

**Indiana WIC Program
Indiana State Department of Health**

Table of Contents

Certification

Section 01-Time Lines, Appointments, and Prescreening

Appointment Scheduling
Missed First Prenatal Appointment
Processing Standards
Requirements for Certification

Section 02-Intake Process

Eligibility Criteria
Identification
Income – Adjunctive Income Eligibility
Income – Standard Income Eligibility (Household Size & Calculating Income)
Income – Standard Income Eligibility (Income Sources)
Physical Presence
Proof of Pregnancy
Residency Requirements
Transfers
WIC Signature Page for Certification

Section 03-Assessment and Risk Factors

Anthropometric Measurements
Hematologic Assessment
Mid-Certification Health Screening
Nutrition Assessment
Nutrition Risk Factors
Risk Factor Summary (Table 1)

Section 04-Certification Process

Authorized Representative
Certification Periods and Notice of Expiration
Proxy
Required Explanations

Section 05-Ineligibility and Termination

Ineligibility
Termination

Section 06-Special Certifications

Hospital Certification
Manual Certifications

**Indiana WIC Program
Indiana State Department of Health**

Table of Contents (cont'd)

Certification

Section 07-Other Health Services

Immunizations

Referral to Health and Social Services

Section 08-Issuance of WIC Program Booklets

WIC Program Booklet

Forms

Certification

(All forms, except where indicated, are translated into Burmese, Chin and Spanish)

30-day Benefit Notification

Manual Certification Forms

Manual Certification Forms - Child, Infant, Postpartum and Prenatal*

Manual Certification Forms – Household and Client Information*

Manual Mid-certification Forms - Breastfeeding (BE & BPm), Child and Infant*

*These English forms are used by WIC staff only during INWIC down times.

No Proof Form

Notice of Certification Expiration

Notice of Ineligibility

Termination Notice

WIC Signature Page, Addendum and Attachment

Addendum Notice

Attachment A

Signature Page Step 1 Eligibility for Public Benefits

Signature Page Step 2 Consent for Services

Signature Page Step 3 Rights and Obligations