to staff discretion when to use restraints. Staff stated the restraints are removed once the youth calms down and medical checks youth when they come over to the facility, if necessary. Youth receive 1 shower a day and can request an extra shower in special circumstances.</p> <p>The food service operation is provided by the Vigo County Sheriff Department. The food service supervisor was very knowledgeable about the food service operations. The supervisor on duty completes a daily sanitation checklist, and the food service supervisor completes a weekly sanitation checklist, as required by the standards. All religious diet requests are honored by the kitchen staff upon request. Staff and trustees are checked daily for sickness, and if found to be sick, they are sent to the facility medical staff for clearance before returning to work in the kitchen. Dishwasher temps are taken daily, and a sanitizer is used due to the dishwasher being a low temp dishwasher. All equipment is inspected every Friday by trained staff. A record of all meals is kept on the production report, and any substitutions are recorded on the menu substitution log. The kitchen also has a dietician on call 24/7.</p> |
| <b>Non-compliant Standards:</b> | All standards were found compliant.   |
| <b>Action Plan:</b>             | None at this time.  |

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| <b>Standards:</b>                                | <b><u>Justice &amp; Order; Medical: and Mental Health</u></b>  |
| <b>On-site Visit conducted</b><br><b>8-28-18</b> | <ul style="list-style-type: none"> <li>• <b><u>Fifty (50) Total Standards audited</u></b></li> <li>• Seven (7) mandatory standards</li> <li>• Forty-three (43) recommended standards</li> <li>• Zero (0) Standards were identified as non-applicable.</li> </ul> |
| <b>Auditors:</b>                                 | Angela Sutton and Kristin Herrmann   |
| <b>Facility Tour:</b>                            | The tour was conducted by Senior Supervisor, Tracy Kiefling. The center was clean, orderly, and well-maintained. The youth were in their rooms during the time of the tour.  |

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| <b>Youth Interviews:</b> | One (1) male youth was interviewed.  |
| <b>Youth Responses:</b>  | <p>The youth reported that he was able to call his guardian upon arrival. He also stated that he received orientation, was informed of the programs and was given a copy of the rules during orientation. The youth received a medical and mental health screening during intake but denied receiving a dental screening. The youth reported that he is able to write letters daily during recreation or in the dayroom. The youth reported there is a facility reward system; however, he did not elaborate on what type of incentives youth can earn. The youth reported that he had never filed a grievance while at the facility. He also reported that he knew how to contact his attorney and is allowed to do so, if requested. The youth reported that he had received mental health counseling and medical treatment while at the facility. The youth had never been involved in any fights while at the facility and reported he has never feared for his safety. The youth didn't have any suggestions for facility improvement.</p> <p>Youth comments were shared with facility administrators.</p>  |
| <b>Staff Interviews:</b> | Health Care, line staff, Intake Officer, visitation and mail room staff were interviewed.  |
| <b>Staff Responses:</b>  | <p>Mail room- None of the youth mail is read by staff, and all mail, including legal mail, is opened in front of the youth, checked for contraband, and then given to the youth. Envelopes, paper and two (2) stamps per week are provided to each youth. Parents can provide additional stamps to the youth. Youth are allowed to write anyone as long as there isn't a restriction from probation.</p> <p>Intake Officer –Youth are provided a student handbook. Staff ensure that youth can read, and if there is a literacy issue, staff will read the handbook to the youth and give the youth a quiz to ensure they understand the material. If there is a language barrier, facility staff can contact a translation hotline for assistance. Youth who are under the influence of drugs are sent to the hospital for clearance before being accepted. Intake staff complete the medical, mental health and dental screening upon admission. The intake staff are health trained to complete the screening form.</p> <p>Medical- The facility shares medical services with the local jail, and there is a nurse at the jail 24 hours a day. Medical, dental and mental health emergencies are sent to the local ER for treatment. There is also a 24 hour contact list. Youth can speak to the officer, and the officer can put in a written health care request for non-emergency issues. The youth does not have to tell the officer what the issue is. First aid kits are</p> |

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|                                 | <p>inspected once a month by medical staff. Officers are trained to administer meds.</p> <p>Visiting Room Staff- Visits occur on Saturday and Sunday. Youth who live a greater distance away can receive a special visit, but this has to be requested through probation. Youth are allowed to hug their family member before and after the visit.</p> |
| <b>Non-compliant Standards:</b> | Zero (0) standards are non-compliant.  |
| <b>Recommended Action:</b>      | None at this time.   |

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| <b>Standards:</b>                                    | <b><u>Administration; Programs; and Education</u></b>  |
| <b>On-site Visit conducted</b><br><br><b>10-4-18</b> | <ul style="list-style-type: none"> <li>• <b>Fifty-one (51) Total Standards audited</b></li> <li>• Zero (0) mandatory standards</li> <li>• Fifty-one (51) recommended standards</li> <li>• Zero (0) standards were identified as non-applicable.</li> <li>• Zero (0) recommended standards were left open for further action</li> </ul>   |
| <b>Auditors:</b>                                     | Angela Sutton and Kristin Herrmann   |
| <b>Facility Tour:</b>                                | The tour was conducted by Senior Supervisor, Tracy Kiefling and Assistant Director, Cindy Hunter.  |
| <b>Youth Interviews:</b>                             | Two (2) youth were interviewed during this visit, one (1) male and one (1) female. The youth were asked questions regarding intake, personal property, orientation materials, indoor/outdoor recreation, education, and leisure activities.  |
| <b>Youth Responses:</b>                              | Both youth reported that they received a same-gender search upon intake into the facility. One youth reported their personal property was inventoried and stored. The youth also reported signing an itemized property sheet. The other youth did not remember signing a property sheet. Both youth received a shower, were given clean clothing in their size, and were allowed to contact their guardians upon arrival. Both youth reported that they receive an hour of large muscle movement every day. Both youth reported that they do not go outside for large muscle movement. Some activities that they perform are basketball and ping pong. Both youth felt the facility meets their religious needs. Leisure activities include playing cards. Youth reported they are allowed to check out a book from the facility library and are allowed to take it into their room. One youth stated the education program is “good,” and the other youth reported that they had never been to school |

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|                                 | <p>at the facility. One youth stated that some of the staff are good role models. Both youth reported that they have never feared for their safety while at the facility. When asked what could be done to improve the facility, both youth stated that they should be allowed to out of their rooms more, aside from recreation or visits, and would like to eat outside of their rooms, as well. One youth said that the food needs to be cooked and medical should respond to medical requests more timely.</p> <p>Youth comments were shared with facility administrators.</p> |
| <b>Staff Interviews:</b>        | Administrator, training coordinator, Intake officer, education and recreation  |
| <b>Staff Responses:</b>         | Staff responses were consistent with facility policy.  |
| <b>Non-compliant Standards:</b> | All standards are compliant.   |
| <b>Recommended Action:</b>      | Youth should go outside during appropriate weather.  |

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| <b>Standards:</b>                    | <b><u>Administration; Security; and Justice &amp; Order</u></b>  |
| <b>File Review Only<br/>10-25-18</b> | <ul style="list-style-type: none"> <li>• <b><u>Forty (40) Total Standards audited</u></b></li> <li>• Zero (0) mandatory standards</li> <li>• Forty (40) recommended standards</li> <li>• Zero (0) standards were identified as non-applicable.</li> <li>• Zero (0) recommended standards were left open for further action.</li> </ul> |
| <b>Auditors:</b>                     | Angela Sutton and Kristin Herrmann   |
| <b>Non-compliant Standards:</b>      | All files are compliant.   |
| <b>Recommended Action:</b>           | None   |

## CONCLUSION

Vigo County Juvenile Justice Center is in full compliance with the 2018 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing.

Please contact me at (317) 914-7347 should you have any questions concerning this report.

Respectfully submitted,

**Angela D. Sutton, MA**

Director of Juvenile Detention Inspections

Indiana Department of Correction/Division of Youth Services

cc: Christine Blessinger, DYS, Executive Director of Youth Services  
Kellie Whitcomb, Director of Reentry & External Relations  
Honorable Dan Kelly  
James R. Jenkins, Director  
pursuant to 210 IAC 8-1-5(f)  
File