

# Indiana Department of Correction, Division of Youth Services 2019 Juvenile Detention Inspection - Compliance Report



Hamilton County Juvenile Detention Center  
18106 Cumberland Road  
Indianapolis, IN 46218

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## Auditors

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**Indiana Department of Correction, Division of Youth Services  
2019 Juvenile Detention Inspection - Compliance Report**

Facility: Hamilton County Juvenile Detention Center  
18106 Cumberland Rd.  
Noblesville, In 46060

Inspection Date(s): April 2, 2019  
June 11, 2019  
September 23, 2019

Auditors: Terrie Decker  
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## **INTRODUCTION**

The 2019 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of three on-site facility inspections; staff and youth interviews; and an audit of policy and procedure and supportive documentation of practice showing compliance with the state detention standards. There are two hundred and eighty-six proposed new Indiana Juvenile Detention Facility Standards that are in the process of being promulgated. Detention Facilities had the option to be audited on three hundred one (301) current detention standards or the corresponding two hundred and thirty-three (233) proposed new juvenile detention facility standards and four (4) current standards that will be deleted when the new standards are promulgated, for a total of two hundred and thirty-seven (237) standards.

The proposed standards include both the requirements of the current standards and new requirements not in effect; therefore, compliance for this year's audit was determined by a facility proving compliance with only the current requirements. However, facilities opting to be audited on the proposed standards did provide documentation on those new requirements and received feedback on their progress implementing them. There are two hundred and eight-six (286) total proposed standards, fifty-three (53) having exclusively new requirements. This year, facilities had the option of also providing documentation on their effort to implement these fifty-three (53) new standards. Since the proposed new requirements and new standards are not yet in effect, the facility's progress on them is not referenced in this report, though its effort, if applicable, will be recognized in the next paragraph.

Hamilton County Juvenile Detention Center chose to be audited on the two hundred and thirty-seven (237) proposed juvenile detention facility standards in 2019, for their 23rd annual detention inspection. Of the two hundred and thirty-seven (237) standards audited, sixteen (16)

standards require mandatory compliance and the remaining two hundred and twenty-one (221) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain “Full Compliance.” Again, Centers that chose to be audited on the proposed detention standards were only required to meet the expectation of the current detention standards. Hamilton County Juvenile Detention Center chose to also provide documentation on the extra standards with exclusively new requirements. The breakdown of each audit listed below is only reflective of the current standards.

## FACILITY INFORMATION

<b>Facility county:</b>	Hamilton
<b>Governing authority:</b>	Superior Court 1
<b>Name of facility administrator:</b>	Kija Ireland, Captain Juvenile Division Commander
<b>Detention Director:</b>	Angela Houston, Lieutenant
<b>Detention facility’s mission:</b>	To provide our youth with a safe, secure and healthy environment through positive reinforcement; and provide the youth with an opportunity for behavioral change through various programs.
<b>Rated capacity:</b>	24
<b>Population on date of first audit:</b>	11
<b>Average daily population for the last 12 months:</b>	12
<b>Average length of stay for the last 12 months:</b>	19
<b>Minor upgrades since last audit (i.e. painting, flooring, bedding, furnishings):</b>	None
<b>Major upgrades since last audit (i.e. plumbing, electrical, security system):</b>	Additional cameras were installed in cell (rooms) numbers 104, 112 and 113 (115 is pending installation)
<b>De-escalation techniques training:</b>	Tools for de-escalation
<b>Physical force techniques training:</b>	Close Quarter Combat Protective Training
<b>Chemical agents permitted:</b>	Yes
<b>Name of food service provider:</b>	Hamilton Co Jail
<b>Name of food service supervisor:</b>	Cindy Girtman
<b>Name of health care authority individual or agency and license/certification:</b>	Advanced Correctional Healthcare
<b>Name of mental health care authority individual or agency and license/certification:</b>	Advanced Correctional Healthcare
<b>Education Services:</b>	Creating a classroom environment that fosters, promotes and develops an understanding of the relationship of healthy body function and exercise;

	that motivates each student to cultivate physical fitness, and appropriate social and emotional adjustment; that discovers and develop talents of students in physical achievement; and that develops strength, skill, agility and coordination in individual, dual and team physical activities and sports, in accordance with each student’s ability.
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<b>Standards:</b>	<b><u>Safety and Security</u></b>
<b>On-site Visit conducted</b>  March 20, 2019	<ul style="list-style-type: none"> <li>• <b><u>58 Total Standards Audited</u></b></li> <li>• <b><u>36 Total Safety Standards, 6 Mandatory and 30 Recommended</u></b></li> <li>• <b><u>22 Total Security Standards, 0 Mandatory and 22 Recommended</u></b></li> <li>• Number of Standards Not Applicable: 0</li> <li>• Number of Mandatory Standards in Compliance: 6</li> <li>• Number of Recommended Standards in Compliance: 52</li> </ul>
<b>Auditors:</b>	Terrie Decker and Kristin Herrmann
<b>Facility Tour:</b>	The tour was conducted by Lt. Angela Houston and Ashley Horning. This audit was about “space and safety”. We toured the youth living area, youth rooms, property rooms (both personal property and facility property), janitorial closet, visitation room and search area, private interview space, administrative, security areas and mechanical. We toured medical and the kitchen for proper sharps storage. And ensured that staff had access to the Emergency Manual.
<b>Youth Interviews:</b>	<p>Two (2) youth were interviewed, 1 female and 1 male</p> <p>Youth interviews consisted of questions regarding facility safety and sanitation, living area temperatures, emergency and medical call procedures, staff supervision, restraint use, and transportation.</p>
<b>Youth Responses:</b>	Both youth reported feeling safe. Both commented that they understood how to obtain medical treatment and both had been through a fire drill. The female youth suggested that the boys and girls be allowed to talk with each other, in her case she was only one of two females and she wanted someone else to talk to.
<b>Staff Interviews:</b>	<p>Facility administrator and three (3) staff were interviewed: (1) Control room operator and (2) line staff.</p> <p>Facility Administrator interview consisted of questions regarding safety, overcrowding, flammable chemicals, documentation, outside transports,</p>

	<p>restraint use and emergency plans.</p> <p>Security Staff interviews consisted of questions regarding emergency and count procedures, handling toxic chemicals, sanitation procedures, log documentation, transportation procedures, restraint procedures and search procedure.</p>
<b>Staff Responses:</b>	The control room staff didn't seem to be quite sure about emergency procedure and count, however, they do operate both the adult and juvenile portion of the facility. Both staff were knowledgeable about emergency procedures and were consistent in answering the other questions present.
<b>Non-compliant Standards:</b>	None
<b>Recommended Action:</b>	<p>None.</p> <p>Facility staff were prepared for our audit visit. Standard submission was complete prior to our visit.</p>

<b>Standards:</b>	<b>Justice &amp; Order and Food Service &amp; Hygiene</b>
<b>On-site Visit conducted June 11, 2019</b>	<ul style="list-style-type: none"> <li>• <b><u>Fifty-Seven Total Standards audited</u></b></li> <li>• <b><u>38 Total Justice and Order Standards, 0 Mandatory and 38 Recommended</u></b></li> <li>• <b><u>19 Total Food Service &amp; Hygiene Standards, 3 Mandatory and 16 Recommended</u></b></li> <li>• Number of Standards Not Applicable: 1</li> <li>• Number of Mandatory Standards in Compliance: 3</li> <li>• Number of Recommended Standards in Compliance: 54</li> </ul>
<b>Auditors:</b>	Terrie Decker and Kristin Herrmann
<b>Facility Tour:</b>	The tour was conducted by Capt. Kija Ireland, Lt Angela Houston and Ashley Horning. This audit focused on food, clothing and due process. We checked on bedding in the youth's room, checked on the hygiene the youth receive and how property was cared for and stored. We toured the kitchen to ensure that all standard requirements were being met.
<b>Youth Interviews:</b>	<p>Only (1) youth was interviewed during this audit as the facility had only had one youth in care until the previous night.</p> <p>Youth interview consisted of questions regarding facility procedure about room confinement, rules and sanctions, due process, clean bedding/clothing and mail procedures. We talk about food allergies and</p>

	give them an opportunity to make suggestions about procedure and process.
<b>Youth Responses:</b>	The youth was respectful and willing to answer the questions asked. Overall the youth felt like the rules and procedures were fair and well understood. He made a suggestion that visits last longer, that was passed along to Capt. Ireland and Lt. Houston.
<b>Staff Interviews:</b>	Facility Administrator, (2) line staff, the food services manager, intake, visitation and mail distribution personnel were interviewed during this audit.  Questions addressed property given during the intake process and the procedure for mail distribution. We inquired about visitation procedure, confinement and due process. Food service manager was asked about food purchase, storage and delivery.
<b>Staff Responses:</b>	All staff/personnel were knowledgeable about the areas which we covered.
<b>Non-compliant Standards:</b>	None
<b>Recommended Action:</b>	None.  Facility staff were prepared for our audit visit. Standard submission was complete prior to our visit.

<b>Standards:</b>	<b><u>Medical, Mental Health and Education</u></b>
<b>On-site Visit conducted September 23, 2019</b>	<ul style="list-style-type: none"> <li>• <b><u>Forty-one Total Standards audited</u></b></li> <li>• <b><u>29 Total Medical Standards, 7 Mandatory and 22 Recommended</u></b></li> <li>• <b><u>6 Total Mental Health Standards, Recommended</u></b></li> <li>• <b><u>6 Total Education Standards, Recommended</u></b></li> <li>• Number of Standards Not Applicable: 0</li> <li>• Number of Mandatory Standards in Compliance: 7</li> <li>• Number of Recommended Standards in Compliance: 34</li> </ul>
<b>Auditors:</b>	Terrie Decker and Kristin Herrmann
<b>Facility Tour:</b>	The tour was conducted by Capt. Kija Ireland. This audit focused on medical, mental health and education. We talked with HCA staff and education staff. We were able to see how the medical room is set up, and to see the youth in the education setting. We also looked at other areas as the facility as we were touring.
<b>Youth Interviews:</b>	Two male youth were interviewed (there were no female youth in detention on this date.)

<b>Youth Responses:</b>	With each audit we ask youth questions that pertain to the standards we are addressing during the audit and then ask if they have concerns or comments they would like to make. One youth during this audit made suggestions for better commissary and warmer water. These statements were passed along to Capt. Ireland.
<b>Staff Interviews:</b>	Medical staff, mental health staff, education staff, intake and direct care staff were interviewed during this audit. The Director was also interviewed.
<b>Staff Responses:</b>	Staff were knowledgeable about the procedures in each audit section. Medical and mental health staff noted that the policies and procedures were reviewed as required. Staff commented that they receive training as required
<b>Non-compliant Standards:</b>	None
<b>Recommended Action:</b>	None. Facility staff, along with medical and mental health staff, were prepared for our visit. Standard submission was complete prior to our audit visit.

<b>Standards:</b>	<b><u>Administration &amp; Management and Programs &amp; Services</u></b>
<b>File Review Only</b>	<ul style="list-style-type: none"> <li>• <b><u>Eight-one Total Standards audited</u></b></li> <li>• <b><u>61 Total Administration Standards, Recommended</u></b></li> <li>• <b><u>20 Total Programming Standards, Recommended</u></b></li> <li>• Number of Standards Not Applicable: 0</li> <li>• Number of Recommended Standards in Compliance: 79</li> </ul>
<b>Auditors:</b>	Kristin Herrmann
<b>Non-compliant Standards:</b>	8-3-14 and 8-3-40
<b>Recommended Action:</b>	<p>None. Both noncompliant standards for this audit are based on the facility decision to not adhere. The first pertains to needing a report presented, while the second is due to physical exams not being a requirement.</p> <p>Moving forward the recommendation I would make is for the 2020 audit cycle. In 2020 documentation showing proof of practice will only be accepted from the calendar year 2019. Therefore in your file preparations be mindful of the importance of early preparation and timely submission.</p>

## **CONCLUSION**

Hamilton County Juvenile Detention Center chose to be audited on the proposed standards, which corresponds with the current (301) detention standards and received a score of 100% compliance with the mandatory standards and 99% of the recommended standards.

**The facility received a separate scoresheet indicating their level of compliance with the new proposed detention standards.**

Therefore, Hamilton County Juvenile Detention Center is in compliance with the 2019 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing

Please contact me at (317) 452-5275 should you have any questions concerning this report.

Respectfully submitted,

**Terrie Decker**

Director of Juvenile Detention Inspections  
Indiana Department of Correction/Division of Youth Services

cc: Christine Blessinger, DYS, Executive Director of Youth Services  
Kellie Shafer (Whitcomb), Director of Reentry & External Relations  
Honorable Paul Felix, Circuit Court  
Kija Ireland, Captain Juvenile Division Commander  
pursuant to 210 IAC 8-1-5(f)  
File