

## Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting  
Indiana Government Center South, Conference Center, Room C  
402 West Washington Street, Indianapolis, IN 46204  
Monday, September 12, 2016 | 1:12 p.m.

### Meeting Minutes

#### **I. Call to Order**

Deputy Commissioner, Terrie Daniel, called the meeting to order Monday, September 12, 2016 1:12 p.m.

#### **II. Roll Call**

Michael Babcock took roll call – those members present were:

Tony Kirkland Chairman	Jessica Robertson Indiana Department of Administration Commissioner	Terrie Daniel Minority and Women's Business Enterprises Deputy Commissioner	Shane Springer PTAC
Derrick Casson Indiana Department of Transportation Representative	Cassandra Wilson Central Representative	Jesse Moore Northern Representative	Frances Vega Northern Representative
Jean Breaux Senator	David Olivencia Northern Representative	John Bartlett Representative	

#### **III. Establish quorum**

Having 8 voting members, quorum was established for the meeting.

#### **IV. Adoption of Past Minutes**

Chairman Kirkland entertained a motion to adopt the minutes from the following meetings:

- March 18, 2016
- April 25, 2016
- June 2, 2016
- June 13, 2016

The motion was unanimously passed and the Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

#### **V. Deputy Commissioner's Report**

The Deputy Commissioner's report started with Amy Wolf, Deputy Director of Certification, giving an update on certification statistics. Art Sample, Supplier Diversity Vendor Manager, followed with statistics regarding prime vendor's spend with State certified MWVBes. Maia Saprashvili-Lee, Deputy Director of Business Development and Compliance, followed with her report detailing the number of "Good Faith Effort Reviews" conducted, and the division's outreach activities.

#### **VI. New Commissioner Introduction: Cassandra Wilson – Central Representative.**

Ms. Cassandra Wilson gave a short synopsis of her background and previous involvement with State diversity efforts.

**VII. INDOT DBE Program Update**

Derrick Casson presented the Indiana Department of Transportation DBE program update. He provided an update on certification, contract compliance and support services. He reported certification statistics, including number of certified firms. He also included updates on current and future INDOT projects in relation to their supplier diversity goals.

**VIII. New Business**

Representative Bartlett brought up a, previously discussed, *Goal Setting Protocol Review Sub-Committee Summit*. Representative Bartlett proposed that Chairman Kirkland co-ordinate the summit and Chairman Kirkland approved.

Commissioner Jesse Moore announced his resignation from the commission, stating that the December 2016 commission meeting would be his last meeting.

There was no more new business.

Chairman Kirkland then turned the floor over to the public commentators.

**IX. Public Comments**

**PUBLIC COMMENTATORS:**

**Anita Williams**, *Riley Security Company & Indy Black Chamber of Commerce*

Ms. Williams inquired about how she could receive the approved meeting minutes and commissioner packets.

**Devin Moore**, *Moore Surety Bonds, Owner*

Mr. Moore offered several points of information regarding bonding procedures and how bonds pay out when there are payment issues with subcontractors. Mr. Moore also inquired after the bonding requirements for Section 5 of INDOT's I-69 project

NO FURTHER PUBLIC COMMENTATORS.

**X. Adjourn**

Chairman Kirkland adjourned the meeting Monday, September 12, 2016, 2:13 p.m.