



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION
Commissioner's Office

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204

Date: August 24, 2022

To: All State Institutions

From: Dr. Rebecca Holwerda, Commissioner, Indiana Department of Administration *RH*
Zachary Jackson, Director, State Budget Agency

Subject: State Meal Per Diem Rates

As approved by the Indiana Department of Administration (IDOA) and State Budget Agency (SBA), effective September 4, 2022 the State of Indiana's meal per diem rates will increase as follows:

In-State Meal Per Diem (Inside Indiana Travel Event):	\$41.00
Out of State Meal Per Diem (Outside of Indiana Travel Event):	\$52.00

The increases will ease the burden of meal subsistence for employees operating in a business capacity on behalf of the State of Indiana and bring the State into alignment with national rates.

All policies regarding meal per diem calculations, restrictions and claims will remain in effect.

The IDOA Travel Policy can be found on the IDOA Travel Services webpage at: <https://www.in.gov/idoa/state-purchasing/travel-services/>.

The SBA's Financial Management Circulars can be found at: <https://www.in.gov/sba/budget-information/financial-management-circulars/>.

If you have any questions, please contact IDOA Travel Services at idoatravel@idoa.in.gov or (317) 232-4258.