

Indiana Department of Correction, Division of Youth Services 2018 Juvenile Detention Inspection - Compliance Report



Robert J. Kinsey Youth Center
701 S. Berkley Rd.
Kokomo, In 46901

Auditors

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Indiana Department of Correction
Division of Youth Services
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Facility: Robert J. Kinsey Youth Center
701 Berkley Rd.
Kokomo, In 46901

Inspection Date: May 30, 2018
July 24, 2018
October 2, 2018

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INTRODUCTION

The 2018 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of three on-site facility inspections; staff and youth interviews; and an audit of the state detention standards. The new Indiana Juvenile Detention Facility Standards are in the process of being adopted. Detention Facilities had the option to be audited utilizing the all of the current detention standards or the corresponding two hundred and one (201) specifically selected proposed new juvenile detention facility standards.

Robert J. Kinsey Youth Center chose to be audited on the two hundred and one (201) new juvenile detention facility standards in 2018, for their 22nd annual detention inspection. Of the two hundred and one (201) standards audited, sixteen (16) standards require mandatory compliance and the remaining one hundred and eighty-five (185) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain “Full Compliance”. Centers that chose to be audited on the proposed detention standards were only required to meet the expectations of the current detention standards.

FACILITY INFORMATION

Facility county:	Howard
Governing authority:	Judge Circuit Court- Lynn Murray
Name of facility administrator:	Jeffrey Lipinski
Detention Director:	Tracy Malone
Detention facility's mission:	The Howard Circuit Court, Robert J Kinsey Youth Center, is established to provide short-term secure and non-secure emergency shelter care for juveniles who are ordered detained or sheltered by the court through wardship. These services will be provided through secure and non-emergency shelter care at both the pre and post adjudicatory stages and throughout wardship and post dispositional secure commitments.
Rated capacity:	28
Population on date of first audit:	16
Average daily population for the last 12 months:	15.71
Average length of stay for the last 12 months:	18.32
Year the building was built:	1991
Minor upgrades since last audit (i.e. painting, flooring, bedding, furnishings):	Painted all rooms on pre-side and touched up the point in rooms on post-side
Major upgrades since last audit (i.e. plumbing, electrical, security system):	N/A
De-escalation techniques training:	Crisis Prevention Interventions (CPI)
Physical force techniques training:	Crisis Prevention Intervention (CPI)
Chemical agents permitted:	Yes
Name of food service provider:	Stanz, Cisco, Piazza
Name of food service supervisor:	Michelle Allen
Name of health care authority individual or agency and license/certification:	Ronal Maus (contracted)
Name of mental health care authority individual or agency and license/certification:	Mary K. Cates-Cullison, LCSW, LCAC
Education Services:	Services are provided by Kokomo School Corporation, which provides 1 licensed teacher and 1 degreed teacher for 35 hours per week. Youth receive instruction through Plato Virtual School, exchange of books and assignment ² s with local school of record, as well as the Indiana High School Equivalency Test. Kinsey does not receive Title 1

	funds.
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INSPECTION FOR COMPLIANCE WITH 201 DETENTION STANDARDS

Standards:	<u>Safety; Security; and Food Service & Hygiene</u>
On-site Visit conducted 5-30-18	<ul style="list-style-type: none"> • <u>Sixty (60) Total Standards audited</u> • Nine (9) mandatory standards • Fifty-one (51) recommended standards • One (1) standard was identified as non-applicable. • Zero (0) mandatory standards were left open for further action. • One (1) recommended standard was found non-compliant.
Auditors:	Angela Sutton and Kristin Herrmann
Facility Tour:	5/30/18-The tour was conducted by Detention Director Tracy Malone and Compliance Monitor, Leah Sand. Areas toured were the dining area, day room, youth rooms, property rooms (personal property and facility property), janitorial closet, visitation room and search area, private interview space, administrative, security areas and mechanical room.
Youth Interviews:	<p>Two (2) youth were interviewed, 1 female and 1 male.</p> <p>Youth interviews consisted of questions regarding facility safety and sanitation, living area temperatures, emergency and sick call procedures, staff supervision, restraint use, food allergies and food quality.</p>
Youth Responses:	Both youth reported feeling safe at the facility, and neither youth had been involved in any fights while at the facility. One youth reported that worms came up the drain, but staff poured something down the drain and that took care of the issue. Both youth reported that the temperatures in the living and sleeping areas are comfortable. One youth stated if they are cold, they are given an extra blanket. Both youth reported going through a fire drill since being at the facility, and they were able to explain the procedure. Both youth stated they were aware of how to obtain medical care at the facility. One youth had received medical care, and the other had not. Both youth reported they receive 3 meals a day, with at least 2 being hot meals. Both youth stated they receive clean clothes every day. Neither youth had ever been placed in isolation or placed in restraints. When asked what could be done to improve the facility, one youth stated a “cool down room” and the other youth stated that they be allowed to wear their own underwear once they

	<p>reach a certain level.</p> <p>Youth comments were shared with the compliance monitor and detention director.</p>
Staff Interviews:	<p>Food Service Director and 2 line staff were interviewed.</p> <p>Line staff interviews consisted of questions regarding facility temperature, emergency and count procedures, handling toxic chemicals, sanitation procedures, log documentation, transportation procedures, restraint procedures and distribution of clean linen, clothing, and hygiene items.</p> <p>Food service staff interviews consisted of questions regarding menu substitutions, special diet requests (medical and religious), staff wellness checks (daily and annual), sanitation, meal times, storage temps for dry, frozen and refrigerated food, and line staff supervision during meals.</p>
Staff Responses:	<p>Line staff: The line staff was knowledgeable on most emergency procedures, but they were not able to adequately explain how youth with youth with disabilities are evacuated from the facility during an emergency. Youth do not handle cleaning chemicals. Youth are responsible for wiping the area once the staff sprays the cleaning chemical. Staff reported that only the supervisor can approve the use of restraints and that youth are checked on every 15 minutes when placed in the padded cell. Restraints are removed as soon as the youth becomes compliant. Medical assesses the youth while they are in restraints. One staff reported youth receive clean blankets every week, but the other reported every 2 weeks. Both reported that youth receive clean clothing daily and showers daily. Extra showers are allowed, if necessary, after strenuous exercise.</p> <p>Food service: When a substitution is necessary, it is documented on the food production log by the kitchen staff. Weekly sanitation inspections are performed by the food service manager. Special diets (medical) are approved by the nurse, and religious diets are approved by the religious services leader. This is implemented with input from the guardian. Youth dine on the housing unit with staff supervision. The youth receive 3 meals a day with 2 meals being hot meals. Staff have access to snacks for late night admissions. Food service staff receive a daily wellness check by the food supervisor on duty and on the weekend by a security supervisor.</p>
Non-compliant Standards:	8-4-15-Security rooms
Action Plan:	8-4-15-Youth should have unimpeded access to the restroom while in

	isolation room if they are there longer than 1 hour.
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Standards:	<u>Justice & Order; Medical: and Mental Health</u>
On-site Visit conducted 7-24-18	<ul style="list-style-type: none"> • <u>Fifty (50) Total Standards audited</u> • Seven (7) mandatory standards • Forty-three (43) recommended standards • Zero (0) Standards were identified as non-applicable.
Auditors:	Angela Sutton and Kristin Herrmann
Facility Tour:	The facility tour was conducted by Detention Director Tracy Malone and Compliance Manager, Leah Sands.
Youth Interviews:	Two (2) youth were interviewed, one (1) male and one (1) female. The youth were asked questions regarding their intake/orientation process, rules, reward system, attorney contact, grievances, and mental health/medical responsiveness.
Youth Responses:	<p>Both youth reported they were offered a phone call to speak with their parent/caregiver during intake. Both youth stated they received orientation in the form of a handbook and that they had to take a test over the handbook material in order to come off of orientation phase. During orientation, they were informed of the programs, including the rules. Both youth reported they received a medical, mental health and dental screening during intake. Both youth stated the rules are fair. Both youth reported they are allowed phone calls to speak with their family and that the phone calls are free. Both youth reported they can write letters to their family, but they haven't done so.</p> <p>One youth reported that they have received visits from their family, and the other youth reported that they had not received visits. Both youth reported that they know how to contact their attorney and that they are allowed to do so if requested. Neither youth has ever filed a grievance at the facility. Both youth reported that they knew how to contact medical, if necessary. Both youth reported that they have never feared for their safety. One youth added that staff do a good job at de-escalating situations and keeping youth separate if there is an issue. When asked if they had any suggestions to improve the facility, one youth said that the staff have done a good job because he wasn't just thrown in and told to figure it out.</p>

	Youth comments were shared with facility administrators.
Staff Interviews:	Administrator, line staff, visiting, medical and mail room staff were interviewed.
Staff Responses:	<p>Mail room-Youth are allowed to write letters to their judge and attorney and seal the letters prior to giving it to staff. Legal mail is opened in front of the youth. Envelopes and 2 stamps per week are provided to youth. The youth can purchase additional stamps if they choose to.</p> <p>Administrator –According to the Detention Director, all youth attend all programming, eat the same food and wear the same clothing in order to avoid discrimination. Grievances are placed in a locked box which is checked by the Detention Director. Visitation is limited only if a child is acting out, but canceling visitation is avoided as much as possible. Youth receive a written response to their grievance. If a youth wants to appeal, this is sent to the Executive Director. Parents are notified if the youth has a serious medical condition or needs to go off grounds for medical attention. Youth who have an established mental health history are transported to their appointments by staff. There is also a Licensed Mental Health Professional on grounds who can address any mental health issues that may present while the youth is at the facility.</p> <p>Medical-Facility medical staff follow standing orders, which are reviewed, as needed, by the health care authority. Medical, dental and mental health emergencies are sent to the local ER for treatment. The facility is staffed with 2 RN’s 40 hours a week, and a medical professional is on call after hours. The doctor is on site 1 day a week. Mental health is also on call 24 hours. Youth can submit a health care request for non-emergency issues. The box is checked daily by medical staff. Youth receive a health assessment within 7 days of arrival.</p> <p>Visiting Room Staff- Visits occur Wednesday, Saturday and Sunday. Youth who live a greater distance away can receive a special visit, but this has to be requested ahead of time in order to arrange the staffing. Youth are allowed to hug their family member before and after the visit.</p>
Non-compliant Standards:	All standards are compliant.
Recommended Action:	No action recommended.

Standards:	<u>Administration; Programs; and Education</u>
On-site Visit conducted	<ul style="list-style-type: none"> • Fifty-one (51) Total Standards audited

10-2-18	<ul style="list-style-type: none"> • Zero (0) mandatory standards • Fifty-one (51) recommended standards • One (1) standard was identified as non-applicable. • One (1) recommended standards was non-compliant.
Auditors:	Kristin Herrmann
Facility Tour:	The facility tour was conducted by Detention Director, Tracy Malone and Compliance Manager, Leah Sand.
Youth Interviews:	Two (2) youth were interviewed during this visit, one (1) male and one (1) female. The youth were asked questions regarding intake, personal property, orientation materials, indoor/outdoor recreation, education, and leisure activities.
Youth Responses:	<p>Both youth reported that they were searched upon admission and that their items were placed in a storage container in the intake closet. One youth reported signing an itemized property sheet. Both youth received a shower and given clean clothing in their size. One youth reported that they were given a 10 minute call to their guardian upon intake, and the other youth reported that he was not offered a phone call. Both youth reported that they do not receive an hour of large muscle movement every day. Both youth reported that they hadn't been outside for recreation since being at the facility. Some activities that they can perform during recreation are basketball, dodgeball and kickball. Both youth felt the facility meets their religious needs. Leisure activities include board games, cards and watching TV. Youth reported they are allowed to check out 1 books daily and that they are allowed one book at a time, but no hard backs. The youth reported there is a good selection of books. Both youth described the education program as "good". Both youth were working on home school work and, therefore, were allowed to earn credits toward their high school diploma. One youth stated that the staff are good role models, and the other said some staff are good role models. Neither has ever feared for their safety while at the facility. When asked if they had any suggestions on what could be done to improve the facility, one youth stated recreation and the other youth said it should be cleaner.</p> <p>Comments were shared with facility administrators.</p>
Staff Interviews:	Administrator, training coordinator, Intake officer, education and recreation
Staff Responses:	Staff responses were consistent with facility policy.
Non-compliant Standards:	8-10-13- Minimum recreation and leisure schedule
Recommended Action:	8-10-13- Youth should go to recreation for a minimum of 1 hour a day.

Standards:	<u>Administration; Security; and Justice & Order</u>
File Review Only 10-25-18	<ul style="list-style-type: none"> • <u>Forty (40) Total Standards audited</u> • Zero (0) mandatory standards • Forty (40) recommended standards • Zero (0) standards were identified as non-applicable. • Two (2) recommended standards were left open for further action.
Auditors:	Kristin Herrmann
Non-compliant Standards:	8-3-67- Research activities 8-5-3-Emergency Preparedness
Recommended Action:	8-3-67- Create a policy and procedure for research activities. 8-5-3- Create an emergency manual.

Juvenile Detention Alternatives Initiative (JDAI) – Conditions of Confinement, Facility Self-Assessment- Ensuring safe and humane conditions of confinement for youth held in secure juvenile detention facilities is one of the Eight Core Strategies in JDAI.

Robert F. Kinsey Youth Center participated in two Conditions of Confinement reviews during this audit cycle. One review was with representatives from Howard County, and the other was with representatives from Tippecanoe County.

CONCLUSION

Robert F. Kinsey Youth Center is in full compliance with the 2018 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing.

Please contact me at (317) 914-7347 should you have any questions concerning this report.
Respectfully submitted,

Angela D. Sutton, MA

Director of Juvenile Detention Inspections
Indiana Department of Correction/Division of Youth Services

cc: Christine Blessinger, DYS, Executive Director of Youth Services
Kellie Whitcomb, Director of Reentry & External Relations
Honorable Lynn Murray, Howard Circuit Court
Jeffrey Lipinski, Facility Director

Mary K. Cates-Cullison- Assistant Director
pursuant to 210 IAC 8-1-5(f)
File