



STATE OF INDIANA

REQUEST FOR INFORMATION 20-021

INDIANA DEPARTMENT OF ADMINISTRATION

**ON BEHALF OF THE
FAMILY AND SOCIAL SERVICES ADMINISTRATION, DIVISION OF
MENTAL HEALTH AND ADDICTION**

**SOLICITATION FOR:
STATE OPERATED FACILITIES (SOF) ADDICTION BED EXPANSION**

**RESPONSE DUE DATE:
JULY 22, 2019 @ 3:00 PM ET**

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Department of Administration
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317/233-3818**

This is a Request for Information (RFI) issued by the Indiana Department of Administration (IDOA) in conjunction with the Indiana Family and Social Services Administration (FSSA). It is the intent of IDOA to solicit responses to this RFI in accordance with the scope of work and specifications contained in this document. The State reserves the right to directly award a contract for State Psychiatric Facilities Addiction Bed Expansion based on responses to this RFI. However, the State does not guarantee that a contract will result directly from this RFI. Neither this RFI nor any response (proposal) submitted hereto is to be construed as a legal offer. The State of Indiana or Indiana FSSA Division of Mental Health and Addiction is not liable for any cost incurred by the vendor in response to this RFI.

PURPOSE OF THE REQUEST FOR INFORMATION

The purpose of this RFI is to gather all-inclusive financial data and gain knowledge on the potential use of the State Psychiatric Facility (SPF) Addiction Bed Expansion located in Richmond State Hospital. The information provided in the responses to this RFI may also be used to assist in the development of a Request for Proposal (RFP) or contract at a later date. If proposed, the expected length of the contract will be a minimum of two years with the opportunity to extend based on performance.

The information gained from this RFI may be used for the selection of a contractor that is best suited to provide the solution(s) that meets the Indiana FSSA Division of Mental Health and Addiction (DMHA) requirements. DMHA is interested in learning about all types of solutions available in the marketplace for withdrawal management and residential addiction treatment. Respondents should provide full details about their solution, including a proposed timeframe for service delivery, in order for DMHA to gain a clear understanding of the complete solution being proposed.

DMHA may request in-person demonstrations from Respondents of this RFI for the purpose of collecting additional information and/or receiving clarification on proposal details. Invitations may be extended to Respondents of this RFI subsequent to the receipt of responses. The demonstrations will be conducted at the Indiana Government Center in Indianapolis, IN, at a date to be determined after review of the proposal submissions.

BACKGROUND/CURRENT OPERATIONS

The objective of this RFI is to select vendor(s) that can satisfy the State's need for additional quality withdrawal management and residential addiction services through utilization of vacant patient units at existing SPF. The RFI is open to certified addiction providers, certified community mental health centers, and other entities. It is the intent of this RFI to create new withdrawal management and residential addiction services and not to fund existing vendor(s) services. Vendor(s) are encouraged to develop partnerships with other agencies and submit proposals that are innovative and collaborative.

SUBMISSION REQUIREMENTS

The DMHA asks that all Respondents provide adequate details about their SPF Addiction Bed Expansion for the following topics:

SUMMARY SCOPE OF WORK

One or more vendor in cooperation or collaboration will generate or expand to provide evidence based practices for withdrawal management and the treatment of addiction in a residential setting. Vendor(s) shall demonstrate ability to network and communicate availability of withdrawal management and evidence based treatment for addiction to diverse referral agencies in all 92 counties.

Individuals shall have a diagnosis of Substance Use Disorder, in the latest *Diagnostic and Statistical Manual of Mental Disorders (DSM)*, and have significant impairment in physiological, social, occupational, and/or psychological functioning due to substance use. Individuals may have a co-occurring disorder, defined as concurrent diagnosis of mental illness, and shall receive treatment for substance use and co-occurring mental disorders concurrently. Vendor should discuss how pharmacological needs of clients will be addressed.

Length of stay in withdrawal management or residential services will be based on individual need and level of care criteria as determined by the *Diagnostic and Statistical Manual of Mental Disorders* current edition, and DMHA certification requirements.

All programming must utilize evidence-based practices (EBP) and gender specific care. EBP is defined as programs or practices that are proven to be successful through research methodology and have produced consistently positive patterns of results; show the greatest levels of effectiveness and have been replicated in different settings with different populations over time; and can include but are not limited to "treatment manuals." Evidence based practices for substance abuse is supported by the Substance Abuse and Mental Health Administration (SAMHSA) - National Registry of Evidence Based Programs and Practices (NREPP).

Linkage to community resources, recovery support services, and clinical interventions shall be individualized and required in discharge planning for all consumers. Discharge planning shall be holistic and reflective of the community of the consumer's primary residence.

All services shall be designed to practice and utilize recovery oriented environment philosophy and practices to include consumer empowerment, self sufficiency, and recovery options as defined by the consumer. Vendors are permitted to provide services to clientele they have the ability to serve most effectively.

All facilities shall be certified under Indiana Administrative Code, 440 IAC 4.4, and shall be in operation twenty-four (24) hours a day, seven (7) days a week, with separate living areas for women and men, and youth, if applicable.

Vendors shall submit all standardized consumer assessments, reassessments, data and reports in a format required by DMHA. Responses must include programs and curriculum that will be used on the unit, identify the target population, level of care for the unit based on American Society of Addiction Medicine criteria (staffing and population), protocols for withdrawal management, business agreements or memorandums of understanding with the local opioid treatment program for sharing of patients, and protocols for assessing and induction of buprenorphine for treatment of opioid use disorder.

The State of Indiana will provide the following facility and beds at the SPF for the cost of utilities and maintenance:

Richmond State Hospital 22 Beds 15,000 Square Feet for Additional 10 Office Spaces

PRICING

Please provide all-inclusive financial data for the SOF Addiction Bed Expansion. Vendors must include description of proposed funding model for services, supplies, equipment, staffing, security, meals, maintenance, laundry, etc. The State of Indiana will not provide any funding for renovations nor costs associated with starting up of any programming connected with RFI #. The costs of utilities and maintenance will be agreed upon at the time of contractual agreement.

KEY RFI DATES

Below is a chart that contains all of the deadlines associated with RFI 20-021.

ACTIVITY:	DATE:
Issue of RFI	June 19, 2019
Deadline to Submit Written Questions	June 27, 2019
Response to Written Questions	July 8, 2019
Submission of Proposals	July 22, 2019

PROPOSAL DOCUMENTS SUBMISSION

All questions in regards to RFI-20-021 must be submitted in writing via email to Teresa Deaton-Reese, at tdeaton@idoa.in.gov no later than June 27, 2019 at 3:00 PM ET. ***Please submit all questions on template provided, Attachment A.*** The email subject line should contain the following phrase “RFI-20-021; SPF Addiction Bed Expansion”.

All proposals must be submitted via email to Teresa Deaton-Reese, at tdeaton@idoa.in.gov no later than July 22, 2019 @ 3:00 PM ET. The email subject line should contain the following phrase “RFI-20-021; SPF Addiction Bed Expansion”.

It is important to note that all information submitted in Respondents’ proposals to this RFI # will be kept confidential and will not be made available to the public unless this RFI results in the release of an RFP at a later date or an award resulting from this RFI. If an RFP results from this RFI #, then the information contained in the proposal submissions for this RFI # must be made available to the public once the resulting RFI has been awarded and the protest period has ended. However, any proprietary information can be kept confidential as long as it is marked clearly in your proposal submission as “CONFIDENTIAL MATERIAL”. It is the responsibility of the Respondent to ensure that all confidential information is easily identifiable to ensure it is not released as non-confidential material.