

Governor's Commission on Supplier Diversity
Conference Room C
302 W. Washington Street, Indianapolis, IN 46204
Monday, December 9, 2024 | 1:00 p.m. – 3:00 p.m. (EST)

Meeting Minutes

I. Call to Order

Chairman Wilson called the meeting to order on Monday, December 9, 2024, at 1:00p.m. EST.

II. Roll Call

Graham Bryant, Director of Business Development and Outreach, took roll call.

Those members present were:

Gregory L. Wilson – Chairman	Dr. Rebecca Holwerda – Indiana Department of Administration Commissioner	Kesha Rich – Division of Supplier Diversity Deputy Commissioner	*Frances Vega – Northern Representative
Angela Franklin – Central Representative	Elizabeth Kiefner Crawford – Indiana Department of Transportation	Joanna King – Indiana General Assembly	Darren Patterson – Southern Representative
Carol Slager – Northern Representative	Nathaniel Lofton (proxy) – Indiana Small Business Development Center	John Bartlett – State Representative	Maurice Coates Jr. – Southern Representative
*Nick Lunn – Southern Representative			

*Commissioner Vega and Lunn attended via teleconference.

Establish Quorum

Having 10 voting members, a quorum was established for the meeting.

III. Adoption of Past Minutes

Chairman Wilson entertained a motion to adopt the minutes from the September Q3 Meeting,

The motion was unanimously passed, and the Governor's Commission on Supplier Diversity Meeting Minutes were adopted.

V. Small Business Presentations

Selected vendors pitched their businesses and gave brief presentations to the Governor's Commission on Supplier Diversity that met the following criteria:

1. Certified with IDOA DSD as a small business enterprise.
2. Have not had any contracts with either the State of Indiana or the SEIs.
3. Willing to travel for an in-person presentation at the Governor's Commission on Supplier Diversity Meeting.

VI. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the quarter from July 1, 2024 to September 30, 2024. Each SEIs presented the following reports:

State Educational Institution	MBE	WBE	IVOSB
Indiana State University	0.59%	7.27%	4.06%
Purdue University	4.75%	3.13%	0.73%
Ivy Tech Community College	17.53%	2.86%	0.42%
University of Southern Indiana	6.89%	23.84%	0.39%
Vincennes University	4.85%	18.61%	1.51%
Ball State University	1.67%	7.02%	0.12%
Indiana University	4.60%	11.23%	5.59%

VII. INDOT DBE Program Update

Elizabeth Kiefner-Crawford, Director of the Indiana Department of Transportation, Equity Initiative Services Division gave a brief quarterly program update:

- Events
 - November 2024 – DBE Forum in person
 - Approximately 40 DBEs in attendance
 - January 2025 – DBE virtual townhall
 - Gather information in revamp of DBE program
 - February 2025 – DBE forum in person
 - Feedback will be implemented from the forum to develop an action plan regarding support services for ongoing DBEs.

VIII. Deputy Commissioner's Report

Kesha Rich, Deputy Commissioner, gave a general overview of the 4th quarter 2024. The report included:

- Business Outreach Updates
 - Eighty-three (83) events virtually and in-person
 - 16th Annual Business Conference-B2Bold Expo with six hundred (600) attendees
 - Connected with 4,300 attendees across all events
- Certification Updates
 - Increase in new certification applications
 - Average days to process the MBE/WBE/IVOSB certification, stably below the ninety (90) day requirement
 - Ten percent (10%) reduction in average days to certify
- Compliance Updates
 - Bridge the gap between DSD and other vendor/contract management teams
 - Thirty-one (31) GFE reviews and thirty-six (36) subcontract participation change requests

- Three (3) Preparation Meeting Opportunity workshop series – in-person and virtually

IX. Procurement Report

- Erin Kellam, IDOA Procurement Deputy Commissioner, gave a prime spend report:
- Reviewed the total 2024 certified prime Q3 spend data and payments made to prime contractors.
 - MBE \$ 51,051,748.67 – 14.42%
 - WBE \$ 87,194,733.88 – 26.20%
 - VOSB \$ 9,785,608.40 – 2.94%
 - Total state spend = \$332,841,250.40

X. Public Comments

No public comments were given at this time.

XI. Adjourn

Chairman Wilson adjourned the meeting Monday, December 9, 2024, at 2:18 p.m. EST.