

**Indiana WIC Program  
Indiana State Department of Health**

**Formulary**

**Policy**

The formulary contains all State WIC approved standard, WIC eligible nutritionals (WEN), and exempt infant formulas.

**Authority**

7 CFR Part 246.2 (Contract brand infant formula)

7 CFR Part 246.10 (e)(1)(iii)(iv)(A)(B)(C)

7 CFR Part 246.10 (e)(3)(i)(iii)(A)(B)

**Procedure**

- I. Instructions given by clinic staff to a parent, guardian or caretaker on how to mix concentrate or powdered formula must follow the manufacturer's directions on the product label, or the advice of the client's health care provider.
- II. Standard contract formulas are issued to formula-fed infants and breastfed infants who receive supplemental formula. Powdered is the preferred form for standard contract formula.
- III. Standard contract formula changes and standard non-contract to standard contract formula changes will be made by the CPA.
- IV. Exempt Infant formula or WEN may be issued to women, infants, and children with a completed prescription or medical documentation form.
- V. Any Ready to use formula (RTU) shall be issued under the following circumstances at the discretion of the CPA:
  - A. there is an unsafe, unsanitary or limited water supply or poor refrigeration;
  - B. the parent or client is unable to correctly dilute or prepare concentrated or powdered formula due to physical or mental disability;
  - C. the formula is available only in a RTU form and there is no comparable substitute.

- VI. Ready to use formula in Food Package III shall also be issued under the following circumstances at the discretion of the CPA:
  - A. better accommodates the client's condition; or
  - B. improves the client's compliance in consuming the formula.
- VII. When issuing RTU formula, a CPA must document the reason for its issuance in the client's record on the food prescription screen note.
- VIII. Except for formulas that only come in RTU, the continued issuance of RTU shall be evaluated at each nutrition contact. The outcome of this evaluation shall be documented in the client's record.
- IX. Metabolic formulas must be obtained at approved vendor pharmacies.