

Exhibit A

**Application Checklist**

<b>#</b>	<b>Document</b>	<b>Page Limit</b>	<b>Format</b>	<b>Completed</b>
	Proposal Overview	Use Template in <u>Exhibit B</u>	PDF	
	Proposal (including Executive Summary)	60	MS Word or PDF	
1	Applicant Group Resumes	None	MS Word or PDF	
2	Statement of Economic Interest & Conflict of Interest Form (completed by each proposed board member)	Use Template in <u>Exhibit C</u>	PDF	
3	Governance and Operational Structure	Use Template in <u>Exhibit D</u>	PDF	
4	Course Scope and Sequence	30 pages	MS Word or PDF	
5	Academic and Exit Standards	15 pages	MS Word or PDF	
6	School Calendar and Schedule	10 pages	MS Word or PDF	
7	Enrollment Policy	10 pages	MS Word or PDF	
8	Student Discipline Policy	10 pages	MS Word or PDF	
9	Grievance Policy	10 pages	MS Word or PDF	
10	Evidence of Support from Community Partners	None	MS Word or PDF	
11	Governance Documents	None	MS Word or PDF	
12	Statement of Assurances (only one form required)	Use Template in <u>Exhibit E</u>	PDF	
13	Organizational Chart	5 pages	MS Word or PDF	
14	Start-Up Plan	10 pages	MS Word, Excel, or PDF	
15	Insurance Estimate	None	MS Word or PDF	

#	Document	Page Limit	Format	Completed
16	Budget Projections Workbook	Use Template	MS Excel (no PDF submissions)	
17	Budget Narrative	5 pages	MS Word or PDF	
18	Existing Organizer Financials (if applicable)	None	MS Excel, Word, or PDF	
19	Entire Application (excluding items exempt from Indiana's Public Access Laws assuming prior written approval from Indiana's Public Access Counselor)	None	PDF	