



State of Indiana

Request for Service 20-047

Addendum #1

INDIANA DEPARTMENT OF ADMINISTRATION

On Behalf of

**Indiana Family and Social Services Administration
Office of Early Childhood and Out-of-School Learning**

Solicitation For:

Child Care and Development Fund Agreement Centers

Response Due Date: February 24th, 2020 @ 3:00 PM

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Summary of Changes:

- A. The State's responses to the written questions submitted during the informational webinar and via Attachment D (Question and Answer Template) during the Q&A Period have been posted to the RFS website.
- B. The presentation and the list of attendees from the informational webinar held on December 4th, 2019, have been posted to the RFS website.
- C. The RFS 20-047 Main Document has been updated and replaced. Changes to the text in the following sections are noted below and marked in red:
 - Section 3.2 Evaluation Criteria
 - The following language has been added to Step 2 of the evaluation approach:

“CCDF Agreement Centers will be evaluated and ranked by CCDF Policy Consultant region.”
- D. Attachment C, Technical Proposal Template, has been updated and replaced. Changes to the text in the following sections are noted below and marked in red:
 - Section II Proposed CCDF Agreement Center Specific Questions – A. Short Answer Questions
 - The following language in red has been added to the Total Capacity question:

“Total Capacity: Provide this proposed CCDF Agreement Center's Available CCDF Seats, defined as the number of unfilled seats for CCDF-eligible children (including additional infant/toddler seats from capacity expansion, **seats currently filled by private pay families that are eligible to be served through CCDF instead, or current CCDF Slots under an existing CCDF Agreement Centers contract**) at the proposed CCDF Agreement Center location.”
 - The following language in red has been added to the Requested CCDF Slots question:

“Requested CCDF Slots: Provide the number of total CCDF Slots you are requesting for this proposed CCDF Agreement Center location. Of that total amount, specify how many proposed CCDF Slots are for infants, toddlers, and other ages (these three values should add to your total CCDF Slots amount). Note that the CCDF Agreement Center's total proposed CCDF Slots may not exceed 90% of the CCDF Agreement Center's Available CCDF Seats as indicated in the row above. Also note that 10% (rounded up) of your Awarded CCDF Slots must be filled with infants and/or toddlers. **Current CCDF Agreement Centers seeking to maintain their current CCDF Slots should include them as part of their Requested CCDF Slots through this contract.**”

E. Attachment F, Scope of Work, has been updated and replaced. Changes to the text in the following sections are noted below and marked in red:

- Section 4.2 Eligible CCDF Slot Requirements

- The following language in red has been added to this section:

“Please note that an “Awarded CCDF Slot” discussed in this section refers to a seat awarded by the State under this contract for the attendance of a CCDF-eligible child at the Contractor’s program to be paid through the Agreement Center CCDF reimbursement. **Providers currently serving as CCDF Agreement Centers should include all CCDF Slots they were previously awarded and would like to continue to utilize with their proposed CCDF Slots in this contract.** The term “Available CCDF Seats” refers to the number of unfilled seats for CCDF-eligible children, including existing seats that are unfilled due to lack of CCDF voucher funding and/or new seats made available for CCDF-eligible infants or toddlers from capacity expansion, at the Contractor’s program that it believes are available to be funded through Awarded CCDF Slots during the two-year grant period. **Available CCDF Seats also refers to seats at the Contractor’s program that are currently filled by private pay families that are eligible to be served through an Awarded CCDF Slot. If a private pay family is eligible for CCDF but is not receiving a CCDF voucher, the Contractor may transfer this family into an Awarded CCDF Slot to be reimbursed through this contract.**”

- Section 8 Payments

- The following language has been added to this section:

“To receive reimbursements starting 10/1/2020 when the contract is effective, the Contractor must fill its Awarded CCDF Slots by this date. The referral process may begin in September, but CCDF Slots will not be reimbursed for the time and attendance of the child until 10/1/2020. Awarded CCDF Slots will not be reimbursed until filled by an eligible child.”