

## Meeting Minutes

### Indiana Commission on Hispanic/Latino Affairs

December 13, 2017

A meeting of the commissioners and participants of the Commission on Hispanic/Latino Affairs was held in Indianapolis, Indiana at the Indiana Historical Society on December 13, 2018.

Those present: Rebecca Espinoza Kubacki, Representative Earl J. Harris Jr., Sabrina K. Rahn, G. Herb Hernandez, Jesma Rinaz, Palermo Galindo, Beatriz Pacheco, Amreen Vora, Gregory L. Wilson, Senator Jean D. Breaux, and Lesley Gordon.

Call to Order: Rebecca Espinoza Kubacki, ICHLA Chair, called the meeting to order at 11:00 AM EST. Tyler Bracken, Communications Coordinator for the Indiana Civil Rights Commission (ICRC) recorded the minutes. The meeting, having duly convened, was ready to proceed with business.

#### Report of the Chair

Ms. Kubacki noted that an agenda was needed for the next commission meeting. She also noted that there needs to be a process to compile binders, as that's usually what the Executive Director is tasked with. January 24<sup>th</sup> is Latino Advocacy Day in the Statehouse North Atrium from 11 AM to 2 PM EST.

#### Commission Reports:

- The next commission meeting is in February. Commissioners consider voting for advertising in bilingual magazine.
- Follow-up with invoices for bikes—check with Pam Cook, CFO (ICRC)
- ICRC Executive Director Greg Wilson proposed two trainings to insure everyone knows the process for procurement.
- Strategic plan? What is it?
- New packets need bylaws detailing meeting dates, statutes, etc. to start afresh.
- Commissioners discuss the balance on the endowment.
- Nominations for February's meeting—Vice Chair and Secretary needed.

**Next meeting is** Thursday, February 22, 2018

**Meeting is adjourned** at 11:55 AM.

