

# Indiana Department of Correction, Division of Youth Services 2019 Juvenile Detention Inspection - Compliance Report



Robert J. Kinsey Youth Center  
701 S. Berkley Rd.  
Kokomo, In 46901

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## Auditors

Terrie Decker, Director of Juvenile Detention Inspections, Indiana Department of Correction  
Kristin Herrmann, Youth Law T.E.A.M. of Indiana  
Laurie Elliott, Youth Law T.E.A.M. of Indiana

Indiana Department of Correction  
Division of Youth Services  
302 W. Washington St. Rm. E334, Indianapolis, IN 46204

**Indiana Department of Correction, Division of Youth Services  
2019 Juvenile Detention Inspection - Compliance Report**

Facility: Robert J. Kinsey Youth Center  
701 Berkley Road  
Kokomo, IN 46901

Inspection Date(s): March 27, 2019  
June 5, 2019  
August 28, 2019

Auditors: Terrie Decker  
Director of Juvenile Detention Inspections  
Division of Youth Services, Indiana Department of Correction  
(317) 452-5275, TeDecker@idoc.IN.gov

Kristin Herrmann  
Youth Law T.E.A.M. of Indiana  
(317) 916-0786, kherrmann@youthlawteam.org

## **INTRODUCTION**

The 2019 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of three on-site facility inspections; staff and youth interviews; and an audit of policy and procedure and supportive documentation of practice showing compliance with the state detention standards. There are two hundred and eighty-six proposed new Indiana Juvenile Detention Facility Standards that are in the process of being promulgated. Detention Facilities had the option to be audited on three hundred one (301) current detention standards or the corresponding two hundred and thirty-three (233) proposed new juvenile detention facility standards and four (4) current standards that will be deleted when the new standards are promulgated, for a total of two hundred and thirty-seven (237) standards.

The proposed standards include both the requirements of the current standards and new requirements not in effect; therefore, compliance for this year's audit was determined by a facility proving compliance with only the current requirements. However, facilities opting to be audited on the proposed standards did provide documentation on those new requirements and received feedback on their progress implementing them. There are two hundred and eight-six (286) total proposed standards, fifty-three (53) having exclusively new requirements. This year, facilities had the option of also providing documentation on their effort to implement these fifty-three (53) new standards. Since the proposed new requirements and new standards are not yet in effect, the facility's progress on them is not referenced in this report, though its effort, if applicable, will be recognized in the next paragraph.

Robert J. Kinsey Youth Center chose to be audited on the two hundred and thirty-seven (237)

proposed juvenile detention facility standards in 2019, for their 23rd annual detention inspection. Of the two hundred and thirty-seven (237) standards audited, sixteen (16) standards require mandatory compliance and the remaining two hundred and twenty-one (221) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain “Full Compliance.” Again, Centers that chose to be audited on the proposed detention standards were only required to meet the expectation of the current detention standards. Robert J. Kinsey Youth Center chose to also provide documentation on the extra standards with exclusively new requirements. The breakdown of each audit listed below is only reflective of the current standards.

## FACILITY INFORMATION

<b>Facility county:</b>	Howard
<b>Governing authority:</b>	Judge Circuit Court
<b>Name of facility administrator:</b>	Jeffrey Lipinski
<b>Detention Director:</b>	Jeffrey Lipinski
<b>Detention facility’s mission:</b>	The Howard Circuit Court, Robert J Kinsey Youth Center, is established to provide short-term secure and non-secure emergency shelter care for juveniles who are ordered detained or sheltered by the court through wardship. These services will be provided through secure and non-emergency shelter care at both the pre and post adjudicatory stages and throughout wardship and post dispositional secure commitments.
<b>Rated capacity:</b>	28
<b>Population on date of first audit:</b>	15
<b>Average daily population for the last 12 months:</b>	13.01
<b>Average length of stay for the last 12 months:</b>	18
<b>Minor upgrades since last audit (i.e. painting, flooring, bedding, furnishings):</b>	Painted Secure Unit and Kitchen, retiled control booth, new LED lights in parking lot
<b>Major upgrades since last audit (i.e. plumbing, electrical, security system):</b>	All new thermostats in building
<b>De-escalation techniques training:</b>	Crisis Prevention Interventions (CPI)
<b>Physical force techniques training:</b>	Crisis Prevention Interventions (CPI)
<b>Chemical agents permitted:</b>	Yes
<b>Name of food service provider:</b>	Stan Piazza
<b>Name of food service supervisor:</b>	Michelle Allen
<b>Name of health care authority individual or agency and license/certification:</b>	Ronal Maus, MD – PRN - Contract

<b>Name of mental health care authority individual or agency and license/certification:</b>	Mary K. Cates-Cullison, LCSW, LCAC
<b>Education Services:</b>	Services are provided by Kokomo School Corporation, which provides 1 licensed teacher and 1 degreed teacher for 35 hours per week. Youth receive instruction through Plato Virtual School, exchange of books and assignment's with local school of record, as well as the Indiana High School Equivalency Test. Kinsey does not receive Title 1 funds.

<b>Standards:</b>	<u><b>Safety and Security</b></u>
<b>On-site Visit conducted</b>  March 20, 2019	<ul style="list-style-type: none"> <li>• <u><b>58 Total Standards Audited</b></u></li> <li>• <u><b>36 Total Safety Standards, 6 Mandatory and 30 Recommended</b></u></li> <li>• <u><b>22 Total Security Standards, 0 Mandatory and 22 Recommended</b></u></li> <li>• Number of Standards Not Applicable: 1</li> <li>• Number of Mandatory Standards in Compliance: 6</li> <li>• Number of Recommended Standards in Compliance: 51</li> </ul>
<b>Auditors:</b>	Terrie Decker and Kristin Herrmann
<b>Facility Tour:</b>	Tracy Derrick and Leah Sands shared the responsibility of the tour. This audit was about “space and safety”. We toured the youth living area, youth rooms, property rooms (both personal property and facility property), janitorial closet, visitation room and search area, private interview space, administrative, security areas and mechanical. We toured medical and the kitchen for proper sharps storage. And ensured that staff had access to the Emergency Manual.
<b>Youth Interviews:</b>	Two (2) youth were interviewed, 1 female and 1 male  Youth interviews consisted of questions regarding facility safety and sanitation, living area temperatures, emergency and medical call procedures, staff supervision, restraint use, and transportation.
<b>Youth Responses:</b>	Both youth reported feeling safe, although one stated that he had been struck by another youth. There was a comment that it can get a little cold in their rooms at night but they are given a blanket. One youth reported a dead beetle and advised that there were a couple of rooms that the warm water didn't work. Youth had not reported that issue to staff so we passed that along. Both commented that they understood how to obtain medical treatment and both had been through a fire drill.

	On a comment on how to improve things at the facility one youth stated that they shouldn't have to remain in cuffs or shackles when at a doctor's appointment.
<b>Staff Interviews:</b>	<p>Facility Administrators and two (2) staff were interviewed: (1) Control room operator and (1) line staff.</p> <p>Facility Administrator interview consisted of questions regarding safety, overcrowding, flammable chemicals, documentation, outside transports, restraint use and emergency plans.</p> <p>Security Staff interviews consisted of questions regarding emergency and count procedures, handling toxic chemicals, sanitation procedures, log documentation, transportation procedures, restraint procedures and search procedure.</p>
<b>Staff Responses:</b>	Both staff were knowledgeable about detention procedures, while not as confident about the emergency procedures. Discussed emergency procedures with the Administrator. Staff had just gone through emergency management training. They will discuss this issue with staff again.
<b>Non-compliant Standards:</b>	None
<b>Recommended Action:</b>	There were no noncompliant standards with this audit, but I would reiterate the importance of staff understanding emergency procedures. This was discussed during the audit as well.

<b>Standards:</b>	<b>Justice &amp; Order and Food Service &amp; Hygiene</b>
<b>On-site Visit conducted June 5, 2019</b>	<ul style="list-style-type: none"> <li>• <b><u>Fifty-seven Total Standards audited</u></b></li> <li>• <b><u>38 Total Justice and Order Standards, 0 Mandatory and 38 Recommended</u></b></li> <li>• <b><u>19 Total Food Service &amp; Hygiene Standards, 3 Mandatory and 16 Recommended</u></b></li> <li>• Number of Standards Not Applicable: 0</li> <li>• Number of Mandatory Standards in Compliance: 3</li> <li>• Number of Recommended Standards in Compliance: 42</li> </ul>
<b>Auditors:</b>	Terrie Decker and Kristin Herrmann
<b>Facility Tour:</b>	The tour was conducted by Tracey Derrick and Leah Sands. This audit focused on food, clothing and due process. We checked on bedding in the youth's room, checked on the hygiene the youth receive and how property was cared for and stored. We toured the kitchen to ensure that all standard requirements were being met.

<b>Youth Interviews:</b>	Two (2) youth were interviewed, 1 female and 1 male.  Youth interviews consisted of questions regarding facility procedure about room confinement, rules and sanctions, due process, clean bedding/clothing and mail procedures. We talk about food allergies and give them an opportunity to make suggestions about procedure and process.
<b>Youth Responses:</b>	Both youth were respectful and willing to answer the questions asked. Overall the youth felt like the rules and procedures were fair and well understood. Any suggestions or concerns voiced from the youth were passed along to Ms. Derrick and Ms. Sands.
<b>Staff Interviews:</b>	Facility Administrator, (2) line staff, the food services manager, intake, visitation and mail distribution personnel were interviewed during this audit.  Questions addressed property given during the intake process and the procedure for mail distribution. We inquired about visitation procedure, confinement and due process. We asked about food purchase, storage and delivery.
<b>Staff Responses:</b>	All staff/personnel were knowledgeable about the areas which we covered.
<b>Non-compliant Standards:</b>	Twelve Non-Compliant: 8-6-11 to 8-6-21; 8-7-20
<b>Recommended Action:</b>	The noncompliant standards listed from 8-6 are in reference to due process. We have offered to work with the facility to develop a system that they can use. 8-7-20 is in reference to youth haircuts. There was no proof of haircuts presented.

<b>Standards:</b>	<b><u>Medical, Mental Health and Education</u></b>
<b>On-site Visit conducted</b> <b>August 28, 2019</b>	<ul style="list-style-type: none"> <li>• <b><u>Forty-one Total Standards audited</u></b></li> <li>• <b><u>29 Total Medical Standards, 7 Mandatory and 22 Recommended</u></b></li> <li>• <b><u>6 Total Mental Health Standards, Recommended</u></b></li> <li>• <b><u>6 Total Education Standards, Recommended</u></b></li> <li>• Number of Standards Not Applicable: 0</li> <li>• Number of Mandatory Standards in Compliance: 7</li> <li>• Number of Recommended Standards in Compliance: 34</li> </ul>
<b>Auditors:</b>	Terrie Decker and Kristin Herrmann
<b>Facility Tour:</b>	The tour was conducted by Tracy Derrick and Leah Sands. This audit focused on medical, mental health and education. We talked with

	nursing staff and education staff. We were able to see how the medical room is set up, and to see the youth in the education setting. We also looked at other areas as the facility as we were touring.
<b>Youth Interviews:</b>	A male and female youth were interviewed.
<b>Youth Responses:</b>	With each audit we ask youth questions that pertain to the standards we are addressing during the audit and then ask if they have concerns or comments they would like to make. Both youth suggested a variety in food and one complained about the mattresses. These statements were passed along to Ms. Derrick and Ms. Sands.
<b>Staff Interviews:</b>	Medical staff, education staff, intake and direct care staff were interviewed during this audit. The Director was also interviewed.
<b>Staff Responses:</b>	Staff were knowledgeable about the procedures in each audit section. Medical staff noted that the policies and procedures were reviewed as required. Staff commented that they receive training as required
<b>Non-compliant Standards:</b>	None
<b>Recommended Action:</b>	None. Facility staff were prepared for our audit visit. Standard paperwork was submitted and resolved prior to our visit.

<b>Standards:</b>	<b><u>Administration &amp; Management and Programs &amp; Services</u></b>
<b>File Review Only</b>	<ul style="list-style-type: none"> <li>• <b><u>Eight-one Total Standards audited</u></b></li> <li>• <b><u>61 Total Administration Standards, Recommended</u></b></li> <li>• <b><u>20 Total Programming Standards, Recommended</u></b></li> <li>• Number of Standards Not Applicable: 1</li> <li>• Number of Recommended Standards in Compliance: 78</li> </ul>
<b>Auditors:</b>	Kristin Herrmann
<b>Non-compliant Standards:</b>	8-3-14 and 8-10-13
<b>Recommended Action:</b>	<p>Standard 8-3-14 is about submitting a quarterly report. While standard 8-10-13 is about daily recreation for the youth. The facility has struggled with providing recreation with the youth for the past two years. I would recommend that the devise a system that ensures that the youth are provided recreation daily.</p> <p>Moving forward the recommendation I would make is for the 2020 audit cycle. In 2020 documentation showing proof of practice will only be accepted from the calendar year 2019. Therefore in your file preparations be mindful of the importance of early preparation and timely submission.</p>

## **CONCLUSION**

Robert J Kinsey Youth Center chose to be audited on the proposed standards, which corresponds with the current (301) detention standards and received a score of 100% compliance with the mandatory standards and 93% of the recommended standards.

**The facility received a separate scoresheet indicating their level of compliance with the new proposed detention standards.**

Therefore, Robert J Kinsey Youth Center is in compliance with the 2019 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing

Please contact me at (317) 452-5275 should you have any questions concerning this report.

Respectfully submitted,

**Terrie Decker**

Director of Juvenile Detention Inspections  
Indiana Department of Correction/Division of Youth Services

cc: Christine Blessinger, DYS, Executive Director of Youth Services  
Kellie Shafer (Whitcomb), Director of Reentry & External Relations  
Honorable Lynn Murray, Circuit Court  
Jeff Lipinski, Director  
pursuant to 210 IAC 8-1-5(f)  
File