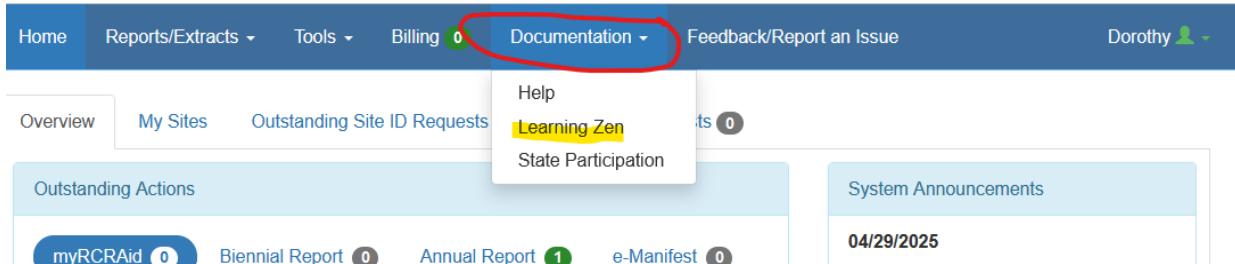


myRCRAid Learning Zen Training

1. Log in to the RCRAInfo Industry Portal
 - a. Navigate to: <https://rcrainfo.epa.gov>
 - b. Use your login information to enter the site.
2. In the blue banner at the top of the screen, click on “Documentation” and then on “Learning Zen”



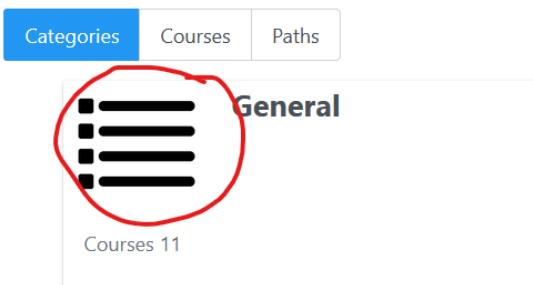
The screenshot shows the RCRAInfo Industry Portal homepage. At the top, there is a blue navigation bar with links for Home, Reports/Extracts, Tools, Billing, Documentation (which is circled in red), and Feedback/Report an Issue. A user profile for Dorothy is on the right. Below the bar, there are several sections: Overview, My Sites, Outstanding Site ID Requests, Help, Learning Zen (which is highlighted with a yellow box), Outstanding Actions, and System Announcements (showing 04/29/2025). At the bottom of the page, there are links for myRCRAid, Biennial Report, Annual Report (with 1 notification), and e-Manifest.

3. At the bottom of the next screen, click on “Request access to this portal” and follow the instructions to create an account.
 - a. You will need to verify your email address by clicking on a link once you have set up your account.
4. Log into Learning Zen
 - a. Click on “Course Catalog” and then on the ‘hamburger icon’ next to the word “General”



The screenshot shows the Learning Zen Course Catalog page. The top navigation bar includes links for Dashboard, My Courses, My Paths, Course Catalog (which is circled in red), My History, and Help Center. The main content area is titled "Course Catalog" and shows a "General" category with a hamburger icon (circled in red) and 11 courses.

Course Catalog



The screenshot shows the "General" course category in the Learning Zen Course Catalog. It features a hamburger icon (circled in red) and the text "General" and "Courses 11".

- d. Complete these 2 courses BEFORE you attempt to register.
 - a. Complete “Industry User Registration” Course
 - b. Complete “RCRAInfo Industry Application myRCRAid Module”
 - i. The last chapter in this course covers the Electronic Signature Agreement. Please pay close attention to this chapter and note that choosing to submit a paper agreement will delay your Industry User registration by up to two weeks.

- e. Complete these courses once you are registered.
 - a Site Manager Roles and Responsibilities
 - b Introduction to e-Manifest
 - c RCRAInfo Industry Application Manifest Corrections
 - d RCRAInfo Industry Application Biennial Report Module