Quantity Purchase Agreement With The State Of Indiana

Qty Purchase Agreement QPA Number	**Page**
0000000000000000000031988	1 **of** 1
Requisition Nbr.:	**Mailing Equipment & Supplies**
Effective Date:	**08/01/2019**
Expiration Date:	**07/31/2025**
Agency Number:	
Facility:	**ASA-18-043**
Vendor ID:	**0000000841**
Vendor Telephone Nbr:	
Name Of Contact Pers:	
Contact Email:	
FAX Number:	

Vendor Remit to: PITNEY BOWES INC
PO BOX 981039
BOSTON MA 02298

Name and Address of Vendor: PITNEY BOWES INC
PO BOX 981039
BOSTON MA 02298

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement.
The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date.
The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement.
Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
			QPA 31988 | Pitney Bowes Inc. | Contract ASA-18-043 QPA Overview This is an award of a Quantity Purchase Agreement for mailing equipment/machines and mailing supplies to Indiana State agencies and other local partners. All item prices include delivery, shipping, postage meter resets, installation, and set-up training required for optimal operation. Monthly Maintenance Service Agreement Charges are to include all preventative maintenance, emergency calls, parts, labor, and all software/system upgrades when needed. The vendor has agreed to extend the pricing terms of this contract to all local government entities (universities, cities, towns, counties, municipalities, quasi-agencies, elected officials, etc.), K-12 schools and libraries through the OneIndiana Initiative. QPA provides a standardized product offering (Market Basket) as well as a % of list price for all other purchases (Non-Market Basket) All Indiana State customers will have to meet with Pitney Bowes Inc. Account Manager (Rebecca Shaw), to determine the most applicable product per customer's production levels. All equipment offered must be new and meet the current or posted approval of the United States Postal Service (USPS) A requisition will be created for the product(s) so long as it is on this QPA and convert to a PO. The executed PO should be emailed to the Pitney Bowes Inc. Account Manager listed below. Each Agency will need to create their own MyAccount through Pitney Bowes Inc. This is the one stop shop for all Pitney Bowes Inc. resources. Agencies will be able to create service tickets, pay bills, complete separate orders for Market Basket and Non-Market Basket items, see historical invoices up to 18 months, and create all needed reports for audit purposes. Important Resources State agencies should utilize the "Market Basket" offerings before reviewing the Non-Market Basket offerings; this will assist in standardizing the products offered • Market Basket Items | (.pdf) • Pitnew Bowes MyAccount Setup • Mailing Equipment Justification Questions | (.doc) • Pitney Bowes state of Indiana Microsite Please include answers to these questions in the justification box of your requisition) State Contract Manager Grant Durnil 317.232.3018 gdurnil@idoa.in.gov Pitney Bowes Inc. Account Manager Rebecca Shaw Pitney Bowes Inc. (317) 340-9415 Rebecca.shaw@pb.com	
1	0.00		Mailing Equipment	0.0000

The following UN/CEFACT Unit of Measure Common Codes are used in this document:

Signature of Purchasing Officer	**Typed Name**	**Signature Of Approval Office Of the State Attorney General**	
	Date Signed	**Typed Name**	**Date Signed**
Authorized Signature	**Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150**		