Quantity Purchase Agreement With The State Of Indiana

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Requisition Nbr.:	**Office Equipment & Maintenance**
Effective Date:	**09/04/2015**
Expiration Date:	**09/03/2021**
Agency Number:	
Facility:	**ASA RFP 15-037**
Vendor ID:	**0000005509**
Vendor Telephone Nbr:	**317-329-6088**
Name Of Contact Pers:	
Contact Email:	**CASHTEAM@LEASINGCONNECTION.COM**
FAX Number:	**317-329-4401**

Vendor Remit to:
RICOH USA INC FKA IKON OFFICE
IKON OFFICE SOLUTIONS
PO BOX 740541
ATLANTA GA 30374

Name and Address of Vendor:
RICOH USA INC FKA IKON OFFICE

6325 DIGITAL WAY STE 400
INDIANAPOLIS IN 46278

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement.
The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date.
The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement.
Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price

This is an award of a Quantity Purchase Agreement for office equipment products, associated product software, product accessories, and product supplies.

The QPA may be mutually renewed for one additional year.

Office Equipment Categories:

Copiers - Digital B&W and color, MFDs (Multifunctional Devices), Facsimile Machines, Related Document Equipment, and Supplies and Related Services

Agency should contact the Vendor to receive recommendation on equipment prior to placing your order. Please see the Office Equipment supplemental page for more information: http://www.in.gov/idoa/2686.htm.

Vendor Contact:
Chris Johnson
317.590.6050
Chris.johnson@ricoh-usa.com

IDOA Vendor Manager:
Kari Jagars
kjagars@idoa.in.gov
317.234.8758

The following UN/CEFACT Unit of Measure Common Codes are used in this document:

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		