

INFORMATION GUIDE
for
INTERDEPARTMENTAL MAIL

Department of Administration – Facilities Management
Central Mail Services 232-3389
Revised 06/07/2006

ACCESS IINDIANA.....	10 W MARKET ST SUITE 600
ACCOUNTS, BOARD OF	E418, IGCS
*ADJUTANT GENERAL'S OFFICE	STOUT FIELD
ADMINISTRATION, DEPARTMENT OF	
CENTRAL MAIL.....	N045, IGCN
COMMISSIONER.....	W479, IGCS
CONFERENCE CENTER.....	W000, IGCS
CONTRACT SUPPORT DIVISION.....	W468, IGCS
DAY NURSERY.....	N150, IGCN
FACILITY MANAGEMENT	E024, IGCS
FORMS DISTRIBUTION	6400 E 30 TH ST
GOVERNMENT MANAGEMENT INFORMATION SYSTEMS /GMIS.....	W470,IGCS
INFORMATION SERVICE CENTER.....	W160, IGCS
LAND OFFICE.....	E032, IGCS
MINORITY BUSINESS DEVELOPMENT	W469, IGCS
MOTOR POOL	601 W. McCarty St.
OPERATIONS DIVISION	W478, IGCS
PRINTING (EPIC CENTER).....	N012, IGCN
PROCUREMENT.....	W468, IGCS
PUBLIC WORKS.....	W467, IGCS
REAL PROPERTY COORDINATOR.....	W479, IGCS
STATE & FEDERAL SURPLUS.....	601 W McCarty St
STATE TRAVEL.....	W475, IGCS
WAREHOUSE.....	6400 E 30 th St
ALCOHOL AND TOBACCO COMMISSION.....	E114, IGCS
ANIMAL HEALTH, BOARD OF.....	805 BEECHWAY DR ROOM 50
ARTS COMMISSION.....	150 W. MARKET ST., STE. 618 (ISTA BLDG)
ATTORNEY GENERAL.....	219 STATE HOUSE, C553, IGCS
AUDITOR OF STATE.....	STATE HOUSE, ROOM 240
BOND BANK,INDIANA.....	10 W. MARKET ST., STE.,2080 (KEY BANK BLDG.)
BUSINESS MODERNIZATION & TECHNOLOGY CORP (BMT).....	10 W. MARKET ST., STE. 450 (KEY BANK BLDG)
CIVIL RIGHTS COMMISSION.....	N103, IGCN

CENTRAL MAIL SERVICE / INTERDEPARTMENTAL PICK-UP AND DELIVERY

CLERK OF SUPREME/APPELLATE COURT.....STATE HOUSE, ROOM 217

CORRECTIONS, ADMIN., DEPT. OF E334, IGCS

*INDIANA BOY'S SCHOOLPLAINFIELD

*INDIANA GIRL'S SCHOOL 2596 GIRLS SCHOOL RD

TECHNOLOGY SERVICE.....E327 IGCS

*INDIANA WOMEN'S PRISON..... 401 N. RANDOLPH ST

INDIANA YOUTH CENTER.....PLAINFIELD

INDPLS. MENS' WORK RELEASE CENTER448 W. MORWOOD ST

INDPLS. WOMENS' WORK RELEASE CENTER512 E. MINNESOTA

RECEPTION-DIAGNOSTIC CENTER.....PLAINFIELD

PEN PRODUCTS..... 6075 LAKESIDE BLVD

COURT OF APPEALS

JUDICIARY..... STATE HOUSE, ROOM 433

JUDICIARY..... 115 W WASHINGTON ST STE 1270

ADMINISTRATION.....115 W WASHINGTON ST STE 1270

ADMINISTRATION..... STATE HOUSE, ROOM 425

CRIMINAL JUSTICE INSTITUTE, INDIANA

COMMISSION FOR DRUG FREE IND.....ONE NORTH CAPITOL AVENUE,STE.1000

COUNCIL ON IMPAIRED AND DANGEROUS DRIVING..... ONE NORTH CAPITOL AVENUE,STE.1000

CORONER BOARD.....ONE NORTH CAPITOL AVENUE,STE.1000

VIOLENT CRIME.....ONE NORTH CAPITOL AVENUE,STE.1000

DEPOSITORIES, INDIANA BOARD FORONE N. CAPITOL, STE. 444

DEVELOPMENT FINANCE AUTHORITYONE N CAPITOL, STE. 900

ECONOMIC DEVELOPMENT CORPORATION,INDIANA.....ONE N CAPITOL,STE.700

ECONOMIC DEVELOPMENT COUNCIL.....ONE N CAPITOL,STE 900

EDUCATION EMPLOYMENT RELATIONS BOARD..... N 1049 IGCN

EDUCATION, DEPT. OF.....229 STATE HOUSE

EDUCATION, DEPT. OF.....151 W OHIO ST STE

PROFESSIONAL STANDARDS BOARD.....101 W OHIO ST STE 300

ELECTION BOARD E 204 IGCS

ENVIRONMENTAL ADJUDICATION, INDIANA OFFICE OF.....N 1049 IGCN

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CENTRAL MAIL SERVICE / INTERDEPARTMENTAL PICK-UP AND DELIVERY

ENVIRONMENTAL MANAGEMENT	N1301, IGCS
OFFICE OF ENVIRONMENTAL RESPONSE	2525 N SHADELAND AVE
DRINKING WATER	2525 N SHADELAND AVE
BRADBURY STREET	2525 N SHADELAND AVE
ETHICS COMMISSION	150 W MARKET ST STE 414
FAITH - BASED & COMMUNITY INITIATIVES, OFFICE OF	E 012 IGCS
FAMILY AND SOCIAL SERVICES	W 461 IGCS
FINANCIAL INSTITUTIONS, DEPT. OF	30 S MERIDIAN ST STE 300
GAMING COMMISSION, INDIANA	115 W WASHINGTON ST SOUTH TOWER STE 950
GAMING RESEARCH, INDIANA DEPT.OF	ONE NORTH CAPITOL AVE STE 900
GOVERNOR'S OFFICE	STATE HOUSE ROOM 206
GOVERNOR'S PLANNING COUNCIL	150 W MARKET ST STE 628 (ISTA BLDG)
*HEALTH, INDIANA STATE DEPT. OF	2 N MERIDIAN ST
HIGHER EDUCATION, COMMISSION FOR.....	101 W OHIO ST SUITE 550
HISPANIC/LATINO AFFAIRS, INDIANA COMMISSION ON.....	W 252 IGCS
HISTORICAL BUREAU	140 N SENATE AVE
HISTORICAL SOCIETY, INDIANA.....	450 W OHIO ST
HOMELAND SECURITY, INDIANA DEPARTMENT OF	E208,IGCS
PLANNING DIVISION.....	E208,IGCS
TRAINING DIVISION	E208,IGCS
EMERGENCY RESPONS.....	E208,IGCS
FIRE SAFETY DIVISION	E241,IGCS
BUILDING SAFETY.....	E245,IGCS
EMS COMMISSION.....	E241,IGCS
OPERATIONS DIVISION.....	W046,IGCS
CERTIFIATION.....	E239,IGCS
GENERAL DEPARTMENT MAIL.....	E243,IGCS

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CENTRAL MAIL SERVICE / INTERDEPARTMENTAL PICK-UP AND DELIVERY

GRANTS MANAGEMENT.....	E220,IGCS
SUPPORT SERVICES DIVISION FISCAL.....	E221,IGCS
INTELLIGENCE FUSION CENTER.....	E243,IGCS
HISPANIC/LATINO AFFAIRS,INDIANA COMMISSION ON.....	W252,IGCS
HORSE RACING COMMISSION, INDIANA	150 W MARKET ST STE 412 (ISTA BLDG)
HOUSE OF REPRESENTATIVES.....	STATE HOUSE
HOUSING FINANCE AUTH.....	30 SOUTH MERIDIAN ST SUITE 1000
HUMAN RESOURCES INVESTMENT COUNCIL.....	W 252 IGCS
IHETS INDIANA HIGHER EDUCATION TELECOMMUNICATION SYSTEM	714 N SENATE AVE
I-MAX.....	650 W. WASHINGTON ST
INDIANA FINANCE AUTHORITY.....	100 N SENATE AVE N 1275
INDIANA OFFICE OF TECHNOLOGY.....	N551
INSPECTOR GENERAL.....	150 W MARKET ST SUITE 414
INSURANCE, DEPT. OF.....	311 W WASHINGTON ST STE 300
INTEGRATED PUBLIC SAFETY COMMISSION.....	100 N SENATE AVENUE N 340
INTELENET COMMISSION.....	101 W OHIO ST STE 800
JUDICIAL CENTER, INDIANA.....	115 W WASHINGTON ST SUITE 1075 (HYATT REGENCY)
LABOR, DEPT. OF	W195, IGCS
LEGISLATIVE SERVICES AGENCY.....	STATE HOUSE ROOM 302
LIBRARY, INDIANA STATE	140 N SENATE AVE
LIEUTENANT GOVERNOR.....	STATE HOUSE, STE 333
AGRICULTURE-GRAIN BYERS & WAREHOUSE LIC.....	101 WEST OHIO ST STE 1200
BUSINESS OFFICE.....	ONE NORTH CAPITOL,STE 600
COMMUNITY & RURAL AFFAIRS,OFFICE OF.....	ONE NORTH CAPITOL,STE 600
ENERGY & DEFENSE DEVELOPMENT,OFFICE OF.....	ONE NORTH CAPITOL,STE 600
TOURISM DEVELOPMENT,OFFICE OF.....	ONE NORTH CAPITOL,STE 100

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CENTRAL MAIL SERVICE / INTERDEPARTMENTAL PICK-UP AND DELIVERY

LITERACY/ TECH. ED. RESOURCE CENTER..... 140 N SENATE AVE
LOBBY REGISTRATION, INDIANA251 N ILLINOIS STE 975 (CAPITAL CENTER NORTH)
LOCAL GOVERNMENT FINANCE, DEPT. OF.....N1058
LOTTERY COMMISSION OF INDIANA.....201 SOUTH CAPITOL AVE PAN AM PLAZA
MOTOR VEHICLES, BUREAU OF.....N440 IGCS
MANAGEMENT & BUDGET, OFFICE OF.....STATE HOUSE ROOM 212
MUSEUM, INDIANA STATE.....650 W Washington St
NATURAL RESOURCES, DEPT. OF W256 IGCS
PERSONNEL DEPT., STATE..... W161 IGCS
 STATE EMPLOYEES' APPEALS COMMISSIONN1049 IGCS
PORT COMMISSION, INDIANA..... 150 W MARKET ST STE 603 (ISTA BLDG)
PROFESSIONAL LICENSING AGENCY..... W 072 IGCS
PROPRIETARY EDUCATION, COMM. FOR E201 IGCS
PROSECUTING ATTORNEY'S COUNCIL..... E205 IGCS
PROTECTION & ADVOCACY SERVICES..... 4101 N KEYSTONE AVE STE 222
PUBLIC DEFENDER COUNCIL 309 W WASHINGTON ST STE 401
PUBLIC DEFENDER, OFFICE OF ONE CAPITOL AVE STE 800
PUBLIC EMPLOYEES RETIREMENT FUND..... 143 W MARKET ST STE 800 (HARRISON BLDG)
PUBLIC RECORDS, COMMISSION ON..... W472, IGCS
 INDIANA STATE ARCHIVES..... 6440 E 30th St
 MICROGRAHPICS.....N 055
 PUBLIC ACCESS COUNSELOR..... W460 IGCS
 RECORD CENTER..... 6400 E 30th S

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CENTRAL MAIL SERVICE / INTERDEPARTMENTAL PICK-UP AND DELIVERY

REVENUE, INDIANA DEPT. OFN278, IGCN

SCHOOL FOR THE BLIND.....7725 N COLLEGE AVENUE

SCHOOL FOR THE DEAF 1200 E. 42ND ST

SECRETARY OF STATE.....201 STATE HOUSE

 CORPORATION DIVISION.....E018 IGCS

 SECURITIES COMMISSION.....E111 IGCS

 UNIFORM COMMERCIAL CODE.....E018 IGCS

 INDIANA ELECTION DIVISION.....E204 IGCS

STATE OFFICE BUILDING COMMISSION..... W478, IGCS

STATE POLICE.....N340 IGCN

STATE REVOLVING FUND LOAN PROGRAMS.....N1275IGCN

STUDENT ASSISTANCE COMMISSION..... 150 W MARKET ST STE 500 (ISTA BLDG.)

SUPREME COURT

 JUDGES..... STATE HOUSE, ROOM 316

 LAW LIBRARY STATE HOUSE, ROOM 316

 SUPREME COURT ADMIN..... STATE HOUSE, ROOM 316

 CONTINUING LEGAL EDUCATION. 115 W WASHINGTON ST STE 1065

 BOARD OF LAW EXAMINERS 115 W WASHINGTON ST STE 1070

 DISCIPLINARY COMM. 115 W WASHINGTON ST STE 1165

 STATE COURT ADMIN..... 115 W WASHINGTON ST STE 1080

TAX COURT, INDIANA 115 W WASHINGTON ST STE 1160

TEACHERS' RETIREMENT FUND 150 W MARKET ST STE 300 (ISTA BLDG.)

TOBACCO PREVENTION AND CESSATION AGENCY,INDIANA..... 150 W MARKET STSTE 406 (ISTA BLDG)

TRANSPORTATION, INDIANA DEPT. OF.....N 755 IGCN

TRANSPORTATION FINANCE AUTHORITY ONE . CAPITOL STE 900

TREASURER OF STATE STATE HOUSE ROOM 242

UTILITY CONSUMER COUNSELOR.....N 501 IGCN

UTILITY REGULATORY COMMISSION E 306 IGCS

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CENTRAL MAIL SERVICE / INTERDEPARTMENTAL PICK-UP AND DELIVERY

VETERANS' AFFAIRS, DEPT. OF E 120 IGCS
WAR MEMORIALS COMMISSION431 N MERIDIAN ST
WEB ACADEMY,INDIANA.....101 W OHIO ST SUITE 850
WHITE RIVER STATE PARK COMMISSION.....801 W WASHINGTON ST
WOMEN, INDIANA COMM FOR.....W252
WORKER'S COMP. BOARD OF INDIANA.....W 196 IGCS
WORKFORCE DEVELOPMENT,DEPT.OF.....10 N SENATE AVE

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