

Indiana WIC Program
Indiana State Department of Health

Monthly Claims

Policy

The Local Agency (LA) must submit monthly claims to the State Agency (SA).

Authority

7CFR Part 3016, OMB Circulars A-87, A-102, A-110, A-122, A-133,
ASMB C-10

Procedures

- I. LA must submit claims through a format prescribed by the SA for reimbursement of allowed costs.
- II. LA will submit additional documentation as required for specific items in the Fiscal Policies and Procedures manual.
- III. SA will:
 - A. Pay claims against line items up to maximum approved amount.
 - B. Monitor monthly claims and may request clarification and/or justification.
 - C. Notify LA if claim is rejected.
 - D. Explain rejection.
 - E. Instruct LA on correction needed for resubmission.