

Indiana Charter School Board

**CHARTER SCHOOL
APPLICATION FOR
REPLICATING SCHOOLS**

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Introduction

Thank you for your interest in applying to the Indiana Charter School Board (“ICSB”) for a new charter school. ICSB’s work is guided by five core principles:

- 1) Students First. When performing its duties, ICSB always assesses whether its actions will further the best interests of students.
- 2) High Expectations. ICSB expects the charter schools it authorizes to set high academic achievement expectations, develop strong plans for family and community engagement, and adhere to high ethical standards for students, staff, and board members. Similarly, ICSB establishes high performance expectations and ethical standards for itself.
- 3) Excellence in Leadership. Operating a high-performing charter school requires leadership from both the school board and administrative staff. ICSB authorizes schools that can demonstrate strong leadership at both the school governance and administrative levels.
- 4) Commitment to Innovation. ICSB is particularly interested in operators that show strong potential to accelerate student success through different school models, instructional strategies, uses of technology, staffing models, governance arrangements, family and community engagement strategies, and other approaches.
- 5) Rigorous and Transparent Accountability. ICSB holds schools accountable for performance through rigorous and transparent accountability mechanisms that uphold schools’ autonomy, foster excellence, and protect student and public interests.

Each application will be carefully evaluated for its alignment with ICSB’s core principles and compliance with applicable law. Only those applicants who can demonstrate the capacity to operate high-performing charter schools will receive charters from ICSB. The final decision on all charter school applications will be made by ICSB’s governing board in a public meeting.

Application Description

An applicant group should file a Charter School Replication Application if it is the governing body of an existing charter school seeking to replicate an existing educational program that has been successfully implemented in one or more existing schools. A school replication builds on the success, experience, and capacity of existing school leadership. The application focuses on the performance and effectiveness of the existing school(s), as well as the capacity of school leadership to broaden the scope and/or reach of the school without adversely impacting the original school(s).

In alignment with national best practice, readiness for replication is defined by the following elements:

- A clear and compelling mission;
- A strong educational program with demonstrated effectiveness;
- Evidence of community demand for the new school;
- A solid business and financial plan;
- Effective governance and management structures and systems;
- Founding team members demonstrating diverse and necessary capabilities;
- Clear evidence of the applicant's capacity to execute its plan successfully.

Additional information may be found on ICSB's website: <http://www.in.gov/icsb/>.

Application References

ICSB makes every effort to ensure that all internal and external references included within this Application are accurate and up to date. As changes to specific external links and references are outside of our control, we try to keep them to a minimum, using high level links and search terms instead. Some guidelines:

- All references to the Indiana Code ("IC") may be found at the Indiana General Assembly's website: <http://iga.in.gov/>. Click on 'Laws' and then 'Indiana Code.'

- All references to ICSB documents may be found here: <https://www.in.gov/icsb/>. The main navigation menu is on the left-hand side of the page and the search box is in the upper right corner of the page.
- All referenced to resources hosted by the Indiana Department of Education (“IDOE”) may be found here: <https://www.in.gov/doe/>. Links to frequently accessed information can be found at the bottom of the page and the search box is in the upper right corner of the page.

If you have any questions about the application, are unsure which application to submit, or cannot locate a referenced resource or link, please send an email to: charter-applications@icsb.in.gov. Additional information and application resources can be found on ICSB’s website: <http://www.in.gov/icsb/>.

Application and Submission Instructions

Application Process

ICSB's Application Timeline and Application Documents may be found on ICSB's website (<https://www.in.gov/icsb/>) under 'Apply for a Charter' on the left-hand side of the page.

Letter of Intent

An applicant group who wishes to submit a Charter Application may start the process by submitting a non-binding Letter of Intent to the following email address: charter-applications@icsb.in.gov.

Capacity Interview and Public Hearing

After submission and acceptance of a completed Charter Application, ICSB will reach out to the applicant group's designated representative to schedule a capacity interview. Only those individuals who are designated as part of the applicant group or as proposed or existing members of the governing board will be permitted to participate in the capacity interview. ICSB staff will use the capacity interview to address specific questions and concerns raised by the Charter Application, and to assess the capacity of the group to implement the proposed program effectively. The capacity interview is ninety (90) minutes long. ICSB staff reserves the right to ask for additional information to clarify and/or support specific answers given in the capacity interview.

As required by Indiana law, a public hearing will be held to allow for comments from community members about the school. ICSB hosts public hearings within the school corporation where the charter school is located which are attended by ICSB staff and Board members. The purpose of the public hearing is for ICSB representatives to receive comments from community members about the potential impact of the proposed school on the community.

In addition to, or in lieu of, attending public hearings, community members may submit public comments via email to the following address: charter-applications@icsb.in.gov. Please note that all emails are subject to Indiana's public access laws including the Access to Public Records Act ("APRA"), which may be found at IC § 5-14-3. Those submitting a public comment are asked to provide their name and the name of the charter school along with their comment.

ICSB Board Meeting

Approximately one (1) week prior to the ICSB application Board Meeting, ICSB staff will contact the designated representative for the applicant group to inform them of the staff

recommendation for the proposal. At this time, the applicant group may choose to continue the application process and present to ICSB board members or to “withdraw” its application from consideration which means that, while ICSB board members will be provided with a copy of the staff recommendation, no discussion or vote will occur with respect to the application. Applicants who withdraw because the staff recommendation is declination or who are declined by the ICSB board may amend the application and reapply to ICSB at a later date or may submit an application to another authorizer.

During the meeting, ICSB board members hear ICSB staff recommendations, conduct a question-and-answer session with the members of the applicant group, and hold a roll call vote to approve or decline the application. Following the meeting, all decisions of the ICSB board are posted on ICSB’s website. ICSB application meetings are open to the public and streamed live over the internet.

Submission Instructions

All submissions are final. Applicants are responsible for ensuring that the Application and all documents submitted as part of the Application are responsive and complete by the submission deadline. Applicants should carefully review the Application and all documents referenced therein, including ICSB’s Charter Application FAQ, and use the Application Checklist as a guide.

ICSB reserves the right to reject all untimely or incomplete Applications.

Once an applicant group has submitted a letter of intent, the applicant group’s designated representative will be provided with a timeline and submission instructions for the Charter Application and all attachments.

ICSB will stop accepting submissions at 11:59 p.m. ET on the date specified by ICSB staff and communicated to the applicant designee. The application must be complete and submitted before that time. For planning purposes, ICSB recommends that applicants access the system immediately and begin uploading the Application and all required attachments at minimum one day prior to the deadline. Combining the Application Narrative and required attachments into one Portable Document (“PDF”) file may take some time, so this step in the application preparation process should commence well in advance of the deadline. No hard copy submission is required.

Specifications

The Application must be typed and single-spaced, on letter-sized paper, with 1-inch page margins and a minimum of 11-point font. The Application Overview and Narrative must be

in either Microsoft (“MS”) Word or PDF format. **PDF documents must be created electronically from the original document files and should not be scanned from hardcopy documents.** All Attachments must be numbered, clearly labeled, comply with the page limit requirements, and in the format specified in the Application Checklist attached hereto as Exhibit A. If a specific question does not apply to your application, please respond “Not Applicable.”

Do not exceed the listed page limits. ICSB will exclude information from its review that exceeds these limits.

Notice of Disclosure

All information submitted as part of an application (including financial information) is subject to APRA and may be subject to review and copying by the public, including the media, unless either: 1) the applicant specifically requests that certain information be withheld (and cites the appropriate exception to disclosure); or 2) ICSB independently determines that it must withhold from disclosure certain information in the application. In the event there is a dispute between ICSB and the applicant as to whether certain information is disclosable, the applicant must obtain an advisory opinion from the State of Indiana’s Public Access Counselor supporting the applicant’s position. The applicant and its representatives, employees, and agents acknowledge and agree that ICSB Board members and staff, and any official, agent, employee or representative of the State of Indiana shall not be held liable or legally responsible in any way for any such disclosure pursuant to APRA, and such parties hereby waive any rights to redress or claims of action pursuant to any such disclosure.

Charter School Application

Respond to the following questions, limiting your narrative response to sixty (60) total pages, excluding attachments.

Section I: Application Overview, Enrollment Plan, and Statement of Assurances

All documents referenced in this Section may be found under “Apply for a Charter -> Application Documents” on ICSB’s website.

A completed Charter Application includes:

- 1) This Charter Application, including all referenced Exhibits and Attachments;
- 2) The appropriate Enrollment Plan (either an Enrollment Plan for K-12 Schools or an Enrollment Plan for Adult High Schools); and
- 3) A Budget Projections Workbook.

Please answer each question completely and fully. If supplemental information is included either within the body of a question or in an Attachment, your answer should explain why such supplemental information is specifically relevant or important to your proposal. Please take the time to proofread all documents before submission to minimize grammar and spelling mistakes and to ensure that all references are accurate. Once submitted, your Application becomes a ‘public record’ and will be posted on ICSB’s website for any interested member of the public to review. Presentation is important!

Section II: Evidence of Need, Demand, and Community Support

- 1) Describe your targeted location (if known) or geographic area and your targeted student population.
- 2) Describe your plan for student recruitment and marketing that will provide equal access to any family interested in the new school. Explain how this strategy will garner the targeted enrollment.
- 3) Describe how you have determined that there is sufficient demand from student and families for the proposed school to meet enrollment projections. Provide any evidence of community engagement and support from community partners, including documentation of public forums held, or meetings with community leaders or other stakeholders (e.g., mayors, council members, neighborhood leaders).

- 4) If the replication is in the same area as an existing school, indicate if you have a current wait list? Does the replication provide current families with the option to enroll and have you engaged interest with these families? Have you completed an internal analysis of how many of your current families would switch to another location due to proximity of neighborhood choice?
- 5) Describe, in list or table format, all other public schools, traditional and charter, within at least three (3) miles of the proposed school with the same or a similar grade level configuration. In the list or table, include the following information for each school: the distance from your proposed location, the most recent enrollment figures by grade level, and school level performance data for the most recently completed school year with valid data.

Some of this information may be found on IDOE's Indiana Graduates Prepared to Succeed (GPS) website: <https://indianagps.doe.in.gov/>. More specific school level academic data may be found on IDOE's regular website using the search term 'data center and reports.' When making comparisons between school performance, all performance data comparisons must use ILEARN data and be "apples to apples," that is: 1) grade levels should be identical or very similar; 2) subgroup comparisons should be identical or within a close (~5%) range; and 3) categories of comparison, including SY, grade levels, academic subjects or tests (e.g., Math, ELA, IREAD), methods of measurement (growth or proficiency), and data types (scores vs percentages) should be the same.

- 6) Describe how you will engage parents and families from the new community in the school, starting from the time that the school is approved. How will the school build family-school partnerships to strengthen support for academic achievement and encourage parental/family involvement? Describe any commitments or volunteer activities the school will seek or offer to parents or the community-at-large.
- 7) What community resources will be available to students and parents? Describe any partnerships the school will have with community organizations, businesses, or other educational institutions. Describe any fee-based or in-kind commitments from community organizations or individuals that would enrich student learning opportunities.

- 8) If your replication would result in converting a traditional public school into a charter school, describe how you will communicate this to parents including the relevant family and community engagement strategies.

Section III: School Design

- 1) Describe the key features of the school being replicated, including, at a minimum:
 - a) The basic learning environment;
 - b) Class size and structure;
 - c) The curriculum;
 - d) The instructional design;
 - e) Instructional strategies;
 - f) The school model's pupil performance standards including academic and, if applicable, exit standards for students in each division of the school.
- 2) Provide a completed Academic Performance Workbook for the school being replicated. Describe the current trends and key findings in the academic performance of the school, including measures of academic achievement, student and school growth, measures of postsecondary and workforce readiness, indicators of early literacy, as well as measures of student engagement such as discipline, attendance, and satisfaction. Identify any performance challenges or gaps, and how they were addressed.
- 3) Describe how the school being replicated identifies and meet the learning needs of students with mild, moderate, and severe disabilities in the least restrictive environment. Specify the programs, strategies, personnel, and supports provided for students with mild, moderate, and severe disabilities, including:
 - a) How the school identifies students with special education needs.
 - b) The specific, evidence-based instructional programs, practices, and strategies the school employs to provide a continuum of services, ensure students' access to the general education curriculum, and ensure academic success for students with special education needs.
 - c) How the school evaluates and monitors the progress and success of special education students with mild, moderate, and severe needs to ensure the attainment of each student's goals set forth in the student's Individualized Education Plan ("IEP").

- 4) Describe how the school being replicated meets the needs of English Learner (“EL”) students, including the specific instructional programs, practices and strategies the school employs to ensure academic success and equitable access to the core academic program. Identify how the school assesses and monitors the progress and success of EL students.
- 5) Describe how the school being replicated identifies and meets the learning needs of students who are performing below grade level and monitors their progress. Specify the programs, strategies and supports that are provided for these students.
- 6) Describe how the school being replicated identifies and meet the needs of intellectually gifted students, including the specific evidence-based instructional programs, practices, strategies, and opportunities the school will employ or provide to enhance their abilities.
- 7) In addition to mandatory state assessment and testing requirements, identify the primary interim assessments the school being replicated uses to assess student learning needs and progress throughout the year. Explain how the school collects and analyze student academic achievement data, uses the data to refine and improve instruction, and reports the data to the school community. Describe any training and support that school leadership and teachers receive in analyzing, interpreting, and using performance data to improve student learning.
- 8) (High Schools Only). Describe how the school meets Indiana graduation requirements, including how students will earn credit hours, how grade-point averages will be calculated, what information will be on transcripts, and what elective courses will be offered. Describe how these graduation requirements ensure student readiness for college or other postsecondary opportunities. Describe the systems and structures the school uses for students at risk of dropping out of high school and/or not meeting the proposed graduation requirements.
- 9) Based on the answers provided to questions (1) – (8), identify any key educational features for the proposed school that would differ from the education model used by the school being replicated. Explain why these features would be implemented, any new resources they would require, and how these features would improve student achievement.

Section IV: Organization and Operations

- 1) Describe the existing school's management structure and how it will change with the addition of the new school. Specify key members of the current school leading and/or supporting the replication, outline their qualifications, roles, powers, and duties, and describe the plan for transition from planning through opening.
- 2) Explain how the governance structure and composition will ensure that there will be active and effective oversight of the school. In accordance with IC § 20-24-3-4(c), please provide a completed and signed Statement of Economic Interest & Conflict of Interest Form, attached hereto as Exhibit D, for each governing board member who will be responsible for oversight of the school.
- 3) Provide a copy of the organizational incorporating the current and proposed schools, including administrative, operational, instructional, and non-instructional personnel, as well as any paraprofessionals or specialty teachers, and a description of how the chart fulfills the needs of the school(s).
- 4) If a school leader has been identified, explain why this individual is qualified to lead the school in achieving its mission. Summarize the proposed leader's academic and organizational leadership record, including specific evidence that demonstrates the leader's capacity to launch and manage a high-performing charter school. If no candidate has yet been identified, provide your timeline, criteria, and process for recruiting and hiring a school leader.
- 5) If other key members of the school's administrative/management team (beyond the school leader) have been identified, describe their responsibilities and qualifications. If these positions have not yet been filled, explain your timeline, criteria, and process for recruitment and hiring.
- 6) Provide a description of staffing and/or services that the schools will share, if any. Please clarify cost structuring, reporting, accountability, and employee practices across the entities. Describe your strategy and timeline for recruiting and hiring new teachers.

- 7) Describe your plan for allocating sufficient resources towards a successful replication without disadvantaging your existing school(s).
- 8) Provide a copy of the organizer's bylaws, Articles of Incorporation, and letter indicating that the organizer has been approved by the IRS as a 501(c)(3) tax-exempt entity.
- 9) Provide copies of, or links to, any authorizer, State, or external performance reviews of the school being replicated covering the past three (3) years, including any notices for noncompliance, breach of contract, nonrenewal or revocation. Explain any performance deficiencies or compliance violations that have led to formal intervention with any school operated by the organization in the last three years, and how such deficiencies or violations were resolved.
- 10) ICSB requires Indianapolis-based schools to participate in the city's unified enrollment system- Enroll Indy. More information about Enroll Indy, the OneMatch System, and the School Finder may be found here: <https://enrollindy.org/>.

Provide the school's admissions and enrollment policy, including:

- a) Any admission requirements, including an explanation of the purpose of any pre-admission activities for students or parents.
- b) Tentative dates for the application period, including enrollment deadlines and procedures, and an explanation of how the school will receive and process Intent to Enroll forms.
- c) Tentative lottery dates and procedures.
- d) Policies and procedures for student waiting lists, withdrawals, re-enrollment, and transfers.

Section V: Business Plan

- 1) Provide a detailed five-year pro-forma budget for the proposed school, including the start-up year, by completing the Budget Projections Workbook.
- 2) Provide a detailed budget narrative for the proposed school that with a summary of the budget that describes assumptions and revenue estimates, including but not limited to the basis for per-pupil revenue projections, staffing levels, facilities expenses, and technology costs. The narrative should specifically address:

- a) the potential impact of the replication (e.g., start-up and facility costs) on the financial health of the organizers existing schools and/or network;
 - b) the degree to which the school (and network) budget relies on variable income (e.g., grants, donations, fundraising); and
 - c) a contingency plan that addresses the specific adjustments to revenue and expenses that will be used to meet financial needs if anticipated revenues are not received or are lower than the estimated budget.
- 3) Describe the school's financial/internal controls.
- 4) If you are in the process of identifying a facility, describe with as much detail as possible the viable facility options that your team has identified. Include in this section how you selected a target location, any brokers or consultants you are employing to navigate the real estate market, plans for renovations, timelines, financing, etc. Describe the organization's capacity and experience in managing compliance with state and local health and safety requirements as described in IC § 20-26-7, IC § 20-24, and as required by the Indiana State Department of Health, Office of the State Fire Marshall, Department of Public Works, and the corresponding local agencies, including managing build-out and/or renovations. Detail the specific interactions the applicant group has had with state and local agencies to determine whether the identified facilities are suitable and affordable. Explain the inputs, including specific sources of information, the applicant group has used to project all facility related costs. These inputs should be reflected in the facility related expenses included in your five-year budget.
- 5) If you have already identified a facility, or plan to locate the new school within a facility currently owned or leased by the applicant, indicate the street address and the school district in which the building is located. Describe the facility, including whether it is new construction, part of an existing public or private school building, or part of another type of facility. Provide a detailed list of any anticipated construction or renovation costs (these should be described in the budget narrative and reflected in the budget). If possible, provide a layout and description of the proposed facility. Include the number and size of classrooms, common areas, recreational space, any community facilities, and any residential facilities. Explain how the facility will meet the needs of any students who are physically challenged.

Section VI: Submission of Full Application

Provide, one (1) PDF file that contains all application components, including the Application Overview, the Application Narrative, the Budget Projections Workbook, and all required Exhibits. This PDF file will be posted on ICSB's website as required under Indiana law and in accordance with ICSB policy. Therefore, be certain that this attachment contains no confidential personal information. In addition, adhere with the guidelines provided under the Notice of Disclosure section on page 6 of this Application for any other information considered confidential.

Exhibits

Exhibit A

Application Checklist and Required Attachments

#	Document	Page Limit	Format	Completed
1	Application Overview (including Enrollment Plan)	Use Template in <u>Exhibit B</u>	PDF and MS Excel	
2	Application (including Executive Summary)	60	MS Word or PDF	
3	Statement of Economic Interest & Conflict of Interest Form (for each governing board member)	Use Template in <u>Exhibit C</u>	PDF	
4	Organizational Chart	10 pages	MS Word or PDF	
5	Evidence of Support from Community Partners	None	MS Word or PDF	
6	Governance Documents	None	MS Word or PDF	
7	Statement of Assurances (only one form required)	Use Template in <u>Exhibit D</u>	PDF	
8	Enrollment Policy	5 pages	MS Word or PDF	
9	Budget Projections Workbook	Use Template	MS Excel	
10	Budget Narrative	5 pages	MS Word or PDF	
11	Academic Performance Workbook	Use Template	MS Excel	
12	Entire Application (excluding items exempt from Indiana's Public Access Laws assuming prior written approval from Indiana's Public Access Counselor)	None	PDF	

Exhibit B

Application Overview

The applicant group's **designated representative** will serve as the contact for all communications, interviews, and notices from ICSB regarding the submitted application.

Name of proposed Charter School: _____

**Proposed Charter School
location:*** _____

**Indicate the city/town and, if known, potential address or neighborhood of the school location. Virtual operators should indicate the relevant geographies the operator intends to serve.*

**School district of proposed
location:** _____

**Legal name of group applying for
Charter:** _____

Designated representative: _____

**Contact Information (Phone &
Email):** _____

**Planned opening year for the
school:** _____

**Model or focus of proposed
school:**
(e.g., arts, college prep, dual-
language, etc.) _____

Proposed Grade Levels and Student Enrollment

Complete Tab 1 of either the Enrollment Plan for K-12 Schools or the Enrollment Plan for Adult High Schools, as applicable. Please ensure that you are completing the correct Enrollment Plan.

Target student population (if any): _____

Has or will an application for the same charter school be submitted to another authorizer either concurrently or in the near future?

Yes ☐ No ☐

If yes, identify the authorizer(s): _____

Planned submission date(s): _____

List the number of previous submissions (including withdrawn submissions) for request to authorize any charter school(s) over the past five years, as required under IC § 20-24-3-4. Include the following information:

Authorizer(s): _____

Submission date(s): _____

Additional Information Required for Replication/Expansion Requests

Is Charter School proposing to replicate or expand a proven school model?

Yes ☐ No ☐

If yes, provide the name and location of the school where the model is in use. _____

Signature of Designated Representative

Name

Signature

Date

Exhibit C

Statement of Economic Interest & Conflict of Interest Form

(Must be completed individually by each Board member)

Background Information

1. Name of charter school on whose governing board you serve:

2. Your full name:

3. Your spouse's full name:

Employment History

4. Brief educational and employment history (no narrative response is required if your resume is attached to the charter application).

☐ My resume is attached.

☐ My resume is not attached. Please provide a narrative response:

5. List the name(s) of your current employer(s) and the nature of the business (an "employer" is defined as "any person from whom the board member or the board member's spouse receives more than thirty-three (33%) of their income"):

6. List the name(s) of your spouse's employer(s) and the nature of the business:

7. Do you and/or your spouse currently operate a sole proprietorship or professional practice?

☐ No.

☐ Yes. Please provide the name and describe the nature of the business:

8. Are you and/or your spouse a member of a partnership and/or limited liability company?

☐ No.

☐ Yes. Please provide the name and describe the nature of the business:

9. Are you and/or your spouse an officer or director of a corporation?

☐ No.

☐ Yes. Please provide the name and describe the nature of the business:

Conflict of Interest Disclosures

1. Do you or your spouse have a personal or business relationship with any other board member for the proposed school?

☐ No.

☐ Yes. Please identify the board member and indicate the nature of the relationship:

2. Do you or your spouse have a personal or business relationship with anyone who is conducting, or who plans to conduct, business with the charter school (whether as an individual or as a director, officer, employee or agent of another entity)?

☐ No.

☐ Yes. Please identify the business and indicate the nature of the relationship:

3. Do you, your spouse, or any immediate family members conduct, or anticipate conducting, any business with the school?

☐ No.

☐ Yes. Please describe the nature of the business that is being, or will be, conducted:

4. (If the school intends to contract with an Education Service Provider). Do you, your spouse, or any immediate family members have a personal or business relationship with any employees, officers, owners, directors or agents of the service provider?

☐ Not applicable.

☐ No.

☐ Yes. Please describe the relationship:

5. (If the school intends to contract with an Education Service Provider). Do you, your spouse, or any immediate family members have a direct or indirect ownership, employment, contractual or management interest in the service provider?

☐ Not applicable.

☐ No.

☐ Yes. Please provide a description of the interest:

6. (If the school intends to contract with an Education Service Provider). Do you, your spouse, or any immediate family members conduct, or anticipate conducting, any business with the provider?

☐ Not applicable.

☐ No.

☐ Yes. Please describe the nature of the business:

7. Are you, your spouse, or any other immediate family members, a director, officer, employee, partner or member of, or are otherwise associated with, any other organization that is partnering, or plans to partner, with the charter school?

☐ No.

☐ Yes. Please describe the relationship and the nature of the partnership:

8. Are there any other potential ethical or legal conflicts of interests that would, or are likely to, exist should you serve on the school's board?

☐ No.

☐ Yes. Please describe the nature of the potential conflict(s):

9. Do you understand the obligations of a charter school's board of directors to comply with Indiana's Public Access laws, including the Open Door Law and the Access to Public Record Act?

☐ Yes.

☐ Don't Know/ Unsure.

I, certify to the best of my knowledge and ability that the information I am providing to the Indiana Charter School Board as a prospective board member for the above charter school is true and correct in every respect.

Name

Signature

Date

Exhibit D

Statement of Assurances

The charter school agrees to comply with the following provisions: *(Read and check)*

- ☐ 1. A resolution or motion has been adopted by the charter school applicant's governing body that authorizes the submission of this application, including all understanding and assurances contained herein, directing and authorizing the applicant's designated representative to act in connection with the application and to provide such additional information as required.
- ☐ 2. Recipients operate (or will operate if not yet open) a charter school in compliance with all federal and state laws, including Indiana Charter Schools Law as described in all relevant sections of Indiana Code ("IC") § 20-24.
- ☐ 3. Recipients will, for the life of the charter, participate in all data reporting and evaluation activities as required by the Indiana Charter School Board ("ICSB") and the Indiana Department of Education. See in particular IC § 20-20-8-3 and relevant sections of IC § 20-24.
- ☐ 4. Recipients will comply with all relevant federal laws including, but not limited to, the *Age Discrimination in Employment Act* of 1975, Title VI of the *Civil Rights Act* of 1964, Title IX of the *Education Amendments of 1972*, section 504 of the *Rehabilitation Act* of 1973, Part B of the *Individuals with Disabilities Education Act*, and section 427 of the *General Education Provision Act*.
- ☐ 5. Recipients receiving federal Charter School Program Grant funds will comply with all provisions of the Non regulatory Guidance—Public Charter Schools Program of the U.S. Department of Education, which includes the use of a lottery for enrollment if the charter school is oversubscribed, as well as with applicable Indiana law. See also relevant sections of IC § 20-24.
- ☐ 6. Recipients shall ensure that a student's records, and, if applicable, a student's individualized education program as defined at 20 U.S.C. § 1401(14) of the *Individuals with Disabilities Education Act*, will follow the student, in accordance with applicable federal and state law.

- ☐ 7. Recipients will comply with all provisions of the *Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act of 2015*, including but not limited to, provisions on school prayer, the Boy Scouts of America Equal Access Act, the Armed Forces Recruiter Access to Students and Student Recruiting Information, the Unsafe School Choice Option, the Family Educational Rights and Privacy Act and assessments.
- ☐ 8. Recipients will operate with the organizer serving in the capacity of fiscal agent for the charter school and in compliance with generally accepted accounting principles.
- ☐ 9. Recipients will at all times maintain all necessary and appropriate insurance coverage.
- ☐ 10. Recipients will indemnify and hold harmless the ICSB, the State of Indiana, all school corporations providing funds to the charter school (if applicable), and their officers, directors, agents and employees, and any successors and assigns from any and all liability, cause of action, or other injury or damage in any way relating to the charter school or its operation.
- ☐ 11. Recipients understand that the ICSB may revoke the charter if the ICSB deems that the recipient is not fulfilling the academic goals, fiscal management, or legal and operational responsibilities outlined in the charter.

Signature from Authorized Representative of the Charter School Applicant

I, the undersigned, am an authorized representative of the charter school applicant and do hereby certify that the information submitted in this application is accurate and true to the best of my knowledge and belief. In addition, I do hereby certify to the assurances contained above.

Name

Title

Signature

Date