



## STATE OF INDIANA

ERIC J. HOLCOMB, Governor

### DEPARTMENT OF ADMINISTRATION

Public Works Division  
402 West Washington Street, Room W462  
Indiana Government Center – South  
Indianapolis, Indiana 46204-2746  
PHONE: (317) 232-3001

## NOTICE TO BIDDERS

BY STATE OF INDIANA DEPARTMENT OF ADMINISTRATION, PUBLIC WORKS DIVISION FOR A PUBLIC WORKS CONSTRUCTION PROJECT ESTIMATED AT ONE HUNDRED FIFTY THOUSAND DOLLARS OR ABOVE

SECURED ELECTRONIC BIDS FOR:

**Public Works Project No. JOC-23-03R  
JOB ORDER CONTRACTING SERVICES FOR ZONE 3 ROOFING CONSTRUCTION**

will be received from Contractors, holding a current Certificate of Qualification, at Department of Administration, Public Works Division Email Bid Box-[publicworks bids@idoa.in.gov](mailto:publicworks bids@idoa.in.gov)

(note, do not cc: any other party)

Subject line MUST contain “Bid- JOC-23-03R - JOB ORDER CONTRACTING SERVICES FOR ZONE 3 ROOFING CONSTRUCTION- (Your firm)”

Bid File (PDF) MUST be named-“(Bidding Firm name) Bid- JOC-23-03R ; - JOB ORDER CONTRACTING SERVICES FOR ZONE 3 ROOFING CONSTRUCTION” and not exceed 9Mb

Until 2:31 P.M (Indianapolis Time), Wednesday, November 30, 2022, after which all bids will be publicly opened and read online in a Microsoft Teams Live Event- (3:00 PM <https://on.in.gov/JOC-23-03R> Bid due to allow time to verify certifications and permit electronic bids to clear IOT/State Virus Detection software)

Minority Contractors are encouraged to submit bids on this project as a prime contractor or through a prime contractor.

Copies of the detailed Instructions to Bidders and Drawings and/or Specifications dated 10-2022 Contract Documents can be downloaded at <http://bc.gordiancloud.com>

Solicitation Code: 22-1010-894192

Bids shall be taken from Prime Contractors pre-qualified by the Public Works Certification Board in the following classification(s): 1761.01 .. Membrane Roofing Work, and 1761.02-Built up Roofing Work, and 1761.03-Shingle Roofing Work, and 1761.04- Roofing Sheet Metal Work. CONTRACTOR MUST BE PRE-QUALIFIED IN ALL 4 CATEGORIES FOR BIDS TO BE ACCEPTED.

The Specified construction period is 730 calendar days. The State of Indiana reserves the right to reject any and all bids.

Project Goal of 7% MBE, 5% WBE and 3% IVOSB. Link: <https://www.in.gov/idoa/mwbe/2494.htm>

**Project Manager:** *Michael Chapman* 10/12/22

Michael Chapman, Associate State & JOC Project Manager DAPW (317) 234-0250 [mchapman@idoa.in.gov](mailto:mchapman@idoa.in.gov)

**Director of Public Works:**

Robert Grossman, Director

**Pre-Bid Information** A mandatory Teams Pre-Bid meeting will be held on Tuesday November 8, 2022 at 10:00 am. If your company does not attend your bid will not be opened. To attend please have the person or persons attending the Prebid meeting send an email with their email address, phone number that may be used to access the meeting, and the company name that is pre-qualified in the above categories to [mchapman@idoa.in.gov](mailto:mchapman@idoa.in.gov). The request must be received by 11:00 am on Friday, November 4, 2022. An email will be sent to that person to log into the meeting. This information will be used to verify attendance at the meeting. IDOA reserves the right to limit the number of attendees to no more than 2 per company. IN EMAIL SUBJECT LINE PUT "Pre-bid".