

Indiana WIC Program
Indiana State Department of Health

Financial Management Review

Policy

Local Agencies (LA) must participate in a Local Agency Financial Management Review (LAFMR).

Authority

7CFR Part 3016, 7CFR Part 246.19(b) (1 to 6), OMB Circulars A-87, A-102 (state and local government administrative regs), 2 CFR, Part 215 (A-110) (Non-Profit Organization Administrative Regs) 2 CFR, Part 225 (State and Local Government Cost Principles), 2 CFR, Part 230 (A-122) (Non-Profit Organizations Cost Principles), A-133 (Audit for State, Local Government and Non-Profit Organizations), ASMB C-10, General Accepted Auditing Standards (GAAS)

Procedures

- I. LA must:
 - A. Be prepared to be reviewed at any time at the discretion of the State Agency (SA).
 - B. Complete the LAFMR Form and have available for SA review.
 - C. Provide records to complete required financial reviews of local WIC funds during normal business hours to Federal Agency (FA) or SA representatives to inspect.
 - D. Respond in writing within 30 days of receipt of the LAFMR report with corrective actions for any of the findings reported during the LAFMR.
- II. SA must:
 - A. Assure that funds are appropriately utilized according to relevant Federal and State regulations.
 - B. Complete an onsite LAFMR every two years.
 - C. Schedule the onsite LAFMR in advance with the LA.
 - D. Provide the LAFMR Form prior to the scheduled review.
 - E. Review all information occurring after the previous review.
 - F. Provide a summary report.
 - G. Allow LAs sufficient time to correct findings.