

**Indiana WIC Program  
Indiana State Department of Health**

**WIC Program Booklet**

**Policy**

The WIC program booklet (booklet) is provided to assist clients with their food purchases and to remind them of upcoming appointments. The WIC Program Booklet may also serve as a form of identification (ID) at WIC appointments.

**Authority**

USDA Policy Memorandum 2008-1

**Procedures**

- I. Issue one booklet per household. Foster children may be issued their own Booklet.
  - A. Print the Household ID.
  - B. Record upcoming appointments.
  - C. Provide clinic contact information.
  
- II. For the booklet to be used as a form of ID at WIC appointments the first and last names of the Authorized Representatives and clients in the household must be printed in the appropriate spaces.
  - A. The Authorized Representative may choose to opt out of using the booklet as a form of ID and to not have any names listed.
  - B. The booklet cannot serve as proof of ID at WIC appointments for a proxy. No proxy names should be listed on the Booklet.
  - C. The names of the client, Authorized Representatives and proxies in the INWIC are the official record for the household.