

## Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting  
Indiana Government Center South, Conference Center, Rooms 4 & 5,  
402 West Washington Street, Indianapolis, IN 46204  
Monday, September 14, 2015 | 1:15 p.m.

### Meeting Minutes

#### **I. Call to Order**

Chairman Jamal Smith called the meeting to order Monday, September 14, 2015 | 1:15 p.m.

#### **II. Roll Call**

Michael Babcock took roll call – those members present were:

Jamal Smith Chairman	Jessica Robertson Indiana Department of Administration Commissioner	Terrie Daniel Minority and Women's Business Enterprises Deputy Commissioner	Elizabeth Kiefner-Crawford Indiana Department of Transportation Representative
Erik Scheub Office of Small Business and Entrepreneurship Representative	Frances Vega-Steele Northern Representative	Remo Mezzetta Central Representative	Jesse Moore Northern Representative
Lani Chuang Southern Representative			

#### **III. Establish quorum**

Having 8 voting members Chairman Smith established quorum for the meeting.

#### **IV. Adoption of Past Minutes**

Chairman Smith entertained a motion to adopt the minutes from the June 8, 2015 meeting. Ms. Vega-Steele seconded the motion. The motion passed and the June 8, 2015 Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

#### **V. Welcome Remarks and Chairman's Update**

Chairman Smith welcomed attendees and Judge Noelle Allen discussed legal updates on appeals to the commission, including Platt Construction and the consolidated hearing of Mara B. Clark Consulting, Inc., Amy S. Johnson Consulting Corporation and Real Talk Consulting, Inc.

Chairman Smith entertained a motion to refer the Platt Construction case back to the Administrative Law Judge (ALJ) to be opened for discovery. Mr. Moore seconded the motion and the motion was passed.

Judge Allen reported that the cases of Mara B. Clark Consulting, Inc., Amy S. Johnson Consulting Corporation and Real Talk Consulting, Inc. went before the ALJ and that they were allowed to be certified as women owned businesses. Facing no objections the commission adopted the ALJ's order.

The commission's August 31 decision to deny certification to Commercial Doors Install and Service, INC., was finalized.

Ms. Erin Kellam addressed the commission concerning new ethics training requirements to be completed by October 13, 2015.

### **Deputy Commissioner's Report**

Deputy Commissioner Terrie Daniel informed the commission that the Director of Certification position became vacant as of August 21. Ms. Daniel discussed recent praise given to Indiana's Supplier Diversity program. Ms. Daniel updated the commission concerning recertification processing time and the total number of certified businesses.

Arthur Sample reviewed the current quarter's contract compliance numbers for the commission.

Courtney Edmonds provided an update on educational, training and outreach activities. Ms. Edmonds reviewed the current quarter's documented good faith efforts and compliance numbers in reference to specifically INDOT prime Contractors.

Sameer Bawa with BBC Research & Consulting provided an update on the 2015 Disparity Study to the commission.

State education institution representatives from Ball State, University of Southern Indiana, Purdue University, and Indiana University, reviewed programming and initiatives that the SEIs have in place to support the MWBE programming and how they are faring.

### **VI. INDOT DBE Program Update**

Elizabeth Kiefner-Crawford presented the Indiana Department of Transportation DBE program update. She provided an update on certification, contract compliance and support services. She reported certification statistics, including number of certified firms. She also included updates on current and future INDOT projects in relation to their supplier diversity goals.

### **VII. New Business**

Erik Scheub provided an update concerning the Indiana Bicentennial Commission's efforts to include small businesses in an online marketplace to sell Indiana Bicentennial themed products.

### **VIII. Public Comments**

One public commenter was on the docket but the commenter left the meeting before giving any comments. There were no additional public comments.

### **IX. Adjourn**

Chairman Jamal Smith adjourned the September 14, 2015 meeting at 2:36 p.m.