



# STATE OF INDIANA

**Request for Proposal 19-075**

**Addendum #1**

**INDIANA DEPARTMENT OF ADMINISTRATION**

**On Behalf Of  
Indiana Family and Social Services Administration, Division of  
Aging**

**Solicitation For:  
Fiscal Intermediary Services for Participant-Directed Services**

**Response Due Date Extended to: February 25th, 2019 @ 3:00 PM  
EST**

Teresa Deaton-Reese, Senior Account Manager  
Indiana Department of Administration  
Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, Indiana 46204

Changes have been made in **red** font.

The answers that were received during the questions and answer period by February 1, 2019 will be posted on or before **February 12th, 2019**.

The proposal due date has been extended from February 22nd, 2019 to **February 25th, 2019**.

#### 1.8 DUE DATE FOR PROPOSALS

All proposals must be received at the address below by the Procurement Division no later than **3:00 p.m. Eastern Time on February 25, 2019**. Each Respondent must submit **one original CD-ROM (marked "Original")** and five (5) complete copies **on CD-ROM** of the proposal, including the Transmittal Letter and other related documentation as required in this RFP. The **original** CD-ROM will be considered the official response in evaluating responses for scoring and protest resolution. **The respondent's proposal response on this CD may be posted on the IDOA website, (<http://www.in.gov/idoa/2462.htm>) if recommended for selection.** Each copy of the proposal must follow the format indicated in Section Two of this document. Unnecessarily elaborate brochures or other presentations, beyond those necessary to present a complete and effective proposal, are not desired. All proposals must be addressed to:

Teresa Deaton-Reese  
Indiana Department of Administration  
Procurement Division  
402 West Washington Street, Room W468  
Indianapolis, IN 46204

#### 1.24 SUMMARY OF MILESTONES

The following timeline is only an illustration of the RFP process. The dates associated with each step are not to be considered binding. Due to the unpredictable nature of the evaluation period, these dates are commonly subject to change. At the conclusion of the evaluation process, all Respondents will be informed of the evaluation team's findings.

##### *Key RFP Dates*

Activity	Date
Issue of RFP	1/17/2019
Pre-Proposal Conference	1/31/2019
Deadline to Submit Written Questions	2/1/2019
Response to Written Questions/RFP Amendments	<b>2/12/2019</b>
Submission of Proposals	<b>2/25/2019</b>

*The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.*

Proposal Evaluation	TBD
Proposal Discussions/Clarifications (if necessary)	TBD
Oral Presentations (if necessary)	TBD
Best and Final Offers (if necessary)	TBD
RFP Award Recommendation	TBD