Indiana Department of Correction, Division of Youth Services

2017 Juvenile Detention Inspection - Compliance Report



Elkhart County Juvenile Detention Center

114 N. 2nd St.

Goshen, IN 46526

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Auditors

Kellie Whitcomb, Division of Youth Services, Indiana Department of Correction

Angela Sutton, Division of Youth Services, Indiana Department of Correction

Chance Sweat, Division of Youth Services, Indiana Department of Correction

Kristin Herrmann, Youth Law T.E.A.M. of Indiana

Laurie Elliott, Youth Law T.E.A.M. of Indiana

Indiana Department of Correction

Division of Youth Services

302 W. Washington St. Rm. E334, Indianapolis, IN 46204

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Facility: Elkhart County Juvenile Detention Center

114 N. 2nd St.

Goshen, IN 46526

Inspection Date(s): April 11, 2017

 September 28, 2017

Auditors: Kellie Whitcomb

 Director of Reentry and External Relations

Division of Youth Services, Indiana Department of Correction

 kwhitcomb@idoc.IN.gov

 Angela Sutton

Director of Juvenile Detention Inspections

Division of Youth Services, Indiana Department of Correction

317-914-7347, ansutton@idoc.IN.gov

Chance Sweat

 (Former) Director of Juvenile Detention Inspections

Indiana Department of Correction

(317) 607-6507, csweat@idoc.IN.gov

Laurie Elliott

Youth Law T.E.A.M. of Indiana

(317) 916-0786, lelliott@youthlawteam.org

Kristin Herrmann

Youth Law T.E.A.M. of Indiana

(317) 916-0786, kherrmann@youthlawteam.org

**INTRODUCTION**

The 2017 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of on-site facility inspections; staff and youth interviews; and an audit of seventy-four (74) specifically selected, current Juvenile Detention Facility Standards.  The new Indiana Juvenile Detention Facility Standards are in the process of being adopted.  Detention Facilities had the option to be audited utilizing the selected seventy-four (74) current detention standards or utilizing the corresponding fifty-one (51) new juvenile detention facility standards.

Elkhart County Juvenile Center chose to be audited on the seventy-four (74) current juvenile detention facility standards in 2017, for their 21st annual detention inspection.  Of the seventy-four (74) standards audited, twenty-six (26) standards are mandatory compliance and the remaining forty-eight (48) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain “Full Compliance”

**STANDARDS REVIEWED**

The 2017 IDOC audit consisted of the review of seventy-four of the current standards within the following nine categories.

Safety 15 Mandatory & 3 Recommended

Topics: fire safety codes; preventing fire and toxic smoke; facility capacity; facility lighting; heating and cooling systems; flammable, toxic, and caustic materials; alternative power source; fire and emergency evacuations; safety, sanitation and health codes

Security 0 Mandatory & 8 Recommended

Topics: detention staff log; security inspections; daily count; transportation procedures; mechanical restraints; facility vehicles

Justice and Order 0 Mandatory & 9 Recommended

Topics: facility handbook; confidential contact; discrimination; grievance process; correspondence for juveniles; juvenile visits

Medical 7 Mandatory & 7 Recommended

Topics: health care authority; services provided pursuant to written orders; emergency services, daily health care requests; intake health screening; informed consent; health-related situation response time; first aid kits; management of pharmaceuticals; medical experiments prohibited

Mental Health 0 Mandatory & 1 Recommended

Topic: written suicide prevention program

Administration and Management 0 Mandatory & 7 Recommended

Topics: employee background check; development and training program; orientation training; new employee training; direct care staff; part-time staff, volunteers, and contract personnel

Food Service and Hygiene 4 Mandatory & 4 Recommended

Topics: dietitian review of menu; therapeutic diets; sanitation inspection; employee sanitation; issuance of bedding and linens; clothing issuance

Programming and Services 0 Mandatory & 6 Recommended

Topics: recreation schedule; indoor and outdoor recreation; minimum recreation and leisure schedule

Education 0 Mandatory & 3 Recommended

Topics: comprehensive education program; remedial reading services; compliance with child labor laws

**METHODOLOGY**

First Site Visit (April 11, 2017)

Standard Categories Reviewed: Safety and Security

Description of visit: The first on-site visit consisted of a review of additional documentation and observations of the facility to verify the facility’s practice is ongoing and not limited to the information presented in the standard files. An evacuation drill was performed. The following interviews were conducted: facility administrator, control room officer, line staff, and juveniles.

Second Site Visit (September 28, 2017)

Standard Categories Reviewed: Administration and Management, Food Services and Hygiene, Programs and Services, Education, Justice and Order, Medical, and Mental Health

Description of the visit: The third on-site visit consisted of a review of additional documentation and observations of the facility to verify the facility’s practice is ongoing and not limited to the information presented in the standard files. The following interviews were conducted: intake officer, education director or representative, recreation leader, food service manager, line staff, juveniles and health care authority or representative,

**FACILITY INFORMATION**

|  |  |
| --- | --- |
| **Facility county** | Elkhart |
| **Governing authority** | Elkhart Circuit Court |
| **Name of facility administrator** | Susan Mora |
| **Rated capacity** | 17 |
| **Average daily population for the last 12 months** | 14 |
| **Average length of stay for the last 12 months** | 21.5 |
| **Notable building changes since the 2016 audit**  | N/A |
| **Notable administrative or staffing changes since the 2016 audit** | N/A |
| **Other notable changes since the 2016 audit** | N/A |

**INSPECTION RESULTS**

|  |  |  |
| --- | --- | --- |
|  | **Mandatory** | **Recommended** |
| **Total Number of Standards** | 26 | 48 |
| **Number of Standards Not Applicable** | **0** | **0** |
| **Number of Standards in Non-Compliance** | **0** | **0** |
| **Number of Standards in Compliance** | **26** | **48** |
| **Total Percentage of Compliance** | **100%** | **100%** |

Was the facility required to implement a corrective action plan required as a result of the audit? **No**

Recommendations: **See attachment**

**CONCLUSION**

Elkhart County Juvenile Detention Center is in full compliance with the 2017 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing.

Please contact me at (317) 914-7347 should you have any questions concerning this report.

Respectfully submitted,

**A Sutton**

Angela D. Sutton, MA

Director of Juvenile Detention Inspections

cc: Christine Blessinger, DYS, Executive Director of Youth Services

Kellie Whitcomb, Director of Reentry & External Relations

 Honorable Michael Christofeno, Elkhart Circuit Court

Susan Mora, Facility Director, Elkhart County Juvenile Detention Center

File

**Recommendations**

**Safety:**

3-2.87 - Recommend adding purchase of mattresses or blankets to the file

3-3.154- Add 2017 proof of practice to folder

3-3.156- Add picture of special container for flammable liquids and rags

3-3.157- Add copies of chemical inventory sheets to folder

3-3.162 Another proof of practice to show compliance is a fire drill form

3-4.210 Need updated waste collection receipt from HIMCO

**Security:**

3-3.135Policy and procedure need to address standard requirements; Quest entry log needs to clearly address walk through

3-3.136Procedure should more clearly address count procedures within the facility

3-3.138Highlight procedure; a better proof of practice is a handwritten Transport Log

3-3.139Procedure must include approval of facility admin or designee; Each staff must complete their own incident report and sign it

3-3.146Highlight procedure

3-3.147Forms submitted as proof of practice need to be completely filled out; include liability in policy; show insurance is checked since personal vehicles are used

**Justice & Order:**

3-3.187Amend procedure to show how facility prohibits discrimination (e.g. equal access to programming with proof of practice being a movement note showing all are participating in programming)

**Medical:**

3-4.245-Recommend updating student handbook to reflect that emergency medical services are available when needed

**Food Service & Hygiene:**

3-4.215-Amend procedure to say "daily"

**ADMINISTRATION**

3-1.59- Entire “Beginner’s Manual” is in the file, but nothing is highlighted therefore it doesn’t need to be in the file.

3-1.57- Checklist needs to be signed/initialed by employee and documentation should be highlighted

**EDUCATION**

5.273- Provide a more detailed Education Description and Education Program Outline and schedule