

**Quantity Purchase Agreement  
With The State Of Indiana**

<b>Qty Purchase Agreement QPA Number</b> 0000000000000000000050145	<b>Page</b> 1 of 7
<b>Requisition Nbr.:</b>	<b>Interpretation Services</b>
<b>Effective Date:</b>	01/08/2021
<b>Expiration Date:</b>	02/01/2024
<b>Agency Number:</b>	
<b>Facility:</b>	ASA 20-1311
<b>Vendor ID:</b>	0000055476
<b>Vendor Telephone Nbr:</b>	--
<b>Name Of Contact Pers:</b>	
<b>Contact Email:</b>	FINANCE@LTCLS.COM
<b>FAX Number:</b>	--

Vendor: LANGUAGE TRAINING CENTER INC  
Remit to: 5750 CASTLE CREEK PKWY STE 150  
INDIANAPOLIS IN 46250

Name and Address of Vendor: LANGUAGE TRAINING CENTER INC  
5750 CASTLE CREEK PKWY STE 150  
INDIANAPOLIS IN 46250

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. **Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.**

<b>Line Number</b>	<b>Quantity</b>	<b>UNIT</b>	<b>Article and Description</b>	<b>Unit Price</b>
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This is an award of a Quantity Purchase Agreement for in-person interpretive services. The QPA can be mutually renewed yearly for three (2) additional years. The vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration date, but issued prior to the expiration date, and postmarked no later than 14 business days after the QPA's expiration date. Quantities are estimates and could be more or less.

Please note the following contract details: - After hours pricing is in effect during any state-observed holiday, weekends (beginning after p.m. Friday until 8 a.m. the following Monday) and between 6 p.m. and 8 a.m. Monday through Friday. - The Written Translation Services portion of this contract is based on number of words needed to be translated and on the target language selected. All requests will need to be emailed to agency point of contact preferably in the source format (Word, InDesign, Publisher, etc.) A quote for the project will be sent with cost and turnaround completion time. A \$50 minimum will be applied. - In the event an interpreter is required to appear in court to testify as a witness and the State agency serviced has provided prior approval, the Contractor may only invoice for the amount of time the interpreter was required to appear. - With prior State approval, the Contractor may bill for travel time (to and from the destination) for all assignments 50+ miles (roundtrip) from the interpreter's starting point. - VRI services are available on demand, 24/7. These services are Web-based and require only a high-speed Internet connection, webcam and computer. Please use the same contact information provided above to request these services. - The Contractor may bill for one hour for all in-person appointments cancelled 24 hours prior to the appointment time. This does not apply to unforeseen closures to State offices (e.g. weather-related closures).

Service Regions: In-person Spoken Language: Northeast, Central Written Translation: Statewide with a \$50 minimum

To request services from this vendor, call 317.578.4577 or email interpreting@LTCLS.com. To discuss items related to billing/invoicing, please contact Jessica Fisher 317.616.3684 email jfisher@LTCLS.com. For all other customer service needs, please contact Lizzette Michel 317.220.9805 email lmicheel@LTCLS.com IDOA Vendor Manager: Kristine Kruger, available at KrKruger@idoa.in.gov

48	99,999,999.00	HUR00000000100376680	Video Remote Interpreting All Languages North East Region	55.0000
49	99,999,999.00	HUR00000000100376681	Video Remote Interpreting All Languages Central Region	55.0000
87	99,999,999.00	HUR00000000100403240	Travel time for interpreter traveling 50+ miles round trip	35.0000
88	99,999,999.00	WRD00000000100403360	Written Translatin Minimum Requirement	50.0000
89	99,999,999.00	HUR00000000100379715	Certified Interpreter- Courtroom Intepretation North East	65.0000
90	99,999,999.00	HUR00000000100379716	Certified Interpreter- Courtroom Intepretation Central	65.0000
147	99,999,999.00	HUR00000000100376694	Desktop Publishing and Formatting	40.0000
148	99,999,999.00	WRD00000000100376695	Written Translation Spanish per word	0.1200
149	99,999,999.00	WRD00000000100376696	Written Translation Burmese per word	0.2200

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<b>Vendor ID:</b>	<b>0000055476</b>
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<b>FAX Number:</b>	<b>--</b>

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Remit to: 5750 CASTLE CREEK PKWY STE 150  
INDIANAPOLIS IN 46250

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Line Number	Quantity	UNIT	Article and Description	Unit Price
150	99,999,999.00	WRD00000000100376697	Written Translation Chin per word	0.2200
151	99,999,999.00	WRD00000000100376698	Written Translation Arabic per word	0.2000
152	99,999,999.00	WRD00000000100376699	Written Translation French per word	0.2000
153	99,999,999.00	WRD00000000100376700	Written Translation Karen per word	0.2600
154	99,999,999.00	WRD00000000100376701	Written Translation Vietnamese per word	0.2300
155	99,999,999.00	WRD00000000100376702	Written Translation Swahili per word	0.2400
156	99,999,999.00	WRD00000000100376703	Written Translation from English to Chinese per word	0.1600
157	99,999,999.00	WRD00000000100376704	Written Translation Kinyarwanda per word	0.2800
158	99,999,999.00	WRD00000000100376705	Written Translation Non-Core per word	0.2600
159	99,999,999.00	WRD00000000100376706	Expedited written translations Spanish shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.1500
160	99,999,999.00	WRD00000000100376707	Expedited written translations Burmese shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.2700
161	99,999,999.00	WRD00000000100376708	Expedited written translations Chin shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.2700
162	99,999,999.00	WRD00000000100376709	Expedited written translations Arabic shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.2500
163	99,999,999.00	WRD00000000100376710	Expedited written translations French shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.2500
164	99,999,999.00	WRD00000000100376711	Expedited written translations Karen shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.3200
165	99,999,999.00	WRD00000000100376712	Expedited written translations Vietnamese shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.2800
166	99,999,999.00	WRD00000000100376713	Expedited written translations Swahili shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.3000
167	99,999,999.00	WRD00000000100376714	Expedited written translations English to Chinese shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 words from the day the service is requested.	0.2000
168	99,999,999.00	WRD00000000100376715	Expedited written translations Kinyarwanda shall be	0.3400

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			completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	
169	99,999,999.00	WRD000000000100376716	Expedited written translations Non-Core shall be completed within one standard 24-hour day from the day the service is requested for up to 2,000 workds from the day the service is requested.	0.3200
170	99,999,999.00	WRD000000000100429674	Written Translation Spanish to English per word	0.1400
171	99,999,999.00	WRD000000000100429675	Written Translation Burmese to English per word	0.2400
172	99,999,999.00	WRD000000000100429676	Written Translation Chin to English per word	0.2400
173	99,999,999.00	WRD000000000100429677	Written Translation Arabic to English per word	0.2200
174	99,999,999.00	WRD000000000100429678	Written Translation French to English per word	0.2200
175	99,999,999.00	WRD000000000100429679	Written Translation Karen to English per word	0.2800
176	99,999,999.00	WRD000000000100429680	Written Translation Vietnamese to English per word	0.2500
177	99,999,999.00	WRD000000000100429681	Written Translation Swahili to English per word	0.2600
178	99,999,999.00	WRD000000000100429682	Written Translation Chinese to English per word	0.1800
179	99,999,999.00	WRD000000000100429683	Written Translation Kinyarwanda to English per word	0.2900
180	99,999,999.00	WRD000000000100429684	Written Translation Non-Core Languages to English per word	0.2800
181	99,999,999.00	WRD000000000100429685	Written Translation Spanish to English per word (Expedited)	0.1700
182	99,999,999.00	WRD000000000100429686	Written Translation Burmese to English per word (Expedited)	0.2900
183	99,999,999.00	WRD000000000100429687	Written Translation Chin to English per word (Expedited)	0.2900
184	99,999,999.00	WRD000000000100429688	Written Translation Arabic to English per word (Expedited)	0.2700
185	99,999,999.00	WRD000000000100429689	Written Translation French to English per word (Expedited)	0.2700
186	99,999,999.00	WRD000000000100429690	Written Translation Karen to English per word (Expedited)	0.3200
187	99,999,999.00	WRD000000000100429691	Written Translation Vietnamese to English per word (Expedited)	0.2900
188	99,999,999.00	WRD000000000100429692	Written Translation Swahili to English per word (Expedited)	0.3000
189	99,999,999.00	WRD000000000100429693	Written Translation Chinese to English per word (Expedited)	0.2200

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Line Number	Quantity	UNIT	Article and Description	Unit Price
190	99,999,999.00	WRD000000000100429694 (Expedited)	Written Translation Kinyarwanda to English per word	0.3400
191	99,999,999.00	WRD000000000100429695 word (Expedited)	Written Translation Non-Core Languages to English per	0.3400
192	99,999,999.00	HUR000000000100429696	Desktop Publishing and Formatting (Expedited)	40.0000
193	99,999,999.00	HUR000000000100376636	Interpretation In-Person Spanish North East Region	45.0000
194	99,999,999.00	HUR000000000100376637	Interpretation In-Person Spanish Central Region	45.0000
195	99,999,999.00	HUR000000000100376638	Interpretation In-Person Burmese North East Region	48.0000
196	99,999,999.00	HUR000000000100376639	Interpretation In-Person Burmese Central Region	48.0000
197	99,999,999.00	HUR000000000100376640	Interpretation In-Person Chin North East Region	55.0000
198	99,999,999.00	HUR000000000100376641	Interpretation In-Person Chin Central Region	55.0000
199	99,999,999.00	HUR000000000100376642	Interpretation In-Person Arabic North East Region	55.0000
200	99,999,999.00	HUR000000000100376643	Interpretation In-Person Arabic Central Region	55.0000
201	99,999,999.00	HUR000000000100376644	Interpretation In-Person French North East Region	55.0000
202	99,999,999.00	HUR000000000100376645	Interpretation In-Person French Central Region	55.0000
203	99,999,999.00	HUR000000000100376646	Interpretation In-Person Karen North East Region	55.0000
204	99,999,999.00	HUR000000000100376647	Interpretation In-Person Karen Central Region	55.0000
205	99,999,999.00	HUR000000000100376648	Interpretation In-Person Vietnamese North East Region	55.0000
206	99,999,999.00	HUR000000000100376649	Interpretation In-Person Vietnamese Central Region	55.0000
207	99,999,999.00	HUR000000000100376650	Interpretation In-Person Swahili North East Region	55.0000
208	99,999,999.00	HUR000000000100376651	Interpretation In-Person Swahili Central Region	55.0000
209	99,999,999.00	HUR000000000100376652	Interpretation In-Person Mandarin North East Region	55.0000
210	99,999,999.00	HUR000000000100376653	Interpretation In-Person Mandarin Central Region	55.0000
211	99,999,999.00	HUR000000000100376654 Region	Interpretation In-Person Kinyarwanda North East	55.0000
212	99,999,999.00	HUR000000000100376655	Interpretation In-Person Kinyarwanda Central Region	55.0000
213	99,999,999.00	HUR000000000100376656 East Region	Interpretation In-Person Non-Core Languages North	65.0000
214	99,999,999.00	HUR000000000100376657 Region	Interpretation In-Person Non-Core Languages Central	60.0000
215	99,999,999.00	HUR000000000100376658	After-HUR In-Person Spanish North East Region.	45.0000

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Line Number	Quantity	UNIT	Article and Description	Unit Price
			Weekends and after 6pm M-F	
216	99,999,999.00	HUR000000000100376659	After-HUR In-Person Spanish Central Region. Weekends and after 6pm M-F	45.0000
217	99,999,999.00	HUR000000000100376660	After-HUR In-Person Burmese North East Region. Weekends and after 6pm M-F	55.0000
218	99,999,999.00	HUR000000000100376661	After-HUR In-Person Burmese Central Region. Weekends and after 6pm M-F	55.0000
219	99,999,999.00	HUR000000000100376662	After-HUR In-Person Chin North East Region. Weekends and after 6pm M-F	55.0000
220	99,999,999.00	HUR000000000100376663	After-HUR In-Person Chin Central Region. Weekends and after 6pm M-F	55.0000
221	99,999,999.00	HUR000000000100376664	After-HUR In-Person Arabic North East Region. Weekends and after 6pm M-F	55.0000
222	99,999,999.00	HUR000000000100376665	After-HUR In-Person Arabic Central Region. Weekends and after 6pm M-F	55.0000
223	99,999,999.00	HUR000000000100376666	After-HUR In-Person French North East Region. Weekends and after 6pm M-F	55.0000
224	99,999,999.00	HUR000000000100376667	After-HUR In-Person French Central Region. Weekends and after 6pm M-F	55.0000
225	99,999,999.00	HUR000000000100376668	After-HUR In-Person Karen North East Region. Weekends and after 6pm M-F	55.0000
226	99,999,999.00	HUR000000000100376669	After-HUR In-Person Karen Central Region. Weekends and after 6pm M-F	55.0000
227	99,999,999.00	HUR000000000100376670	After-HUR In-Person Vietnamese North East Region. Weekends and after 6pm M-F	55.0000
228	99,999,999.00	HUR000000000100376671	After-HUR In-Person Vietnamese Central Region. Weekends and after 6pm M-F	55.0000
229	99,999,999.00	HUR000000000100376672	After-HUR In-Person Swahili North East Region. Weekends and after 6pm M-F	55.0000
230	99,999,999.00	HUR000000000100376673	After-HUR In-Person Swahili Central Region. Weekends and after 6pm M-F	55.0000
231	99,999,999.00	HUR000000000100376674	After-HUR In-Person Mandarin North East Region. Weekends and after 6pm M-F	55.0000
232	99,999,999.00	HUR000000000100376675	After-HUR In-Person Mandarin Central Region. Weekends and after 6pm M-F	55.0000
233	99,999,999.00	HUR000000000100376676	After-HUR In-Person Kinyarwanda North East Region. Weekends and after 6pm M-F	55.0000
234	99,999,999.00	HUR000000000100376677	After-HUR In-Person Kinyarwanda Central Region.	55.0000

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235	99,999,999.00	HUR	000000000100376678 After-HUR In-Person Non-Core North East Region. Weekends and after 6pm M-F	70.0000
236	99,999,999.00	HUR	000000000100376679 After-HUR In-Person Non-Core Central Region. Weekends and after 6pm M-F	65.0000
237	99,999,999.00	EA	000000000100376682 Over the phone scheduling spanish per minute during normal business hours	0.5800
238	99,999,999.00	EA	000000000100376683 Over the phone scheduling Burmese per minute during normal business hours	0.8000
239	99,999,999.00	EA	000000000100376684 Over the phone scheduling Chin per minute during normal business hours	0.8000
240	99,999,999.00	EA	000000000100376685 Over the phone scheduling Arabic per minute during normal business hours	0.8000
241	99,999,999.00	EA	000000000100376686 Over the phone scheduling French per minute during normal business hours	0.8000
242	99,999,999.00	EA	000000000100376687 Over the phone scheduling Karen per minute during normal business hours	0.8000
243	99,999,999.00	EA	000000000100376688 Over the phone scheduling Vietnamese per minute during normal business hours	0.8000
244	99,999,999.00	EA	000000000100376689 Over the phone scheduling Swahili per minute during normal business hours	0.8000
245	99,999,999.00	EA	000000000100376690 Over the phone scheduling Mandarin per minute during normal business hours	0.8000
246	99,999,999.00	EA	000000000100376691 Over the phone scheduling Kinyarwanda per minute during normal business hours	0.8000
247	99,999,999.00	EA	000000000100376692 Over the phone scheduling Non-Core per minute during normal business hours	0.8000
248	99,999,999.00	MI	000000000100376693 Mileage for interpreter that travels under 50 miles for an appointment	0.3900

The following UN/CEFACT Unit of Measure  
Common Codes are used in this document:  
EA Each  
HUR Hour  
MI Mile  
WRD WORD

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<b>Signature of Purchasing Officer</b>	<b>Typed Name</b>	<b>Signature Of Approval Office Of the State Attorney General</b>	
	<b>Date Signed</b>	<b>Typed Name</b>	<b>Date Signed</b>
<b>Authorized Signature</b>	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		