



STATE OF INDIANA

ERIC J. HOLCOMB, GOVERNOR

DEPARTMENT OF ADMINISTRATION

402 West Washington Street, Room W469
Indiana Government Center – South
Indianapolis, Indiana 46204-2746

DATE: February 24, 2020

TO: All State Institutions

FROM: Lesley A. Crane, Commissioner, Department of Administration *la*
Zachary Q. Jackson, Director, State Budget Agency *ZQJ*

SUBJECT: State Mileage Reimbursement Rate

On July 11th, 2016, a memo regarding the state mileage reimbursement rate was circulated setting reimbursement for mileage at \$0.38 per mile. At that time, it was determined that a flat rate of reimbursement for mileage was appropriate. Effective March 1, 2020, the Department of Administration and the State Budget Agency will return to assigning reimbursement rates based on the chart analysis on a semi-annual basis (see below sliding scale chart).

It is the goal of the State Budget Agency and the Department of Administration to continue to review fuel prices semi-annually, so reimbursement rates can be adjusted as appropriate. If it is determined that no changes are needed, the most recent memo will remain in effect.

Average Fuel Cost	Reimbursement Per Mile
\$1.50 to \$1.76	35 cents per mile
\$1.76 to \$2.01	36 cents per mile
\$2.02 to \$2.27	37 cents per mile
\$2.28 to \$2.53	38 cents per mile
\$2.54 to \$2.79	39 cents per mile
\$2.80 to \$3.05	40 cents per mile
\$3.06 to \$3.31	41 cents per mile
\$3.32 to \$3.57	42 cents per mile
\$3.58 to \$3.83	43 cents per mile
\$3.84 to \$4.09	44 cents per mile
\$4.10 to \$4.35	45 cents per mile
\$4.36 to \$4.61	46 cents per mile
\$4.62 to \$4.87	47 cents per mile
\$4.88 to \$5.13	48 cents per mile

Based on the current evaluation, the personal vehicle mileage will be set at \$0.39 per mile effective March 1, 2020.

Please direct questions to the Department of Administration Travel Services at idoatravel@idoa.in.gov or (317) 232-4258, or the appropriate Budget Analyst at (317) 232-5610.