



# STATE OF INDIANA

## **ADDENDUM #2**

### **Request for Proposal RFP 20-073**

#### **INDIANA DEPARTMENT OF ADMINISTRATION**

**On Behalf of  
Indiana Department of Environmental Management**

**Solicitation For:  
Tanks Management System**

**Response Due Date: ~~April 14~~ March 31, 2020 by 3:00 PM EST**

Stephanie Nelson, Senior Account Manager  
Indiana Department of Administration  
Procurement Division  
402 W. Washington St., Room W478  
Indianapolis, Indiana 46204

## ***Summary of Changes***

The following changes have been made to the RFP 20-073 Document:

- a. On the Title Page

The following change has been made:

**Response Due Date: April 14<sup>th</sup> ~~March 31<sup>st</sup>~~, 2020 by 3:00 PM EST**

- b. In Section 1.5 - RFP Outline

The following addition has been made to the table:

Section	Description
Attachment L	Q&A Template - Round 2

- c. In Section 1.7 - Question/Inquiry Process

The following changes have been made to the third and fourth paragraphs:

Following the **Round 1** question/inquiry due date, Procurement Division personnel will compile a list of the questions/inquiries submitted by all Respondents. The responses will be posted to the IDOA website according to the RFP timetable established in Section 1.24. The question/inquiry and answer link will become active after responses to all questions have been compiled. Only answers posted on the IDOA website will be considered official and valid by the State. No Respondent shall rely upon, take any action, or make any decision based upon any verbal communication with any State employee. **If the Respondent has additional questions solely related to the State's responses to Round 1 Written Questions, they may submit a Round 2 Written Question. Round 2 Written Questions may be submitted in the newly created Attachment L, Q&A Template - Round 2, via email to rfp@idoa.IN.gov and must be received by the time and date indicated in Section 1.24.**

The subject line of the email submissions must clearly state the following:  
**"RFP 20-073 Round 2 Questions/Inquiries – [INSERT COMPANY NAME]"**.

- d. In Section 1.24 - Summary of Milestones

The following changes have been made to the table:

***Key RFP Dates***

Activity	Date
Issue of RFP	February 6 <sup>th</sup> , 2020
Pre-Proposal Conference	February 19 <sup>th</sup> , 2020

	2:00 PM EST Confernece Room 18 Indiana Governemnt Center South
Deadline to Submit <b>Round 1</b> Written Questions	February 21 <sup>st</sup> , 2020 by 3:00 PM Eastern Time
Response to <b>Round 1</b> Written Questions/RFP Amendments	March 3 <sup>rd</sup> , 2020
<b>Deadline to Submit Round 2 Written Questions</b>	<b>March 6<sup>th</sup>, 2020</b>
<b>Response to Round 2 Written Questions/RFP Amendments</b>	<b>March 11<sup>th</sup>, 2020</b>
Intent to Respond Form	March 13 <sup>th</sup> , 2020
Submission of Proposals	<b>April 14<sup>th</sup></b> <del>March 31<sup>st</sup></del> , 2020
Submission of Reference Check Forms to State	April 28 <sup>th</sup> , 2020
<b><i>The dates for the following activities are target dates only. These activities may be completed earlier or later than the date shown.</i></b>	
Proposal Evaluation	TBD
Proposal Discussions/Clarifications (if necessary)	TBD
Oral Presentations (if necessary)	TBD
Best and Final Offers (if necessary)	TBD
RFP Award Recommendation	<b>May/June</b> <del>April/May</del> 2020

- e. In Section 3.2 - Evaluation Criteria

The following deletion has been made:

This scoring will have a maximum possible score of 80 points. ~~with a potential of 3 bonus points if certain criteria are met.~~

**The following change has been made to Attachment A - Minority and Women Business Participation Plan Form**

- a. On Page 2

The following change has been made:

**DUE DATE: 04/14** ~~03/31~~ **/2020**

**The following change has been made to Attachment A1 - Indiana Veteran Owned Small Business Participation Plan Form**

- a. On Page 2

The following change has been made:

**DUE DATE: 04/1403/31/2020**

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**The following changes have been made to Attachment C - Scope of Work**

- a. In Section 1 - Introduction

The following addition has been made to the third paragraph:

The Contractor must conduct and complete all development, testing, training, and deployment on IDEM's platform instances or other specified Agency owned platform instances.

- b. In Section 4.3 - LUST Remediation

The following deletion has been made from the bulleted list at the end of the section:

● ~~02\_LUST Quarterly Monitoring Report (QMR) Cover Sheet and Report Format~~

- c. In Section 5.2.3 - Phase 2B

The following edit has been made to the final line entry:

ELTF (Sprint 9, 10, 11) *Internal and External Go-Live*

**The following change has been made to Attachment H - Reference Check Form**

- a. On Page 1

The following edit has been made:

**April 2814<sup>th</sup>, 2020 at 3:00 PM Eastern Time**

**The following updates have been made to Attachment K - Bidders Library**

- a. The Project Implementation and Management Plan has been updated.
- b. ELTF Implement. Reqs. & Test Scripts has been updated.
- c. LUST Implement. Reqs. & Test Scripts has been updated.
- d. UST Implement. Reqs. & Test Scripts has been updated.
- e. forms\_eltf\_senior\_project\_managers has been removed.

**A new attachment, Attachment L: Question and Answer Response Template - Round 2, has been created for vendors to submit Round 2 Written Questions.**

Please note that Round 2 questions must be related to the State's responses to Round 1 Written Questions.