



# STATE OF INDIANA

## **ADDENDUM #4**

### **Request for Proposal RFP 20-073**

#### **INDIANA DEPARTMENT OF ADMINISTRATION**

**On Behalf of  
Indiana Department of Environmental Management**

**Solicitation For:  
Tanks Management System**

**Response Due Date: ~~May 14~~ April 14 March 31, 2020 by 3:00 PM EST**

Stephanie Nelson, Senior Account Manager  
Indiana Department of Administration  
Procurement Division  
402 W. Washington St., Room W478  
Indianapolis, Indiana 46204

## *Summary of Changes*

### 1. The following changes have been made to the RFP 20-073 Document:

#### a. On the Title Page

The following change has been made:

**Response Due Date: ~~May 14~~ ~~April 14<sup>th</sup>~~ ~~March 31<sup>st</sup>~~, 2020 by 3:00 PM EST**

#### b. In Section 1.24 - Summary of Milestones

The following changes have been made to the table:

***Key RFP Dates***

| Activity   | Date   |
|--|--|
| Issue of RFP   | February 6 <sup>th</sup> , 2020  |
| Pre-Proposal Conference                              | February 19 <sup>th</sup> , 2020<br>2:00 PM EST<br>Confernece Room 18<br>Indiana Governemnt Center South |
| Deadline to Submit Round 1 Written Questions         | February 21 <sup>st</sup> , 2020<br>by 3:00 PM Eastern Time  |
| Response to Round 1 Written Questions/RFP Amendments | March 3 <sup>rd</sup> , 2020   |
| Deadline to Submit Round 2 Written Questions         | March 6 <sup>th</sup> , 2020   |
| Response to Round 2 Written Questions/RFP Amendments | March 11 <sup>th</sup> , 2020  |
| Intent to Respond Form                               | March 13 <sup>th</sup> , 2020  |
| Submission of Proposals                              | <del>May 14</del> <del>April 14<sup>th</sup></del> <del>March 31<sup>st</sup></del> , 2020               |
| Submission of Reference Check Forms to State         | <del>May 29</del> <del>April 28</del> <del>April 14<sup>th</sup></del> , 2020                            |

| <i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i> |                              |
|--|------------------------------|
| Proposal Evaluation  | TBD                          |
| Proposal Discussions/Clarifications (if necessary)   | TBD                          |
| Oral Presentations (if necessary)  | TBD                          |
| Best and Final Offers (if necessary)   | TBD                          |
| RFP Award Recommendation   | July May/June April/May 2020 |

**2. The following change has been made to Attachment A - Minority and Women Business Participation Plan Form**

- a. On Page 2

The following change has been made:

**DUE DATE: 05/14/2020**

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**3. The following change has been made to Attachment A1 - Indiana Veteran Owned Small Business Participation Plan Form**

- a. On Page 2

The following change has been made:

**DUE DATE: 05/14/2020**

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**4. The following change has been made to Attachment H - Reference Check Form**

- a. On Page 1

The following edit has been made:

**May April 29<sup>th</sup>, 2020 at 3:00 PM Eastern Time**

- 5. Notice to all vendors: Due to the current situation across our Country, the State will accept an emailed proposal as a backup (to [SteNelson@idoa.in.gov](mailto:SteNelson@idoa.in.gov)); however, vendors are still required to ship or mail solicitation responses, per the instructions in the RFP main document (Section 1.8). The shipped or mailed CD-ROM / USB Thumb Drive will be considered the official response in evaluating responses for scoring and protest resolution.**