

**Governor's Commission on Supplier Diversity**  
Conference Room C  
302 W. Washington Street, Indianapolis, IN 46204  
**Monday, December 9, 2024 | 1:00 p.m. – 3:00 p.m. (EST)**

**Meeting Minutes**

**I. Call to Order**

Chairman Wilson called the meeting to order on Monday, December 9, 2024, at 1:00p.m. EST.

**II. Roll Call**

Graham Bryant, Director of Business Development and Outreach, took roll call.

Those members present were:

Gregory L. Wilson – Chairman	Dr. Rebecca Holwerda – Indiana Department of Administration Commissioner	Kesha Rich – Division of Supplier Diversity Deputy Commissioner	*Frances Vega – Northern Representative
Angela Franklin – Central Representative	Elizabeth Kiefner Crawford – Indiana Department of Transportation	Joanna King – Indiana General Assembly	Darren Patterson – Southern Representative
Carol Slager – Northern Representative	Nathaniel Lofton (proxy) – Indiana Small Business Development Center	John Bartlett – State Representative	Maurice Coates Jr. – Southern Representative
*Nick Lunn – Southern Representative			

\*Commissioner Vega and Lunn attended via teleconference.

**Establish Quorum**

Having 10 voting members, a quorum was established for the meeting.

**III. Adoption of Past Minutes**

Chairman Wilson entertained a motion to adopt the minutes from the September Q3 Meeting,

The motion was unanimously passed, and the Governor's Commission on Supplier Diversity Meeting Minutes were adopted.

**V. Small Business Presentations**

Selected vendors pitched their businesses and gave brief presentations to the Governor's Commission on Supplier Diversity that met the following criteria:

1. Certified with IDOA DSD as a small business enterprise.
2. Have not had any contracts with either the State of Indiana or the SEIs.
3. Willing to travel for an in-person presentation at the Governor's Commission on Supplier Diversity Meeting.

**VI. State Educational Institution (SEI) Reports**

Each SEI gave a brief overview of their overall goals and utilization percentages for the quarter from July 1, 2024 to September 30, 2024. Each SEIs presented the following reports:

State Educational Institution	MBE	WBE	IVOSB
Indiana State University	0.59%	7.27%	4.06%
Purdue University	4.75%	3.13%	0.73%
Ivy Tech Community College	17.53%	2.86%	0.42%
University of Southern Indiana	6.89%	23.84%	0.39%
Vincennes University	4.85%	18.61%	1.51%
Ball State University	1.67%	7.02%	0.12%
Indiana University	4.60%	11.23%	5.59%

**VII. INDOT DBE Program Update**

Elizabeth Kiefner-Crawford, Director of the Indiana Department of Transportation, Equity Initiative Services Division gave a brief quarterly program update:

- Events
  - November 2024 – DBE Forum in person
    - Approximately 40 DBEs in attendance
  - January 2025 – DBE virtual townhall
    - Gather information in revamp of DBE program
  - February 2025 – DBE forum in person
    - Feedback will be implemented from the forum to develop an action plan regarding support services for ongoing DBEs.

**VIII. Deputy Commissioner's Report**

Kesha Rich, Deputy Commissioner, gave a general overview of the 4<sup>th</sup> quarter 2024. The report included:

- Business Outreach Updates
  - Eighty-three (83) events virtually and in-person
  - 16th Annual Business Conference-B2Bold Expo with six hundred (600) attendees
  - Connected with 4,300 attendees across all events
- Certification Updates
  - Increase in new certification applications
  - Average days to process the MBE/WBE/IVOSB certification, stably below the ninety (90) day requirement
  - Ten percent (10%) reduction in average days to certify
- Compliance Updates
  - Bridge the gap between DSD and other vendor/contract management teams
  - Thirty-one (31) GFE reviews and thirty-six (36) subcontract participation change requests

- Three (3) Preparation Meeting Opportunity workshop series – in-person and virtually
- IX. Procurement Report**

Erin Kellam, IDOA Procurement Deputy Commissioner, gave a prime spend report:

  - Reviewed the total 2024 certified prime Q3 spend data and payments made to prime. contractors.
    - MBE \$ 51,051,748.67 – 14.42%
    - WBE \$ 87,194,733.88 – 26.20%
    - IVOSB \$ 9,785,608.40 – 2.94%
      - Total state spend = \$332,841,250.40
- X. Public Comments**

No public comments were given at this time.
- XI. Adjourn**

Chairman Wilson adjourned the meeting Monday, December 9, 2024, at 2:18 p.m. EST.