

Governor's Commission on Minority and Women's Business Enterprises

Quarterly Public Commission Meeting
Indiana Government Center South, Conference Center, Room C
402 West Washington Street, Indianapolis, IN 46204
Monday, March 6, 2017 | 1:00 p.m.

Meeting Minutes

I. Call to Order

Chairman Greg Wilson called the meeting to order Monday, March 6, 2017, 1:00 p.m.

II. Roll Call

Kesha Rich took roll call – those members present were:

Greg Wilson Chairman	Jessica Robertson Indiana Department of Administration Commissioner	Terrie Daniel Minority and Women's Business Enterprises Deputy Commissioner	Shane Springer PTAC
Elizabeth Kiefner-Crawford Indiana Department of Transportation Representative	Remo Mezzetta Central Representative	Cassondra Wilson Central Representative	Frances Vega Northern Representative
David Olivencia Northern Representative	Alfonso Vidal Southern Representative		

III. Establish quorum

Having 9 voting members Chairman Wilson established quorum for the meeting.

IV. Welcome Remarks and Chairman's Update

Chairman Wilson welcomed attendees and gave a brief personal background. Gregory Wilson is the Special Assistant to Governor Eric Holcomb and formerly Director of Minority and Women's Business Development with the City of Indianapolis.

V. Adoption of Past Minutes

Chairman Wilson entertained a motion to adopt the minutes from the December 12, 2016 meeting. The motion was unanimously passed and the December 12, 2016 Governor's Commission on Minority and Women's Business Enterprises meeting minutes were adopted.

VI. Deputy Commissioner's Report

Deputy Commissioner Terrie Daniel welcomed the new Chairman, Gregory Wilson, and stated that this was the kickoff for business conference season.

Following the Deputy Commissioner's brief report, Amy Wolf, Deputy Director of Certification, gave an update on certification statistics:

- 73 New Incoming Applications during the 1st quarter
- 67 applications completed in the 1st quarter
- 2 denials
- 691 MBEs
- 1,178 WBEs
- 118 VBEs

There was discussion amongst the commissioners about exactly how the average days to certify process works.

Art Sample, Supplier Diversity Vendor Manager, followed with statistics regarding prime vendor's spend with State certified MWBEs. There was discussion amongst the commissioners in regard to M/W/VBE utilization reporting database.

Maia Siprashvili-Lee, Deputy Director of Business Development and Compliance, followed with her report detailing the number of "Good Faith Effort Reviews" conducted, and the division's outreach activities.

- 0 good faith effort review for the Department of Public Works, determined that a good faith effort was not made
- 13 good faith effort reviews for INDOT, 3 of the 4 reviews were affirmative. The fourth review resulted in a recommendation to award to the second lowest bidder.

VII. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation DBE program update. She provided an update on certification, contract compliance and support services. She reported certification statistics, including number of certified firms. She also included updates on current and future INDOT projects in relation to their supplier diversity goals.

VIII. New Business

The first order of new business was Chairman Wilson expressing the willingness to provide sample documentation to the commissioners effective reporting.

The next and final order of new business was recommending that the new Chairman re-establish subcommittees in order to discuss setting the goals based on the disparity study.

There was no more new business or public commentators.

IX. Adjourn

Chairman Wilson adjourned the meeting Monday, March 6, 2017, 2:04 p.m.