



Indiana Charter School Board Renewal Application Evaluation Rubric

INTRODUCTION

Revised August 2019

Please review the following criteria to rate renewal applicant responses to the Renewal Application. Within each section, specific criteria define the expectations for a strong response that “Meets the Standard.”

Rating	Characteristics
Meets the Standard	The response reflects a thorough understanding of key issues. It addresses the topic with specific and accurate information that shows thorough preparation; presents a clear, realistic picture of how the school expects to operate; and inspires confidence in the applicant’s capacity to carry out the plan effectively.
Approaches the Standard	The response meets the criteria in many respects, but lacks detail and/or requires additional information in one or more areas.
Partially Meets the Standard	The response meets the criteria in some respects but has substantial gaps in a number of areas.
Does Not Meet the Standard	The response is wholly undeveloped or significantly incomplete; demonstrates lack of preparation; or otherwise raises substantial concerns about the viability of the plan or the applicant’s ability to carry it out.

Select a rating for each section based on the provided evaluation criteria. Space is provided for you to indicate the response’s strengths and weaknesses. In the final section, please provide your overall recommendation with respect to the application (approve, approve with conditions, or deny) along with an application summary.

Name of Applicant:

Type of Application:

Name of Reviewer:

Date:



SECTION I: PERFORMANCE REVIEW

Academic Success

Evaluation Criteria

A response that Meets the Standard will address the following:

- School addresses the deficiencies of the performance review, focusing primarily, but not exclusively, on the school's most recently completed school year.
- Specific root cause identification and analysis that explains the underlying cause(s) of lagging performance in the performance indicators.
- Demonstration of evidence of actions the school has taken or intends to take to address the deficiency and whether those actions are appropriate to address the deficiency. This can include relevant data or evidence that performance on the indicator has improved since the most recent report.
- Any supplemental data or contextual information to augment the school's record for any category or subcategory.
- An appropriate timeline as to when the schools expects to "Meet Standard" on the indicator.
- Any other evidence or data addressing the schools ability to meet standard in the performance criteria. Specifically, the subcategories and criteria set forth in the Accountability System.

Evaluation

Check one (required)

Meets the Standard

Partially Meets the Standard

Approaches the Standard

Does Not Meet the Standard

Strengths (Please include page numbers when possible)

Weaknesses (Please include page numbers when possible)

Additional Questions

Financial Health

Evaluation Criteria

A response that Meets the Standard will address the following:

- School addresses the deficiencies of the performance review, focusing primarily, but not exclusively, on the school’s most recently completed school year.
- Specific root cause identification and analysis that explains the underlying cause(s) of lagging performance in the performance indicators.
- Demonstration of evidence of actions the school has taken or intends to take to address the deficiency and whether those actions are appropriate to address the deficiency. This can include relevant data or evidence that performance on the indicator has improved since the most recent report.
- Any supplemental data or contextual information to augment the school’s record for any category or subcategory.
- An appropriate timeline as to when the schools expects to “Meet Standard” on the indicator.
- Any other evidence or data addressing the schools ability to meet standard in the performance criteria.
- Specifically the subcategories and criteria set forth in the Accountability System.

Evaluation

Check one (required)

Meets the Standard

Partially Meets the Standard

Approaches the Standard

Does Not Meet the Standard

Strengths (Please include page numbers when possible)

Weaknesses (Please include page numbers when possible)

Additional Questions

Organizational Compliance

Evaluation Criteria

A response that Meets the Standard will address the following:

- School addresses the deficiencies of the performance review, focusing primarily, but not exclusively, on the school's most recently completed school year.
- Specific root cause identification and analysis that explains the underlying cause(s) of lagging performance in the performance indicators.
- Demonstration of evidence of actions the school has taken or intends to take to address the deficiency and whether those actions are appropriate to address the deficiency. This can include relevant data or evidence that performance on the indicator has improved since the most recent report.
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- An appropriate timeline as to when the schools expects to "Meet Standard" on the indicator.
- Any other evidence or data addressing the schools ability to meet standard in the performance criteria. Specifically the subcategories and criteria set forth in the Accountability System.

Evaluation

Check one (required)

Meets the Standard

Partially Meets the Standard

Approaches the Standard

Does Not Meet the Standard

Strengths (Please include page numbers when possible)

Weaknesses (Please include page numbers when possible)

Additional Questions

SECTION II: IMPROVEMENT

Sustaining Success

Evaluation Criteria

A response that Meets the Standard will address the following:

- Thoughtful description of the school's plans and strategies for sustaining and continuing academic, organizational and operational success over the next charter term.
- Thorough explanation of how the school will build and achieve long-term sustainability and success in:
 - The governing board;
 - The leadership team;
 - the teaching staff; and
 - Academic achievement.
- Adequate and appropriate implementation timelines or timeframes that correlate with the plans and strategies for sustaining success.
- Indication of responsible individuals or parties whose qualifications are appropriate for implementing the proposed strategies.

Evaluation

Check one (required)

Meets the Standard

Partially Meets the Standard

Approaches the Standard

Does Not Meet the Standard

Strengths (Please include page numbers when possible)

Weaknesses (Please include page numbers when possible)

Additional Questions



Weaknesses and Areas of Improvement

Evaluation Criteria

A response that Meets the Standard will address the following:

- Honest and critical reflections of the school’s weaknesses, challenges and areas of improvement.
- Specific and thoughtful plans for addressing the weaknesses and areas of improvement.
- Adequate and appropriate implementation timelines or timeframes that correlate with the plans and strategies for sustaining success.
- Indication of responsible individuals or parties whose qualifications are appropriate for implementing the proposed strategies.

Evaluation

Check one (required)

Meets the Standard

Partially Meets the Standard

Approaches the Standard

Does Not Meet the Standard

Strengths (Please include page numbers when possible)

Weaknesses (Please include page numbers when possible)

Additional Questions



Additional Evidence

Evaluation Criteria

- Additional compelling evidence and arguments, beyond the final performance review data that support the school’s case for renewal.

Evaluation

Check one (required)

- | | |
|---|--|
| <input type="checkbox"/> Meets the Standard | <input type="checkbox"/> Partially Meets the Standard |
| <input type="checkbox"/> Approaches the Standard | <input type="checkbox"/> Does Not Meet the Standard |

Strengths (Please include page numbers when possible)

Weaknesses (Please include page numbers when possible)

Additional Questions

SECTION III: PROPOSED CHANGES TO THE CHARTER AGREEMENT

This section to be reviewed by ICSB Staff



REVIEWER RECOMMENDATION SUMMARY

Overall Recommendation

After reviewing the full application and documentation, please select below your recommendation for renewal.

- Deny**
- Approve**
- Approve with Conditions** (indicate conditions below)

Summary Comments

Summarize your recommendation and assessment of the application focusing on key strengths and/or concerns, as applicable.