



STATE OF INDIANA

Mitchell E. Daniels Jr., Governor

DEPARTMENT OF ADMINISTRATION
Minority and Women's Business Enterprises Division

Indiana Government Center South
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Indianapolis, IN 46204
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Governor's Commission on Minority and Women's Business Enterprises **Monday, March 28, 2011**

MINUTES

The Governor's Commission on Minority and Women's Business Enterprises met on Monday, March 28, 2011, in the Government Center South, Conference Room C, in Indianapolis, IN.

Handouts

The Minority and Women's Business Enterprises (MWBE) staff distributed handouts (Agenda; Minutes; Deputy Commissioner Report, 3/28/2011; Report to the Governor, 3/1/2011; Goal Recommendations; MWBE Pay Audit System Overview PowerPoint Presentation) to commissioners prior to the start of the meeting.

Welcome/Call to Order

Chairman Jamal Smith welcomed the commission members and attendees and called the meeting to order at 1:09 p.m.

Roll Call

Present:

Jamal Smith, MWBE Commission Chairman
Felecia Roseburgh, MWBE Deputy
Commissioner
Jean Breaux, Indiana State Senator
Jesse Moore, Purdue University
Marcia Duncan,
Lani Chuang
Tiffany Mulligan, INDOT for Mike Reed
Rae Pearson, Alpha Rae Personnel
Sylvia Trotter, Trotter Construction

Alfonso Vidal

Robert Wynkoop, IDOA Commissioner

Absent:

Ronnie Alting, Indiana State Senator
Rep. Mara Candelaria-Reardon
Angela Faulkner, Faulkner Strategies
Lisa Spaulding for Mitch Roob, IEDC
Sarah Taylor, City of Indianapolis

Chairman's Comments

Chairman made reference to the Commission needing to following up with the Speaker of the House for updates on board with regards to members of Indiana General Assembly. Chairman Smith established there was a quorum.

Adoption of Minutes

Amendments were made to the September 13, 2010 and December 17, 2010 minutes. The motion was made to adopt the minutes with the suggestions.

Amendments included:

Tiffany Mulligan asked that it be noted she was attending on behalf of the INDOT's new Commissioner, Mike Cline. Chairman Smith made reference to a change regarding Cleo Duncan in December 17, 2010 minutes. Chairman Smith entertained a motion to approve the September 13, 2010 and December 17, 2010 minutes be approved.

The motion was seconded and approved.

Chairman's Comments

Chairman Smith welcomed new members to the Commission, Jesse Moore, Alfonso Vidal and Lani Chuang. Each new member introduced themselves and shared brief backgrounds.

Chairman Smith mentioned that Senator Breaux has suggested that new Commission members to go through training. Chairman Smith and Senator Breaux will convene after meeting to discuss/develop training concept. The logistics will be shared by the next Commission meeting.

Deputy Commissioner Report

Felecia Roseburgh, Deputy Commissioner, Minority and Women's Business Enterprises, shared that Commission is required report to the Governor an update of the Commission status. A report has been prepared and was submitted to the Governor's office on March 1, 2011. Deputy Commissioner Roseburgh shared the contents of the report with the Commission.

Deputy Commissioner Roseburgh posed a recommendation that the MBE and WBE participation goals remain the same as previous year. She noted that based in the findings from the 2010 Disparity Study, there were no disparities in the two demographics areas of African-American or Hispanic companies during the study period of 2006 – 2009. There was significant gains in two notable areas, Construction and Goods, for two the demographics areas. The gains were successfully high as a result of two major projects, Indianapolis Convention Center and Lucas Stadium. She reiterated that the Goals remain the same under the next Study which is planned for 4 years from now in 2015. The state of Indiana does not foresee any forthcoming major projects of that size. Therefore, she recommends that goals remain the same.

Commissioner Moore suggested that the Commission consider using additional criteria factors to measure the effectiveness of the Commission. Those additional factors will be utilized to assist in the business development of certified companies.

Deputy Commissioner Roseburgh mentioned that goals are set and can be adjusted on a yearly basis. She also stated that since she has been in her role she has been looking at ways to engage and strengthen the overall project. She noted the four categories: Outreach, Certification, Business Development and Compliance monitoring, are the four major components of the Division. She will rely on the ideas, experience, guidance and advice from Commissioners to move forward.

Commissioner Pearson noted the importance of compliance during the audit process. She also believes the Pay Audit System will definitely allow the Commission to determine if companies are in compliance.

Adoption to maintain 2010 Goals

Chairman Smith entertained a motion to maintain the 2010 Goals. The motion was seconded and approved.

Pay Audit System

Deputy Commissioner Roseburgh and Tracy Barnes, ENTAP, overviewed the Pay Audit System (PAS) via a PowerPoint Presentation.

Deputy Commissioner Roseburgh gave a brief overview of PAS. She covered the current system and the future system. She went over the benefits of the future system: improved data accuracy and reliability, enhanced reporting and increased efficiency.

Mr. Barnes highlighted the following: Features and Functions, Contact Management & Compliance and Repository. He also presented on the process of the PAS, step-by-step. He closed with a Q & A session, allowing participants to ask questions about the PAS.

Public Comments

Stacy Shew commented on use of non-certified firms for the disparity study. Miss Shew mentioned how excited she is about the PAS.

Debbie Wilson commented on the importance of enforcement and compliance monitoring. Ms. Wilson mentioned Procurement tracking process with regards to Tier 1, Tier 2 and Tier 3 levels. She also made a suggestion that INDOT consider installing a similar system as PAS. Tiffany Mulligan mentioned that INDOT does have a similar system for contractors and subcontractors.

Senator Greg Taylor made comments with regards to the disparity study. He expressed some of his concerns with the methodology and information that was included in the study. He believes the study could have been more comprehensive.

Adjournment

Chairman Smith adjourned the meeting at 3:13 p.m.