Adding the **My Learning** tile to the **Learning Center** page in PeopleSoft ELM

1. Click on the **Nav-Bar Icon**

2. Select **Navigator**
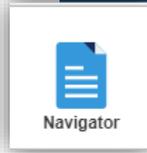
3. Select **Self Service>Learning>My Learning**

4. Click on the **Action List icon**

My Learning

Jeanetta Carrender

*View: All learning - any status, type or date ▼   Go

My Learning

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Title	Type	Status	Date	Launch	Action	Print
DOC_Order In the Court	Computer-Based Training	Completed	11/27/2018	▶		🖶
Records Management Basics	Computer-Based Training	Completed	11/18/2018	▶		🖶
Protecting and Handling Data	Computer-Based Training	Completed	11/16/2018	▶		🖶
Insider Threats	Computer-Based Training					🖶
MSH_TJC160_ORYX_2018	Computer-Based Training					🖶
MSH Weekly Bulletins	Computer-Based Training					🖶
Preventing Phishing	Computer-Based Training					🖶
Ransomware	Computer-Based Training					🖶
Tis The Season	Computer-Based Training					🖶
Work Improvement Plans	Computer-Based Training					🖶
State Personnel HIPAA Training	Computer-Based Training					🖶

Menu:
- **Add To Homepage**
- Add To NavBar
- Add To Favorites
- My Preferences
- Sign Out

5. Click **Add to Homepage**

Add to Homepage

Choose from available homepages

- **Learning Center**
- Manager Self Service
- Employee Self Service
- Jeanetta's Home Page
- ~~Fluid Admin~~

Or create a new Homepage

Add to new Homepage   [Add]

6. Choose **Add to Learning Center**

7. The **My Learning** tile is now added to the **Learning Center** page!