

**Information checklist used to determine if two or more sources should be combined**

Permit Reviewer: \_\_\_\_\_ Pending Application No.: \_\_\_\_\_

Source Contact Name, e-mail, and telephone: \_\_\_\_\_

List each source name, source ID number, and location address: \_\_\_\_\_

Source A: \_\_\_\_\_

Source B: \_\_\_\_\_

Source C: \_\_\_\_\_

Source D: \_\_\_\_\_

Criteria	Detailed Information
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<b>1. Common Control and Common Ownership</b>	
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<p>(a) Please state the details of ownership, include what person or corporation has an ownership interest in each source and the percentage of ownership.</p> <p>Common ownership will exist if:</p> <ul style="list-style-type: none"> <li>(i) a third person/business owns more than 50% of each of the sources, or</li> <li>(ii) one source owns more than 50% of the other.</li> </ul>	
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<p>(b) Please state the name of any common controller and describe any contractual or other relationship between the sources. State if the sources share any common corporate officers or directors.</p>	
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<b>2. SIC Codes and Support Relationships</b>	
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<p>(a) List the two-digit SIC Code for each source. Note: The SIC Codes listed by the sources may not have been chosen correctly. More information about SIC Codes is available at: <a href="http://www.osha.gov/pls/imis/sic_manual.html">http://www.osha.gov/pls/imis/sic_manual.html</a></p>	
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<p>(b) For each source, state the % of the total output that is provided to the other sources.</p> <p>Example of details to be provided:</p> <p>Plant A makes only widgets and sends 90% to Plant B. Plant B paints all of the widgets. Plant B does not produce any other products.</p>	
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<b>3. Contiguous and Adjacent Properties</b>	
<b>Distances</b>	
(a) State if the sources are located on the same property or contiguous properties. Contiguous properties touch each other or <b>are</b> only separated by a road or other right-of-way.	
(b) If the sources are located on separate properties, state the shortest distance between each of the <b>r</b> properties in feet, yards, or miles.	
<b>Relationships</b>	
(c) Describe any physical connection between the sources, such as a dedicated rail spur, pipeline, private road, etc.	
(d) List any employees common to both sources, such as administrative staff, production staff, repair staff, security or managers. For each type of employee, please state how often they travel between the plants.	
(e) (i) Is the production process split in any way between the sources? (ii) Are any materials transferred between the sources? If so, list each material and state how often it is transferred and how it is transferred.	
<b>4. Additional Questions</b>	
(a) Describe or attach any evidence or documents that indicate that these sources are operating as one source.	
(b) Describe or attach any evidence or documents that already indicated that these are separate sources.	
(c) If any of the sources indicated that they should be combined or separated, please provide details of their reasoning.	
(d) Indicate any inspector's recommendation on this source determination issue.	
(e) State any other issues or facts that should be considered.	
<b>5. Recommendation</b>	
Based on the information presented above, state your recommendation.	