

Indiana Department of Correction
2014-Juvenile Detention Standards- Compliance Report

Pierceton Woods Academy Detention Center
27 Pequignot Drive
Pierceton, IN 46562
June 17th, 2014

JUVENILE DETENTION STANDARDS AUDIT TEAM MEMBERS

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I. Introduction

The annual inspection of the Pierceton Woods Academy Detention Center, for compliance with the Indiana Juvenile Detention Standards, pursuant to 210 IAC 6, was conducted on June 17th, 2014 by the following team: representing the IDOC, Division of Youth Services was Chance Sweat, Director of Juvenile Detention Inspections; Kellie Whitcomb, DYS, Director of Re- Entry and External Relations; and Laurie Elliott, Executive Director, Youth Law T.E.A.M. of Indiana.

The 2014 inspection constitutes the 4th annual inspection of the Pierceton Woods Academy Detention Center. The inspection consisted of the facility tours, staff and youth interviews, and a review of policy, procedure, demonstrated practice as related to the Indiana Juvenile Detention Standards. Compliance with 100% of the mandatory standards and at least 90% of the recommended standards is required to attain “Full Compliance” in accordance with the aforementioned code.

II. Facility Demographics

Rated Capacity: 9

Actual Population: 5

Average Daily Population for the last 12 months: 4.8

Average Length of Stay: 13 days

Full Time Staff: 7

Part- Time Staff: 1

Contracted Staff:

Counties served: Kosciusko, Wabash, Whitley, Noble, Pulaski, Steuben and Huntington

Data system: Quest (only for compliance tracking)

III. Facility Description

The Pierceton Woods Academy Detention Center is a privately operated detention center, located in the city of Pierceton, Indiana. The Detention Center opened in 2008. The Pierceton Woods Academy Detention Center is 9 beds, secure detention unit and is connected to Lifeline Youth and Family Services residential facility.

The Detention Director is Angie Helton and Lifeline Youth and Family Services is the facility’s governing authority.

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The 9- bed secure detention facility consists of 4- double bunked cells and 1- single handicap cell.

This small detention center is comprised of the following: central control station; 4 double bunked cells and 1 single-bed cell; 1- padded isolation cell, a dayroom area with game tables, and a fenced out- door court yard area equipped with surveillance cameras.

IV. Facility Tour

The team toured the entire facility while Angie Helton; Detention Coordinator accompanied the team on the tour and responded to the team's questions concerning facility operations. The facility was found to be neat, clean, and orderly

V. Conditions of Confinement

A. Security

Detention staff are trained to use TCI de- escalation techniques with the youth. Additionally, they are trained in use of defensive tactics through Kosciusko County Sheriff's department. The detention center does have the availability to use OC spray.

The staff are required to wear uniforms. The uniform consists of wearing black polo shirts and black BDU- style cargo pants with utility belts while on duty.

B. Environment Conditions

The detention center opened in 2008 and offers a safe and secure environment. The detention center is clean and orderly. Sanitation in the facility was found to be good. The resident's furniture is functional and in good condition.

Youth at the Detention Center wear orange jumpsuits with orange shower shoes.

C. Food Service

Meals are prepared at the Lifeline Youth group home and are carted over to the Pierceton Woods Academy Detention Center by staff. Youth receive and eat their meals inside their cells.

D. Medical / Mental Health Care Services

The Pierceton Woods Academy Detention Center contracts medical services through a private physician, Dr. Rebecca Case. Through the contract: a medical physician visits the detention center at least once per week for sick call and is on-call 24 hours per day.

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The Detention Center does not have contracted mental health care services but uses the Lifeline Youth group home contracted counselors, for the Mental Health needs of youth in secure detention.

E. Educational Program

During the day of the inspection, only one of the five juveniles was enrolled in and participating in an on-line education program. The remaining juveniles received no educational services.

F. Visitation

The Juvenile Center does provide private visitation rooms for youth and their parents or guardians 2 days weekly.

VI. Youth Interviews

Two juveniles were interviewed. Neither juvenile was receiving education services while in Detention. Both juveniles reported that they felt safe and believed that the staff were helpful and supportive. Both juveniles reported that they spent a lot of time in their cells and would like the opportunity to participate in an education program.

VII. Special Affiliations

The Pierceton Woods Academy Detention Center participates in the Indiana Juvenile Detention Association (IJDA).

VIII. Inspection Findings

A. Review of Folders

- The detention center needs to provide documentation in each Standards Folder that fully supports compliance with all components of each standard.

B. Non-applicable and Non-compliant Standards

Of the 275 recommended compliance standards, sixteen (16) standards were identified as non-applicable and fourteen (14) were found to be non-compliant. A list of these standards is attached to this Compliance Report.

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IX. Conclusion

The Kosciusko County- Pierceton Woods Academy Detention Center was founded to be in compliance with 100.00% of the mandatory standards, and 94.59% of the recommended standards.

The facility was well maintained and organized. The staff was very respectful, helpful and informative. A certificate of compliance will accompany this report, which becomes public information ten days from the date of mailing.

Please contact me at (317) 607-6507 should you have any questions concerning this report.

Respectfully submitted,

C. Sweat

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cc: Christine Blessinger- Acting Executive Director of Juvenile Services
Kellie Whitcomb- Director of Reentry & External Relations
Honorable Duane Huffer, Judge Kosciusko County Superior Court
Angie Helton- Director of Pierceton Woods Academy Detention Center
File

Standards determined to be non- applicable and non- compliant:

16- Non-Applicable:

- 1.5- Written policy, procedure, and practice provide that if services for adult and juvenile offenders are provided for by the same agency, statements of philosophy, policy, program, and procedure distinguish between criminal codes and the statutes that establish and give direction to programs for juveniles. (ACA-1A-07)
- 1.26- Written policy, procedure, and practice cover at a minimum the following fiscal areas: Internal controls, petty cash, bonding for all appropriate staff, signature control on checks, and the issuing or use of vouchers. (ACA-1B-03)
- 1.27- Written policy, procedure, and practice provide that the facility's budget request complies with the policies, procedures, and instructions of the jurisdiction of which the facility is a part. Facility staffs' participation in preparing the facility's written budget request is encouraged. (ACA-1B-05)
- 1.30- Written policy, procedure, and practice demonstrate that the procedures for the collection, safeguarding, and disbursement of monies comply with the accounting procedures established by the state board of accounts and local policies. These procedures shall be reviewed annually and updated as needed. (ACA-1B-08)
- 1.34- If there is a commissary or canteen, strict controls are maintained over its operation and regular accounting procedures are followed: (ACA-1B-18)
- 2.89- If the facility is on the grounds of any other type of corrections facility, it is a separated, self contained unit. (ACA-2B-03)
- 2.104- If the facility houses male and female juveniles, space is provided for co-educational activities. (ACA-2C-11)
- 2.105- Male and female juveniles do not occupy the same sleeping room. (ACA-2C-12)
- 2.115- The food preparation area includes a space for food preparation based on population size, type of food preparation, and methods of meal service. (ACA-2E-07)
- 2.116- There are provisions for adequate storage and loading areas and garbage disposal facilities. (ACA-2E-08)
- 2.117- Toilet and wash basin facilities are available to food service personnel and juveniles in the vicinity of the food preparation area. (ACA-2E-09)

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- 3.132- Written policy, procedure, and practice require that when both males and females are housed in the facility, at least one male and one female staff member are on duty at all times. (ACA-3A-07)
- 3.188- There is equal access to programs and services for male and female juveniles in co correctional facilities. (ACA-3D-04)
- 4.226- When sick call is not conducted by a physician, a physician is available once each week to respond to juveniles' complaints regarding service they did or did not receive from other health care personnel. (ACA-4C-08)
- 4.232- In facilities housing females, obstetrical, gynecological, family planning, and health education services are provided as needed. (ACA-4C-14)
- 5.272- Written policy, procedure, and practice require that comprehensive counseling and assistance are provided to pregnant juveniles in keeping with their expressed desires in planning for their unborn children. (ACA-5B-07)

14-Non-compliant:

- 1.13- Written policy, procedures, and practice provide for regular meetings and case conferences between the staff of probation agencies, shelter facilities, the court, the local law enforcement agency, and the detention facility staff to develop and maintain sound interagency policies and procedures.(ACA-1A-20)
- 1.39- The staffing requirements for all categories of personnel are determined to ensure that juveniles have access to staff, programs, and services. (ACA-1C-04)

Comments: No access to staff for education services

- 1.77- Written policy, procedure, and practice specify the lines of authority, responsibility, and accountability for the facility's citizen involvement and volunteer services program. (ACA-1G-02)

Comments: Policy is in place- No volunteers- Center isn't in compliance w/their policy on having a citizen Innovation Program

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- 1.78- The screening and selection of volunteers allows for recruitment from all cultural and socioeconomic parts of the community. (ACA-1G-03)

Comments: No Volunteers & No active recruitment

- 1.80- There is an official registration and identification system for volunteers.

Comments: No Volunteers & No active recruitment

- 2.94- Living units are primarily designed for single occupancy sleeping rooms; multiple occupancy rooms do not exceed 20 percent of the bed capacity of the unit.

Comments: More than 20 percent of rooms are doubled bunked

- 4.224- If medical services are delivered in the facility or through contract services, adequate space, equipment, supplies, and materials as determined by the responsible physician are provided for the performance of primary health care delivery. (ACA-4C-06)

Comments: Exams are performed at Dr. Office in town; Dr. Office at the Center is where sick call is conducted in bathroom

- 4.259- The health record file contains the following:
 - The completed receiving screening form
 - Health appraisal data forms
 - All findings, diagnoses, treatments, and dispositions
 - Prescribed medications and their administration
 - Laboratory, x-ray, and diagnostic studies
 - Signature and title of documenter
 - Consent and Refusal Forms
 - Release of Information Forms
 - Place, date, and time of health encounters
 - Health service reports e.g., dental, mental health, and consultations)
 - Treatment plan, including nursing care plan
 - Progress reports
 - Discharge summary of hospitalization and other termination summariesThe method of recording entries in the records, the form and format of the records, and the procedures for their maintenance and safekeeping are approved by the health authority. (ACA-4C-46)

Comments: Health Record content

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- 5.273- There is a comprehensive education program for juveniles. (ACA-5C-01)

Comments: 4 of 5 students receiving no education on date of visit

- 5.274- Education staff should determine the need for and provide remedial education services. (ACA-5C-02)

Comments: Only provide work of home school - don't access needs of students

- 5.275- The educational program is supported by specialized equipment that meets minimum state education standards. (ACA-5C-03)

Comments: Only for campus provided program

- 5.276- There is an annual evaluation to measure the effectiveness of the education program against stated objectives. (ACA-5C-04)

Comments: Recommend utilizing resources' of campus school for all students

- 5.284- Written policy, procedure, and practice provide a recreation and leisure time plan that includes at a minimum at least one hour per day of large muscle activity and one hour of structured leisure time activities. (ACA-5E-04)

Comments: Per. Staff: Structured PT is 1/2 hr in evening; (large muscle activity); structured leisure is 1 hr in cell

- 5.300- Written policy, procedure, and practice provide that juvenile visiting facilities permit informal communication, including opportunity for physical contact.

Comments: Policy specifically prohibits physical contact