Indiana Department of Correction, Division of Youth Services

2017 Juvenile Detention Inspection - Compliance Report



Delaware County Juvenile Detention Center

3412 W. Kilgore Ave

Muncie, Indiana 47303

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Angela Sutton, Division of Youth Services, Indiana Department of Correction

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Indiana Department of Correction

Division of Youth Services

302 W. Washington St. Rm. E334, Indianapolis, IN 46204

Indiana Department of Correction, Division of Youth Services

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Facility: Delaware County Juvenile Detention Center

3412 W. Kilgore Ave.

Muncie, Indiana 47303

Inspection Date(s): June 1, 2017

August 23, 2017

November 29, 2017

Auditors: Kellie Whitcomb

Director of Reentry and External Relations

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**INTRODUCTION**

The 2017 annual juvenile detention facility evaluations conducted by the IDOC, Division of Youth Services consisted of on-site facility inspections; staff and youth interviews; and an audit of seventy-four (74) specifically selected, current Juvenile Detention Facility Standards.  The new Indiana Juvenile Detention Facility Standards are in the process of being adopted.  Detention Facilities had the option to be audited utilizing the selected seventy-four (74) current detention standards or utilizing the corresponding fifty-one (51) new juvenile detention facility standards.

Delaware County Juvenile Center chose to be audited on the seventy-four (74) current juvenile detention facility standards in 2017, for their 20th annual detention inspection.  Of the seventy-four (74) standards audited, twenty-six (26) standards are mandatory compliance and the remaining forty-eight (48) are recommended standards. Compliance with 100% of the mandatory standards and 90% of the recommended standards is required to attain “Full Compliance”

**STANDARDS REVIEWED**

Safety 15 Mandatory & 3 Recommended

Topics: fire safety codes; preventing fire and toxic smoke; facility capacity; facility lighting; heating and cooling systems; flammable, toxic, and caustic materials; alternative power source; fire and emergency evacuations; safety, sanitation and health codes

Security 0 Mandatory & 8 Recommended

Topics: detention staff log; security inspections; daily count; transportation procedures; mechanical restraints; facility vehicles

Justice and Order 0 Mandatory & 9 Recommended

Topics: facility handbook; confidential contact; discrimination; grievance process; correspondence for juveniles; juvenile visits

Medical 7 Mandatory & 7 Recommended

Topics: health care authority; services provided pursuant to written orders; emergency services, daily health care requests; intake health screening; informed consent; health-related situation response time; first aid kits; management of pharmaceuticals; medical experiments prohibited

Mental Health 1 Mandatory & 0 Recommended

Topic: written suicide prevention program

Administration and Management 0 Mandatory & 7 Recommended

Topics: employee background check; development and training program; orientation training; new employee training; direct care staff; part-time staff, volunteers, and contract personnel

Food Service and Hygiene 4 Mandatory & 4 Recommended

Topics: dietitian review of menu; therapeutic diets; sanitation inspection; employee sanitation; issuance of bedding and linens; clothing issuance

Programming and Services 0 Mandatory & 6 Recommended

Topics: recreation schedule; indoor and outdoor recreation; minimum recreation and leisure schedule

Education 0 Mandatory & 3 Recommended

Topics: comprehensive education program; remedial reading services; compliance with child labor laws

**METHODOLOGY**

First Site Visit (June 1, 2017)

Standard Categories Reviewed: Safety and Security

Description of visit: The first on-site visit consisted of a review of additional documentation and observations of the facility to verify the facility’s practice is ongoing and not limited to the information presented in the standard files. An evacuation drill was performed. The following interviews were conducted: facility administrator, control room officer, line staff, and juveniles.

Second Site Visit (August 23, 2017)

Standard Categories Reviewed: Justice and Order, Medical, and Mental Health

Description of the visit: The second on-site visit consisted of a review of additional documentation and observations of the facility to verify the facility’s practice is ongoing and not limited to the information presented in the standard files. The following interviews were conducted: facility administrator, line staff, mail room staff, intake officer, health care authority or representative, and juveniles.

Third Site Visit (November 29, 2017)

Standard Categories Reviewed: Administration and Management, Food Services and Hygiene, Programs and Services, and Education

Description of the visit: The third on-site visit consisted of a review of additional documentation and observations of the facility to verify the facility’s practice is ongoing and not limited to the information presented in the standard files. The following interviews were conducted: intake officer, education director or representative, recreation leader, food service manager, line staff, and juveniles.

**FACILITY INFORMATION**

|  |  |
| --- | --- |
| **Facility county** | Delaware |
| **Governing authority** | Youth Opportunity Center |
| **Name of facility administrator** | James Williams |
| **Rated capacity** | 42 |
| **Average daily population for the last 12 months** | 27 |
| **Average length of stay for the last 12 months** | 18 days |
| **Notable building changes since the 2016 audit** | Guard Tour added for detention rounds |
| **Notable administrative or staffing changes since the 2016 audit** | N/A |
| **Other notable changes since the 2016 audit** | N/A |

**INSPECTION RESULTS**

|  |  |  |
| --- | --- | --- |
|  | **Mandatory** | **Recommended** |
| **Total Number of Standards** | 26 | 48 |
| **Number of Standards Not Applicable** | **0** | **0** |
| **Number of Standards in Non-Compliance** | **0** | **4** |
| **Number of Standards in Compliance** | **26** | **44** |
| **Total Percentage of Compliance** | **100%** | **91.6%** |

Was the facility required to implement a corrective action plan required as a result of the audit? No

**Non-compliant files**

**Training**

**3-1.58**- Provide documentation for a managerial staff showing 40 hours of orientation training in addition to 40 in-service training hours yearly to include the standard

**3-1.59-** Provide documentation for a care worker showing 120 hours of training during the first year of employment, in addition to the 40 hours in-service. Training should equal 160 hours during the 1st year of employment and include the standard topics at a minimum.

**3-1.59A**- Provide documentation for a care worker showing 40 hours of in-service training each calendar year after their first year of employment

**Academic, Vocational and Work**

**3-5.274 –**Provide documentation showing that education staff test youth to determine the need for remedial reading services and services are provided if necessary

Recommendations: **See attachment**

**CONCLUSION**

Delaware County Juvenile Center is in full compliance with the 2017 Indiana Detention Center Standards Audit performed by the Indiana Department of Correction, Division of Youth Services.

A certificate of compliance will accompany this report, which becomes public information ten (10) days from the date of mailing.

Please contact me at (317)914-7347 should you have any questions concerning this report.

Respectfully submitted,

**A Sutton**

Angela D. Sutton, MA

Director of Juvenile Detention Inspections

cc: Christine Blessinger, DYS, Executive Director of Youth Services

Kellie Whitcomb, Director of Reentry & External Relations

Rick Rowray, CEO, Youth Opportunity Center

James Williams, Facility Director

Honorable Kimberly S. Dowling, Delaware Circuit Court #2

File

**Recommendations**

**3-1.44**

* **Highlight info on check regarding criminal background check**

**3-1.54**

* **Highlight procedure pertaining to the standard**

**3-4.201 –**

* **Highlight documentation – employee physical not dated**

**3-5.281**

* **Highlight documentation- name of person, what qualifies him/her, education, experience**

**3-5.282**

* **Provide a log of recreation showing practice**