Adding the My Learning tile to the Learning Center page in PeopleSoft ELM

- 1. Click on the Nav-Bar Icon 2. Select Navigator
- 3 .Select Self Service>Learning>My Learning

There are no classes scheduled

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4. Click on the Action List icon



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My Learning		🔤 View Calendar 🛛 🗞 Request New Learning 🏻 🏠 Learning Home						<b>,</b> L	
Jeanetta Carrender					Contact Us				
*View All learning - any status, type or date	te • Go								
My Learning									
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Title	Туре	Status	Date	Launch	Action Print				
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Records Management Basics	Computer-Based Training	Completed	11/18/2018	Ø	-				
Protecting and Handling Data	Computer-Based Training	Completed	11/16/2018	Ø	-				
Insider Threats	Computer-Based Training	<u>ନ</u> ପ୍	<b>~</b> :		8				
MSH_TJC160_ORYX_2018	Computer-Based Training								
MSH Weekly Bulletins	Computer-Based Training	Add To Homepage		$\sim$	<b>a</b>				
Preventing Phishing	Computer-Based Training	ne		-	<b>a</b>				
Ransomware	Computer-Based Training	Add To NavBar			<b>a</b>				
Tis The Season	Computer-Based Training	Je			<b>a</b>				
Work Improvement Plans	Computer-Based Training	Add To Favorites							
State Personnel HIPAA Training	Computer Based Training	_			<b>a</b>				
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No Current Announceme	ents		Add	I to new Home	page	Add			
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