

Governor's Commission on Supplier Diversity
City Hall, 123 Washington St., Columbus, IN 47201
Monday, June 12, 2023 | 1:00 p.m. – 3:00 p.m.

Meeting Minutes

I. Call to Order

Chairman Wilson called the meeting to order Monday, June 12, 2023, at 1:00p.m. EST.

II. Roll Call

Graham Melendez, Director of Business Development and Outreach, took roll call.

Those members present were:

Gregory L. Wilson – Chairman	Dr. Rebecca Holwerda – Indiana Department of Administration Commissioner	Kesha Rich – Division of Supplier Diversity Deputy Commissioner	Greg Taylor – State Senator
Joanna King – Indiana General Assembly	John Bartlett – State Representative	Elizabeth Kiefner Crawford – Indiana Department of Transportation Representative	Rebecca Kubacki – Northern Representative
Remo Mezzetta – Central Representative	Frances Vega-Steele – Northern Representative	Ellen Dunnigan – Central Representative	Christine Jeffers– Indiana Small Business Development Center

Note – Commissioners Ellen Dunnigan, Joanna King, and Remo Mezzetta attended via teleconference.

Establish quorum

Having 8 voting members, a quorum was established for the meeting.

III. Adoption of Past Minutes

Chairman Wilson entertained a motion to adopt the minutes from the February Q1 Meeting.

The motion was unanimously passed, and the Governor's Commission on Supplier Diversity Meeting Minutes were adopted.

IV. MBE/WBE/IVOSB Vendor Presentation

A selected vendor pitched their businesses and gave brief presentations to the Governor's Commission on Supplier Diversity that met the following criteria:

1. Be certified with the IDOA as an MBE, WBE, or IVOSB.
2. Not have had any contracts with either the State of Indiana or the SEIs.

3. Willing to participate on State of SEI contracts.
4. Willing to travel to Columbus, IN for an in-person presentation.

VI. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the quarter.

The SEIs that presented their reports were:

- Indiana State University: MBE 2.29%, WBE 8.92%, IVOSB 0.01%
- Purdue University: MBE 3.16%, WBE 3.74%, IVOSB 0.46%
- Ivy Tech Community College: MBE 4.73%, WBE 6.08%, IVOSB 1.51%
- University of Southern Indiana: MBE 7.11%, WBE 22.16%, IVOSB 0.82%
- Vincennes University: MBE 7.58%, WBE 16.37%, IVOSB 15.83%
- Ball State University: MBE 2.17%, WBE 5.44%, IVOSB 2.78%
- Indiana University: MBE 3.73%, WBE 7.93%, IVOSB 1.10%

VII. INDOT DBE Program Update

Elizabeth Kiefner-Crawford, Director of the Indiana Department of Transportation, Equity Initiative Services Division gave the quarterly program update:

- Tri-State Training Recap
 - Collaboration between INDOT, KYTC, ODOT
 - Inspired by the Brent Spence Bridge project, we partnered with neighboring DOTs to give DBEs the opportunity to learn about projects in each state, how to do business outside of their home state, and network across borders.
 - Over 200 registered attendees
 - INDOT executed a DBE certification reciprocity agreement with the Ohio Department of Transportation for the Brent Spence Bridge project only. INDOT's DBE certification reciprocity agreement with the Kentucky Transportation Cabinet continues.
- Upcoming Outreach Events
 - Evansville Supplier Diversity Certification Workshop
 - June 16th
 - 9:00 a.m. to 12:00p.m., Central Time
 - Location: Vanderburgh Public Library- Central Branch
 - In collaboration with the IDOA and the Evansville Black Chamber of commerce.
 - Evansville Regional DBE Forum
 - August 23rd
 - 9 am- 12:30 pm Central Time
 - Location: City Way Event Center (Evansville)
 - Old Bank Empowerment Small Business Loan Program Webinar
 - National June 29th
 - In collaboration with the IDOA and Old National Bank
- 2023 Certification Metrics through 4/30/23
 - 819 DBEs
 - 309 files Processed
 - 32 Certified
 - Average Processing Time ("APT")= 17.73 days
- Major Projects: North Split
 - Project Updates
 - Project completion = 90%
 - Contract Amount = \$380,944,809
 - Amount Paid to DBEs = \$47,047,895

- 9% DBE Goal
- DBE Goal Attainment to Date = 12.35%
- Amount Remaining to DBEs = \$9,393,538
- Forecasted DBE Goal Attainment = 14.8%
- Workforce and Education Updates
 - Summer Internship with Arsenal Technical High School
 - Three Summer Seasonal interns are working with INDOT in a pilot program.
 - BY Roads Updates
 - Update on Gary cohort Fall 2023 Evansville cohort.

VIII. Deputy Commissioner's Report

Kesha Rich, Deputy Commissioner of the Division of Supplier Diversity gave a general overview of the 1st quarter 2023. The report included:

- Certification Updates
 - Electronic certification is back. We are no longer accepting paper applications.
 - DSD now sends out ninety (90) day recertification reminders.
 - New Director of Certification – Peter Sobun.
- Compliance Updates
 - With the return of the Supplier Portal, prime vendors, and subcontractors are now able to self-report payments into the system.
 - Contract Compliance team has started performing audits on contracts that are nearing the close-out date to ensure a good faith effort is being made toward the utilization of certified MBEs, WBEs, and IVOSBs on state contracts.
 - Preparation Meeting Opportunity workshop three (3) part in-person series – will conclude on July 11th at the Indiana Black Expo, State Day.
- Business Outreach Updates
 - Return of "The Link" Newsletter – sent out every 4 months.
 - 15th Annual Business Conference: Taking You to the Next Level - October 13, 2023.

IX. Deputy Commissioner of Procurement's Report

Erin Kellam, Deputy Commissioner of Procurement, gave a prime spend report:

- Reviewed the Division's 1st quarter 2023 certified prime spend data and payments made to prime contractors. MBE \$ 19,957,152.48 – 8.65%; WBE \$57,497,138.86 – 24.91%; IVOSB \$5,170,600.79 – 2.24%.
- Total State spend \$230,837,143.62

X. Public Comments

None at this time

XI. Adjourn

Chairman Wilson adjourned the meeting Monday, June 12, 2023, at 2:26 p.m. EST.