



November 1, 2017

James Betley, Executive Director  
Indiana Charter School Board  
143 West Market Street, Suite 400  
Indianapolis, IN 46204

Dear Mr. Betley,

On behalf of the Board of Directors, and in partnership with school leadership, please accept this formal request to modify the enrollment capacity at ACE Prep for the remainder of the 2017-2018 school year to better align with actual numbers recorded on "count day" by the Department of Education.

According to our charter application unanimously approved in May of 2015, the projected enrollment for our second year of operation was a lofty 216 scholars. We overcame dire enrollment challenges in our first year beginning with only eight and quadrupling our enrollment by year's end. We entered Year 2 with two and a half times the number of scholars as we had in Year 1 and are currently educating 82 Kindergarten – Grade 2 scholars. Our board is pleased with our growth rate and the retention of Founding Families from Year 1 to Year 2, however we are unable to continue to enroll scholars in a fiscally responsible manner. Our legitimate fear is enrollment will continue to outpace the funding.

Actual Enrollment on 9/15/2017: 81

Actual Enrollment on 11/1/2017: 82

The State's reversal back to only one "count day" has immense effects on our ability to continue to freely enroll new students if we are held accountable to the 216 target outlined in our charter. Therefore, the Board unanimously passed a recommendation to cap the enrollment for this year alone at current numbers of 82 – please see attached resolution for breakdown per grade level.

It is the intention of all involved to retain current families and implement a transparent and legally sound waiting list process for any newly interested families. If a current scholar unenrolls, staff will pull from the waitlist in order to remain at full capacity of 82 during the 2017-2018 school year.

Should you or your board have any questions, I can be reached via email at [johnshertzer@gmail.com](mailto:johnshertzer@gmail.com) or phone at 515-201-5755.

Sincerely,

John Shertzer, Chairman of the Board

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