

IN-PERSON INTERPRETATION PRICING

In-Person Interpretation Services

Interpretation In-Person	Addition Item Detail	Hourly Rate
Spanish	Normal Business Hours	\$ 45.00
Haitian Creole	Normal Business Hours	\$ 68.00
Burmese	Normal Business Hours	\$ 70.00
Hakha-Chin	Normal Business Hours	\$ 73.00
Arabic	Normal Business Hours	\$ 69.00
French	Normal Business Hours	\$ 73.00
Swahili	Normal Business Hours	\$ 75.00
Kinyarwanda	Normal Business Hours	\$ 75.00
Tigrinya	Normal Business Hours	\$ 75.00
Russian	Normal Business Hours	\$ 72.00
Non-core Languages		\$ 78.00

After Hours Rates

After Hours Interpretation In-Person	Addition Item Detail	Hourly Rate
Spanish	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 65.00
Haitian Creole	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 103.00
Burmese	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 105.00
Hakha-Chin	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 108.00
Arabic	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 104.00
French	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 108.00
Swahili	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 110.00
Kinyarwanda	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 110.00
Tigrinya	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 110.00
Russian	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 107.00
Non-core Languages	Defined as weekends or any time between 6p.m. - 8a.m., M-F. One hour minimum	\$ 113.00

Other Considerations

- **Mileage:** mileage will be added to the appointment, considering the distance from the home or office and the return to the home or office, when the round-trip distance is greater than fifty (50) miles.

The Contractor's mileage shall be reimbursed at the current rate paid by the State and in accordance with State Travel Policies and Procedures (see Travel Management Office website: <http://www.in.gov/idoa/2459.html>)

- **One-Hour Minimum:** all appointments will be scheduled with a one-hour minimum.
- **Cancellation Policy:** the Client may cancel scheduled in person interpreter services by providing written notice to the Contractor. The following terms shall apply based on the time of cancellation:

More than 48 hours prior

to scheduled start time: No payment shall be due.

Less than 48 hours prior

to scheduled start time: Client shall pay 100% of the agreed service fee.

For cancellations, the Contractor can invoice for mileage only if the interpreter/transcriber has started traveling